

Memorandum

Date: 1/29/2007

To: Charlotte Tulos/VP Student Affairs and Enrollment Management

Cc: Carmen Rahm/ITS; Don Diebert/ITS

From: Dave Storla/ITS

RE: Recap of Student Technology Committee Activities for FY06

The following activities involving the Student Technology Fee and the Student Technology Committee occurred during FY06:

Monetary: (See page 2 for details) HIGHLIGHTS: Total revenue generated from the tech fee during FY06 was \$800,830.00 compared to \$777,920.25 in FY05. A total deduction of \$21,834.50 covers a special item (explained below) leaving a net revenue for FY06 of \$778,995.50. Total expenses were \$905,445.63 leaving a NEGATIVE balance of \$126,450.13 for the year. Adding the FY05 balance to the carry forward balance from prior years (\$302,281.39) leaves a July 1, 2006 balance of \$175,831.26. **Note: The balance includes unexpended obligations of approximately \$32,000.00 for Technology Projects approved which were expended after July 1, 2006. The NEGATIVE balance comes from 2 sources. Two years of Internet usage share were paid in the year and the purchase of new computer equipment was accelerated into FY06 due to large carry forward balance from FY05 (\$302,281.39).**

Reduction in lab hours, hiring of Work Study students and pay scale adjustments reduced wages paid during FY06 by \$83,117.67 and Benefits by \$3,908.14 over FY05 costs. In the last 2 years (FY05 & FY06) we have reduced the wages and benefits paid by \$162,955.23

A couple of figures need an explanation:

The revenue deduction of \$21,834.50 paid for a mandatory administrative fee for all "self-support accounts" such as the Tech Fee.

The \$130,348.72 expense (called Program Expense) is funds paid to various Community Colleges where CWU students use the local computer facilities. CWU collects the technology fee from our students and then pays the colleges based on their computer use fee structure.

Projects Supported by the Tech Fee during the year: Funding approved by the Committee in FY06 for new lab computers was expended and student share of software renewals for Microsoft Office, Anti-virus and a student share of Internet usage costs were paid.

The Committee also approved the expenditure of approximately \$50,000 for Technology Projects submitted by CWU individuals. In May two such projects were approved. Details of the projects can be found on the tech fee web site (www.cwu.edu/~techfee) under the 5/8/2006 Committee minutes. **At the end of June 2006 approximately \$32,000.00 of these funds had not yet been spent.**

Financial Details (see Page 1 for highlights and explanations)

Revenue:

Add: FY06 Revenue from Tech Fee	\$800,830.00	
Add: Other income	\$0.00	
Less: mandatory assessments	\$21,834.50	
Net Revenue for FY05		\$778,995.50

Expenses:

Wages:		
Temporary	\$17,990.74	
Students	\$224,757.08	
Total Wages		\$242,747.82
Benefits:		\$9,308.66
Goods & Services:		
Toner for printers	\$34,300.05	
Paper for printers	\$32,142.38	
Supplies	\$5,262.35	
Telephone & Long Distance	\$5,069.23	
Repairs	\$3,273.51	
Equipment	\$195,990.80	
Software	\$34,504.35	
Software Maintenance	\$9,400.92	
Program Expenses	\$130,348.72	
Capitalized Equipment	\$30,830.10	
Miscellaneous	(\$733.26)	
Total Goods & Services		\$480,389.15
Total Expenses PAID During FY06		\$732,445.63
Plus 2 yr Internet Usage share		\$141,000.00
PLUS Pending Expenditures:		
Tech Project funds not yet expended		\$32,000.00
Total Expenses		\$905,445.63
Net DECREASE in Account During FY06		3) (\$126,450.1
Add: Carry Forward from Prior Years		\$302,281.39
Balance of funds available for 7/1/2006		\$175,831.26

Respectfully submitted,

David L. Storla/Student Tech Fee Advisor