

**Faculty Senate Regular Meeting
Wednesday, October 04, 2023, 3:10 p.m.
Draft Minutes**

Meeting was called to order at 3:10 p.m.

All Senators were present except: Thomas Long, Amanda Obery, Tim Melbourne, Tafere Belay, Bernadette Jungblut

Guests: Lucinda Carnell, Malik Cantu, Matthew Worrall, Cristina Bistricean, Christina Denison, Mike Harrod, Rose Spodobalski Brower, Charles Johnson, Erin Craig Ricketson, Sydney Thompson, Benjamin White, Joy Fuqua, Yoshiko Takahashi, Rodrigo Renteria Valencia, Katie Stephens, Marty Romero

CHANGES TO AND APPROVAL OF AGENDA

Motion No. 23-01(Approved): Adoption of 2023-24 Operating Procedures/Roberts Rules of Order attached as Exhibit A.

MOTION NO. 23-02(Approved): APPROVAL OF MINUTES of May 31, 2023

COMMUNICATIONS - None

INTRODUCTIONS/ORIENTATION

Chair Eklund went over some of the Senate information and Senator responsibilities.

- The Faculty Senate is the primary representative body through which faculty share in the governance of the university. The Faculty Senate is the primary means by which faculty collectively share in the governance of Central Washington University by shaping the university's academic environment.
- In a system of shared governance, the ideal is for faculty, administrators, the Board of Trustees, and other campus constituents to work together, in a culture of mutual trust and respect, to make collective institutional decisions to strengthen the university and its academic mission.
- As a part of the shared governance process, senators are expected to attend all Senate meetings. If you are unable to attend, your elected alternate can attend in your place.
- The agenda for an upcoming meeting will be sent out to senators and alternates by the Friday before the meeting, and a revised version, if necessary, on the Tuesday before the meeting. Please review the agenda and motions prior to the meeting.
- As affirmed earlier, we use the parliamentary procedures set out in Roberts Rules. While these rules can sometimes seem overly formal, they are in place to ensure that our business is conducted openly and fairly.
- Faculty senate meetings are an important channel of communication to faculty across campus. Please take note of any relevant issues discussed at these meetings and share them after each meeting with your departments. Often, senators share information at department meetings or in email summaries to their faculty. Thank you to those who are already doing this, and for those who are new, please plan to communicate regularly with your faculty.

UPDATES ON WEB SITE – Marty Romero – Marty indicated they are aware of some of the issues but would like to hear from faculty.

Q. Can we bring back faculty page? The Directory is a little difficult to use.

A. The faculty directory hasn't gone away. They have gone to a global directory. They are working on the next phase of the director and would like to link from every department/program. They are hoping to accomplish this by October 20th. They are also talking about taking high resolution photos of everyone in departments to put in the directory.

Q. What are some best practices for searching for pages.

A. They have replaced the old search and are using a new algorithm. The old search process didn't learn and update. The current search learns from the terms and types of searches. The searches will not be 100% accurate. Use the internal search to help it learn and it will get better the more we utilize it. Already seeing the numbers and search accuracy improve. We can only influence the Google search; we cannot change it. Pages are changing and moving so quickly right now so it might take Google a while to catch up.

Q. What is the process for submitting service tickets?

A. If you are not sure, go ahead and submit a ticket. Katie indicated they would send out the link for submitting a ticket.

Q. How much variation is there in the directory?

A. Each department and faculty are different and can have the information they want included. The Bio is fairly flexible.

Q. Will faculty be able to create their own web pages?

A. Right now will probably not allow pages hosted outside of CWU. Recommend any content for classes or teaching to utilize Canvas.

Q. What about the A-Z index?

A. The A-Z index should be back online tomorrow.

SENATE CHAIR REPORT

Over the summer, the Executive Committee worked to create charges for senate standing committees. I have met with each committee chair to review the charges and committee meetings have started. As a reminder, we have 7 Senate standing committees:

- Academic Affairs
- Anti-racism, Diversity, and Inclusivity
- Budget and Planning
- Curriculum
- Bylaws and Faculty Code
- Evaluation and Assessment
- General Education

These committees will give regular reports to Senate and committee membership can be found on the Faculty Senate website. I want to thank the members of the committees; your time, knowledge, and contributions are appreciated.

As you all know we have a new website that launched last month geared to students for recruitment and retention. We understand that there have been challenges with the transition for faculty. In September we met with Web Services to give feedback and suggestions for ease of internal use of the website, which for faculty and staff is essential for our daily tasks. Thank you again to Marty Romero for coming to senate to give us an update and answer faculty questions. We will continue to work with Marty and his team on faculty's behalf.

