



CENTRAL WASHINGTON UNIVERSITY

MEMORANDUM

TO: Faculty Senate Academic Affairs Committee

FROM: Staci Sleigh-Layman, AVP, HR & Chair, Culture of Respect Leadership Council
Andrea Eklund, Faculty Senate Representative
John MacArthur, Director, Civil Rights Compliance
Katie Parks, Asst. Dir, Violence Prevention & Response, Health Promotion

DATE: March 5, 2024

RE: Changes to Standard Syllabus Statement for Sexual Misconduct
CWUP 5-90-040 (42) – Syllabi

We write to propose changes to the standard syllabus statement for sexual misconduct contained in [CWUP 5-90-040 \(42\) – Syllabi](#). We represent an inter-departmental group of practitioners interested in, and/or responsible for, implementation of strategies to prevent (and serve those affected by) sexual misconduct and discrimination.

Rationale for these proposed changes include:

- Updates of office names, contacts, and websites;
- Alignment of verbiage with current policies and best practices in various areas:
 - Replacement of mandatory reporter with Responsible Employee as required by federal Title IX regulations;
 - Use of sexual misconduct and discrimination rather than sexual misconduct and assault;
 - Inclusion of the broader concept of confidential support.
- Conforms with section III.6.b of [recommendations](#) made by the CWU SAFE Work Group on July 12, 2023.

Current [CWUP 50-90-040 \(42\) - Syllabi](#)

15. A statement consistent with the university's position on sexual misconduct, clarifying the instructor's role as a mandatory reporter, and providing information about confidential reporting, such as:
 - "Central Washington University is committed to providing all community members with a learning and work environment that is free from sexual harassment and assault. Students have options for getting help if they have experienced sexual assault, relationship violence, and sexual harassment, or stalking.

Human Resources

400 E University Way | Ellensburg WA 98926-7425 | Office: 509-963-1202

Mitchell Hall, First Floor | Email: HR@cwu.edu | Web: cwu.edu/hr

CWU is an EEO/AA/Title IX Institution. For accommodation email: DS@cwu.edu.

This is an electronic communication from Central Washington University.

Information can be found at <http://www.cwu.edu/wecare> and in [CWUP 2-35-050](#): Sexual Harassment. Faculty are required to report information regarding sexual misconduct or related crimes."

- "Students may speak to someone confidentially by contacting the CWU Wellness Center, 509-963-3213, or the CWU Student Counseling Clinic, 509-963-1391."

Proposed Syllabus Statement:

15. This statement provides information consistent with the university's position on sexual misconduct, clarifies the instructor's role as a [Responsible Employee](#), and gives information about confidential resources. The following must be included:

- Central Washington University is committed to providing all community members with a learning and work environment that is free from [sexual misconduct](#) and discrimination.
- Students have [rights and options](#) for getting help if they have experienced sexual misconduct or discrimination. Information can be found at the [Office for Civil Rights Compliance website](#) or by contacting the [Title IX Coordinator](#).
- As [Responsible Employees](#), all faculty and staff are required to report information regarding sexual misconduct or related incidents and disclosures regarding sexual misconduct and discrimination to the [Title IX Coordinator](#), unless they are designated as a confidential resource.
- Students may receive confidential support by contacting [CWU PATH](#), 509-963-3213 or PATH@cwu.edu, or [CWU Student Counseling Services](#), 509-963-1391.

If you have questions regarding this proposal, please contact Staci Sleigh-Layman, staci@cwu.edu, 509-899-0944. We look forward to this moving forward as quickly as possible. Thank you.