

**REGULAR MEETING**  
**Wednesday, October 5, 2022, 3:10 p.m.**  
**Minutes**

Meeting called to order at 3:11 p.m.

**All Senators were present except:** Eric Cheney, Cesar Garcia, Nicole Lamartine, and Tim Melbourne

**Guests:** Kande Cleary, Joy Fuqua, Ediz Kaykayoglu, Gail Mackin, Pam McMullin-Messier, Brady Smith, Jeff Stinson, Sydney Thompson, Carolyn Thurston, Arturo Torres, Jessica Stillwell, Sigrid Davison, Andria Karn, Andy Piacsek, Rodrigo Renteria-Valencia, and Becky Pearson

**CHANGES TO AND APPROVAL OF AGENDA** - Approved

**Motion No. 22-01(Approved)** Adoption of 2022-23 Operating Procedures/Roberts Rules of Order attached as Exhibit A.

**MOTION NO. 22-02(Approved): APPROVAL OF MINUTES** of June 1, 2022

**COMMUNICATIONS** - None

**INTRODUCTIONS** – Introductions were made of Senators and guests.

**ORIENTATION** – The Faculty Senate is the primary representative body through which faculty share in the governance of the university. The Faculty Senate is the primary means by which faculty collectively share in the governance of Central Washington University by shaping the university’s academic environment.

In a system of shared governance, the ideal is for faculty, administrators, the Board of Trustees, and other campus constituents to work together, in a culture of mutual trust and respect to make collective institutional decisions to strengthen the university and its academic mission.

As part of the shared governance process, senators are expected to attend all Senate meetings. If you are unable to attend, your elected alternate can attend in your place.

The agenda for an upcoming meeting will be sent out to senators and alternates by the Friday before the meeting, and a revised version, if necessary, on the Tuesday before the meeting. Please review the agenda and motions prior to the meeting.

As affirmed earlier, we use the parliamentary procedures set out in Roberts Rules. While these rules can sometimes seem overly formal, they are in place to ensure that our business is conducted openly and fairly.

Faculty Senate meetings are an important channel of communication to faculty across campus. Please take note of any relevant issues discussed at these meetings and share them regularly with your departments. Often, Senators share information at department meetings or in email summaries to their faculty. Thank you to those who are already

doing this, and for those who are new, please plan to communicate regularly with your faculty.

**BEHAVIORS OF CONCERN – Jessica Stillwell & Carolyn Thurston**

Student Behaviors of Concern can be used for academic integrity. Jessica Stillwell handles issues students may have with academic honesty. A flow chart of the process was presented to Senators. If a concern is reported, Student Success can track to see if there are concerns happening in other departments with the same student. Students may be having issues with time management, there may be cultural differences and Student Success can connect them with resources. Students may not have a conduct record started, which is what some institutions are moving towards. If students are having multiple behaviors of Concern, Student Success can intervene for this student and provide help. There are both informal and formal processes.

**DEI PROFESSIONAL DEVELOPMENT – Kandee Cleary**

Dr. Cleary spoke about the faculty and staff DEI (Diversity, Equity, and Inclusion) development opportunities being piloted this year. SB 5227 became effective July 25, 2021. SB 5227 indicates each institution of higher education must provide professional development, either existing or new, focused on diversity, equity, inclusion, and antiracism for faculty and staff. This program must be developed in partnership with the institution's administration, faculty, staff, and student leadership groups. Efforts must be made to ensure the program is developed and delivered by the individuals with innate and acquired experience and expertise in the field of diversity, equity, and inclusion. The professional development must begin in the 2022-2023 academic year. Dr. Cleary indicated they created two committees: The Design and Development committee and the Collaborator committee. They have developed a two-tier development program. One is the Experiential Path and the other is the Leadership Path. The objectives of both pathways are the impact of identity, skills and strategies, openness, bias and systemic racism, and pathways to combat systemic racial injustice. The Experiential Path is instrumental and socializing, invites employees to incorporate experiential and educational knowledge with personal and professional environments. It is broken down into three quarters. Fall is living social justice; winter is racial identity and intersectionality; and spring is antiracist emotional intelligence. The leadership path is for those with extensive understanding, skills and who have met the learning outcomes for the foundational path. To develop skills to confront institutional challenges and barriers; and analyze, strategize, and engage in collective action. Fall is focused on trauma in the academy; winter is being included; and spring is decolonizing the academy. The structure of these learning opportunities will be three professional development courses; multimodal and canvas content, accessibility support, preparticipation work and tech support, commitment is about 24 hours per quarter. There will be an application process to select the 18 participants in each course and are asking that you commit to the academic year. Kandee indicated there is currently no associated workload for this professional development.

**SENATE CHAIR REPORT – Chair Samples** welcomed everyone back. It has been energizing to see the liveliness of our campus, as students have returned to classes. It is especially nice to see students in classrooms across campus.

Over the summer, the Executive Committee worked to create charges for all standing committees. All charges have been distributed, and committees have started meeting. As a reminder, we have six Senate standing committees: Academic Affairs Committee,

General Education Committee, Curriculum Committee, Bylaws and Faculty Code, Budget and Planning Committee, and Evaluation and Assessment Committee. These committees will give regular reports to Senate, including some later in the meeting today.