We will continue to meet in the Mary Grupe Faculty Center for the year. We are encouraging senators to attend in person and will provide a Zoom link for those who are at centers or need accommodations. Please reach out to Janet Shields for accommodations by the Tuesday prior to our senate meeting.

Chair Eklund shared some projects and initiatives the Executive Committee is working on this year:

First is the October residency of Dr. Kris De Welde who will be leading faculty in a series of events, including yesterday's all faculty equity Town Hall. During yesterday's session of appreciative inquiry, I was inspired to hear from colleagues about their most impactful moment at CWU and I am looking forward to the upcoming convenings. Dr. De Welde is here to help us review our faculty evaluation process and documents to center equity and inclusion in our evaluation criteria and practices. Thank you to those who were able to make it to yesterday's Town Hall, engaging in these events is part of the shared governance process we strive for in faculty senate. We encourage all faculty to attend the remaining convenings and engage in the conversations to assure we have a full breadth of voices from across campus.

Second is the Anti-racism, Diversity, and Inclusivity graduation requirement, which was initiated and designed by the faculty. This year the committee will review and approve submitted faculty applications and course proposals and complete the logistics of the official rollout for the fall of 2024. Just a reminder that the first due date for ADI courses is this Friday with an additional due date on January 5th. Thank you to all members of the ADI committee for your work and to those submitting proposals.

Next is continuing the work of the shared governance sensemaking group. Last year the committee reviewed best practices for shared governance and discussed how it functions at CWU. Shared governance is at the core of Faculty Senate, and we want to continue to work to further strengthen it with faculty, administration, staff, and students.

We are continuing our monthly *Let's do Lunch* sessions, the Friday following faculty senate from 12-1:30 here in Grupe. We welcome you to bring your lunch for a casual gathering of colleagues to connect and build relationships among faculty across the campus. Please share with your departments.

As a reminder we have many committee vacancies. We understand that faculty have many obligations but the contributions and work that faculty do on committees is essential for our voice and continued shared governance. Janet sent out a list of vacancies yesterday and we encourage you to remind your faculty and encourage them to apply.

If you have faculty questions, concerns or comments please reach out to Chair Eklund, or come to Open EC, which is the Wednesday following faculty senate, to share, learn more about Faculty Senate, or just want to sit in and listen.

FACULTY ISSUES

Updates from 5/31/23 Senate meeting

Senator Bowen asked about vacuuming in offices. Facilities does deep cleaning of offices during breaks. Custodians do not move any items to clean.

Stuart Boersma asked about showing students who enroll into a class between the first day and the end of add/drop. Information Services has added a new indicator to the class roster that shows the date for any student who enrolled late.

New Issues

Senator Vajda – Samuelson and offices lights are on 24 hours a day. This is not a way to save energy. This issue has been sent to the department chairs and further up several times.

Senator Bisgard indicated that some of the lights in classrooms just start to blink and flicker in the middle of class.

Senator Reynolds – Black Hall is exceptionally hot all the time.

Senator Bartell – First floor Michaelson has no air conditioning and is always hot.

STUDENT REPORT – Charles Johnson is the Senate Speaker. Last Monday they had their first general assembly. The next one is November 6th. October 21-22 the WSA legislative advocates from other universities met here to talk about the legislative agenda. Capital projects is setting up a meeting with the architect for the multicultural center to assess the needs. ASCWU will be holding some student forums during the year. The Chalk and Talk event went well. Will be doing another one in the spring. The

Wellington wildfire is October 20th will be held at Nicolson Pavilion. Haunted Halloween will be October 27th.

OLD BUSINESS – No old business.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 23-03(Approved): Nominations for the 2023-24 Faculty Senate Parliamentarian.
Nominee: Peter Klosterman, Mathematics

Curriculum Committee

Motion No. 23-04(Approved): Approve the new Physics BS, Engineering Specialization as outline in Exhibit B.

PRESIDENT – As of the census, we have 1578 first-year students. The admissions team is in place and working on different ways of recruiting than in the past. The President encouraged faculty to attend the Kris De Welde town halls. Working on the design for the Multicultural Center this year and where it will be located. Just got the bid for the North Academic Complex. \$103 million was approved for this building that will house humanities and social science. Fences will be going up for the demolition of the current L&L building. CWU did receive pre-design money for an art complex and Psychology had a pre-design last year. In the next biennium will ask for design money for these two building and a second geothermal well. The legislature is now paying for students to take College in the High School classes. CWU will be using the names of students in these courses for recruitment. Teachers will need to be certified to teach these courses.

