

## **Student Tech Fee Council Minutes**

January 20, 2022  
Via Teams @ 9am

**Present:** Bea Padilla, Jared Gogel, Jaycob Mace, Nik Simurdak, Alejandra Cruz-Martinez, Chris Schedler, and Julio Espinola

**Absent:** Ginny Tomlinson, Niranjan Malla, Phuong Nguyen

**Guests:** Stacy Swayze and Marla Firman

**Minutes:** Bea Padilla

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### **Call to order**

The meeting was called to order at 9:05am by Bea Padilla.

### **Handling Requests**

Bea asked the council if they wanted to set a minimum amount for presentations, meaning if a request comes in and it is larger than a certain amount, then that requestor will be required to present their request to the council. The council decided that anything at or above \$2,500 should require a presentation.

### **Laptop Request**

Stacy Swayze let the council know that a student requested to use a dell laptop, however the student is not on campus and needs the device shipped to her. Stacy asked the council if they would accept this request and pay for the cost of shipping. The council does not have any policies or procedures in place for continuing the laptop lending program, so they will just use the old ones until they establish new ones. They agreed that students who needs devices should get them and approved this request. They would like to look at this request as a pilot. Stacy will reach out to the student and get it shipped to them.

### **Budget**

Bea had a meeting with Brenda Mofford to talk about the council's budget last Thursday. They forecasted new expenditures and determined that the council has a spending limit of \$180,000 for the rest of the year, give or take a few thousand dollars.

### **Pending Requests**

1. Department of Multimedia Tech- 20 chrome books to use at the Eastside centers  
Last year this department requested around 40 chrome books to be used at the west side centers for student check out, this year they wanted to include the east side center. The council agreed this was a good use of the chrome books.

MOTION: To give the Multimodal dept. 20 more chrome books to be distributed to the east side centers for student check out.

MADE BY: Chris Scheduler. SECOND: Nik Simurdak. VOTE: All in favor, motion carries.

2. Department of Elementary Education- 25 chrome books to use in the classroom  
Chrome books are currently used in K-8 schools and the dept. of education would like their future teachers to get familiar with the technology being taught in elementary classrooms. These will be used by college students in the Ed department. The council agrees this is a good use for the chrome books.

MOTION: To give the education dept. 25 chrome books to be used in class to help future teachers get familiar with elementary technology.

MADE BY: Chris Scheduler. SECOND: Nik Simurdak. VOTE: All in favor, motion carries.

3. Department of Registrar- pay for a software called "College Scheduler" \$27,075  
(the council has paid these for the last 2 years)

Since this request is over the \$2,500 limit, the council is asking the dept. of Registrar to present to the council. They would also like usage data from the last two years, Bea will reach out to the requestor.

4. Lynwood campus- Mark Virgilio- requesting funds (\$8,500) to hire two student employees to monitor the computer lab

Since this request was made in fall quarter, Bea is going to reach out to Mark to see if they still need these funds. Marla Firman mentioned that the west side centers are still strictly online fall and winter quarter. If Mark still needs these funds, Bea will ask him to present to the council.

### **Shaw 216**

Bea sent pics of Shaw to the council, and they agreed it is at a good starting point. Some ideas the council had were to get some new carpet, add some paintings to the wall, Jaycob recommended asking the art department. Chris stated he would email Greg Schlanger to get his opinion. Marla mentioned that we need to request to have things changed in that lab through facilities, Chris mentioned there was a committee called enterprise facilities. Bea is going to see who needs to be contacted and how much new carpet would cost.

### **Wepa**

The council plans to meet on February 3<sup>rd</sup> to discuss Wepa and possibly sending out another survey before going into a new contract. They asked Bea to send them the old Wepa survey so they can start discussing a new one.

Bea let the council know that there are currently 2 pending faculty applications and hopefully one will be selected soon. There are also 2 students on the council who have not responded to Bea since November, and she is requesting 2 new student applications.

Meeting adjourned at 9:55am.

*Voting*

Alejandra Cruz-Martinez

Jaycob Mace

Jared Gogel

Julio Espinola

Phuong Nguyen

Bausav Malla

Nik Simurdak

Chris Schedler

*Non-Voting*

Ginny Tomlinson

Bea Padilla