

Memorandum

Date: 12/29/2005
To: Charlotte Tulos/VP Student Affairs and Enrollment Management
Cc: Carmen Rahm/ITS; Don Diebert/ITS
From: Dave Storla/ITS
RE: Recap of Student Technology Committee Activities for FY05

The following activities involving the Student Technology Fee and the Student Technology Committee occurred during FY05:

Monetary: (See page 2 for details) **HIGHLIGHTS:** Total revenue generated from the tech fee during FY05 was \$777,920.25. A total deduction of \$19,757.78 covers a special item (explained below) leaving a net revenue for FY05 of \$758,162.47. Total expenses were \$737,163.99 leaving a balance of \$20,998.48 for the year. Adding the FY05 balance to the carry forward balance from prior years (\$173,711.83) leaves a July 1, 2005 balance of \$194,310.31. **Note: The balance includes unexpended obligations of \$70,500 for Internet usage share and \$37,071.08 for Technology Projects approved which will be expended after July 1, 2005.**

Reduction in lab hours, hiring of Work Study students and pay scale adjustments reduced wages paid during FY05 by \$71,511.05 and Benefits by \$4,418.37 over FY04 costs.

A couple of figures need an explanation:

The revenue deduction of \$19,757.78 paid for a mandatory administrative fee for all "self-support accounts" such as the Tech Fee.

The \$92,836 expense (called Program Expense) is funds paid to various Community Colleges where CWU students use the local computer facilities. CWU collects the technology fee from our students and then pays the colleges based on their computer use fee structure.

Projects Supported by the Tech Fee during the year: Funding approved by the Committee in FY04 for new lab computers was expended and student share of software renewals for Microsoft Office, Anti-virus and a Career Services package were paid.

The Committee also approved the expenditure of approximately \$50,000 for Technology Projects submitted by CWU individuals. In Late March eight such projects were approved. Details of the projects can be found on the tech fee web site (www.cwu.edu/~techfee) under the 3/14/2005 Committee minutes. **At the end of June 2005 \$37,071.08 of these funds had not yet been spent.**

Financial Details (see Page 1 for highlights and explanations)

Revenue:

Add: FY05 Revenue from Tech Fee	\$777,920.25	
Add: Other income	\$0.00	
Less: mandatory assessments	\$19,757.78	
Net Revenue for FY05		\$758,162.47

Expenses:

Wages:		
Temporary	\$48,846.89	
Students	\$277,018.60	
Total Wages		\$325,865.49
Benefits:		\$13,216.80
Goods & Services:		
Toner for printers	\$29,792.73	
Paper for printers	\$25,903.92	
Supplies	\$51.75	
Telephone & Long Distance	\$1,229.99	
Repairs	\$19,821.41	
Equipment	\$82,315.69	
Software	\$16,681.14	
Software Maintenance	\$16,416.71	
Program Expenses	\$92,836.00	
Capitalized Equipment	\$5,144.95	
Transfer Salary	\$316.33	
Total Goods & Services		\$290,510.62
Total Expenses PAID During FY05		\$629,592.91
PLUS Pending Expenditures:		
Charge for Internet Usage share	\$70,500.00	
Tech Project funds not yet expended	\$37,071.08	\$107,571.08
Total Expenses		\$737,163.99
Net Gain in Account During FY05		\$20,998.48
Add: Carry Forward from Prior Years		\$173,711.83
Balance of funds available for 7/1/2005		\$194,710.31

Respectfully submitted,

David L. Storla/Student Tech Fee Advisor