PROVOST – Provost DenBeste thanked the faculty who were moved into new buildings with the demolition of L&L. Know there is added stress in doing this. The equity and faculty criteria are an important process. They will be following up on DFW rates and working how best to get this information to faculty in a useful way. Retention rates have been falling. Fall-to-fall we are the lowest since the early 2000's. Faculty have a big role to play in retention. Faculty have daily contact with students are in a place to help students find the resources they need. They are working on putting together resources for faculty. The Advising team are also crucial to student retention. They are working through the kinks in the system and will be doing trainings.

CHAIR-ELECT – The next open Executive Committee meeting is Wednesday, October 11th from 3:00 – 4:00 p.m. in the Grupe Center. This is an opportunity to share ideas or concerns in a less formal environment. The Distinguished faculty nomination letters will be due December 1st.

NEW BUSINESS

Meeting was adjourned at 4:52 p.m.

Exhibit A

2023-24 Faculty Senate Operating Procedures:

Robert's Rules of Order Newly Revised, 12th Edition (ISBN-13: 978-0306820205) will be the accepted authority for procedural operations. The senate's bylaws take precedence over Robert's Rules of Order.

Committee reports will be automatically accepted. If there is an action item that a committee desires to submit with any report, it is to be separately stated as a motion and the motion will then come before the senate for discussion and debate. The committee will be asked to submit a report and written copies of any motion or action that it would like to have taken.

Committee reports and motions shall be submitted to the Faculty Senate office by noon on the Tuesday of the week preceding the senate meeting in which action is expected. This policy allows for the timely posting of the meeting agenda. All committee motions submitted for action by the senate must be accompanied by an abstract-size plain English summary stating the content, reason for the proposal, and intended effect of the motion. This summary will be sent to the faculty prior to the initial Senate meeting in which the motion will be considered for adoption. As a general rule, substantive committee motions that do not accompany the agenda will not be discussed and voted on until a subsequent meeting. An extended agenda will be sent to all Senators, who shall give it to their Alternate if they are unable to attend the meeting.

Concerning discussion rules, senators will use the procedure of seeking recognition from the Chair if they want to speak to an issue. Speaking without Chair recognition is out of order. Discussion on arguments for and against the issue will be alternated. A visitor will be given recognition if the floor is yielded by a senator. If no senator desires to speak and a visitor would like to make a point, the Chair may recognize the person. A visitor will be recognized if a preliminary request is made to the senate office for an opportunity to speak or if the Chair invites a person to speak.

Exhibit B

Physics BS, Engineering Specialization

General Chemistry Credits: 10

- CHEM 181 General Chemistry I (4)
- CHEM 181LAB General Chemistry Laboratory I (1)
- CHEM 182 General Chemistry II (4)
- CHEM 182LAB General Chemistry Laboratory II (1)

Mathematics Credits: 27

- MATH 172 Calculus I (5)
- MATH 173 Calculus II (5)
- MATH 265 Linear Algebra I (4)
- MATH 272 Multivariable Calculus I (5)
- MATH 273 Multivariable Calculus II (5)
- MATH 376 Differential Equations I (3)

Physics Credits: 28

- PHYS 289 How to Succeed as a Physics Major (1)
- PHYS 317 Modern Physics I (4)
- PHYS 342 Thermodynamics (4)
- PHYS 351 Analytical Mechanics I (4)
- PHYS 361 Computational Physics (4)
- PHYS 363 Optics (4)
- PHYS 381 Electromagnetic Theory I (4)
- PHYS 489 Senior Assessment (1)
- PHYS 495 Undergraduate Research (1-2)
(PHYS 495 must be taken for 2 credits)

Physics Shared Core Total Credits 65

Specialization Courses Credits: 44

- ETSC 265 Three-dimensional Modeling (5)
- ETSC 311 Statics (4)
- ETSC 312 Mechanics of Materials (4)
- MATH 314 Probability and Statistics (5)
- MATH 377 Differential Equations II (3)
- MET 327 Technical Dynamics (4)
- MET 327LAB Technical Dynamics Laboratory (1)
- PHYS 181 General Physics I with Laboratory (5)
- PHYS 182 General Physics II with Laboratory (5)
- PHYS 183 General Physics III with Laboratory (5)
- PHYS 331 Laboratory Practices and Techniques (3)

Total Credits 109