We are glad to be meeting together again in person as a Senate, and to be meeting in the Mary Grupe Faculty Center. This will be a pilot quarter, to see if the space and setup are functional for our needs. As we always have, we will provide accommodations for Senators who are at the Centers, and who have health concerns. Please send any feedback on these meetings to Chair Samples, or to Janet Shields, as we will reevaluate our meeting modality for next quarter.

Chair Samples reported on projects and initiatives the Executive Committee is working on this year:

First is the implementation of the Antiracism, Diversity, and Inclusivity graduation requirement. The Faculty Senate approved the ADI graduation requirement in June of 2021 and approved the learner outcomes in June of 2022. The work this year is to develop the processes and logistics for review and delivery of this graduation requirement. Thank you to all members of the ADI Ad Hoc task force for taking on this work.

Next is the Semester Exploration Committee: We have put together an ad hoc committee to gather input and make recommendations regarding moving CWU from a quarter to a semester system. Please keep an eye out for how you can share your feedback with that committee when appropriate.

Finally, we are hoping to find ways to safely gather as a faculty this year, to reconnect and form new collegial relationships among faculty across the campus.

## **FACULTY ISSUES**

Updates to faculty concerns that were brought forward at the June 2nd senate meeting:

1. Senator Amason reported that the Department of Anthropology & Museum Studies had a thesis defense that was Zoom bombed. This was concerning for everyone. We encourage faculty to consider security when setting up Zoom events, such as using the waiting room feature and not posting links publicly. Reach out to Multimodal Learning for more resources and strategies.

2. Senators Klosterman and Bisgard brought up a concern about the campus voicemail system, in which some faculty were not receiving voice mails. President Wohlpart worked on this issue during the first week in June, 2022. Ginny Tomlinson from IS reported that after an audit of CWU's voicemail mailboxes, 70 voicemail boxes were having this issue, and were corrected. IS followed up with affected users to let them know why they have unread voicemails.

3. Senator Bisgard brought forward an issue about administrative searches. Update: President Wohlpart communicated to us in June that at that time, CWU was down about 20% in enrollment, and down about 10% in Tenure/tenure-track lines. President Wohlpart also announced the elimination of the VP of Operations role in June of 2022.

## New Faculty Issues

Senator McNeillie reported that there is a new policy or guidelines for incoming students to declare their major as soon as they come in. How is this being implemented? Will there be additional information on this and how will this impact departments?

Senator Bisgard reported the Math department tried to go through a couple of the points on the strategic plan. As the department went through the process, they realized we don't really understand or know what the definitions for the terms and what they mean. Departments are supposed to be giving feedback by October 19th and that seems like too little time to understand what is going on. Given the importance and what is going into the strategic plan and budgeting processes will be based on it what additional support is available to understand the terms and framework. Senator Bisgard indicated that things in the strategic plan don't seem to be connected with what is written and what faculty are doing on a day-to-day basis.

Senator Bisgard asked if a survey could be administered to get an idea what faculty morale is like. Is that something that faculty senate could look into to get some kind of idea or measurement?

Senator Weber reported that the faculty deadline to enter information for promotion, tenure and reappointment was October 3. They were surprised on Monday morning the department personnel committee had access and some had started reviewing. The DPC could access material starting Sunday at midnight. DPC chair and others received access at the same time and that they all can provide feedback. Need to have some clarification on the process.

Senator Amason indicated that there have been Daily Record letters to editor regarding emeritus faculty and that they have had parking permits taken from them. These former faculty come to campus to do volunteer work, help with labs, and work with faculty on research projects. Faculty Code indicates they are eligible for parking permits.

Senator Goerger reported that students have not had day one access to textbooks again this quarter. Students are being told by the bookstore that they can't cancel their orders and order from other sources even when the textbook is three to four weeks out.

**STUDENT REPORT** - Brady Smith indicated there are big structure changes in ASCWU. The ASCWU President has resigned, and Executive Vice President is serving as interim President for the year. ASCWU is working with Wildcat Pantry to make sure students can focus on courses and grades.

**OLD BUSINESS** - None

## REPORTS/ACTION ITEMS

### SENATE COMMITTEES:

#### Executive Committee

**Motion No. 22-03(Approved):** Nominations for the 2022-23 Faculty Senate Parliamentarian. Nominees: Andrea Eklund, Family and Consumer Sciences.

**Motion No. 22-04(Approved):** Ratify 2022-2023 committee nominees as outlined in Exhibit B.

**Academic Affairs Committee** – Andy Piacsek gave a brief report on what the committee will be working on this academic year.

**Budget and Planning Committee** - Jim Johnson reported that the committee met earlier today. The committee's basic mission is to interface between Faculty Senate and the different groups on campus that affect the overall budget. The committee advocates for shared governance in budget matters. The committee discussed their charges and plans for the year as new value based budget and strategic plan are implemented.

**Bylaws and Faculty Code Committee** – Written report attached to the minutes.

#### **Curriculum Committee**

**Motion No. 22-05(Approved):** Recommends approval of the History BA, Large Plan to be over credit as outlined in Exhibit C.

**Faculty Legislative Representative** – Bernadette Jungblut reported that the Council of Faculty Legislative representatives met at CWU on Saturday, October 1. The group met with several legislators who shared some of the focus on education this session. Special Education, better and more options for childcare, and K-12 and college mental health and well-being. They indicated that the Washington College grants are not being fully used. The legislature is very concerned about the housing availability and affordability, and liability around drug possession. 62-67 percent of students who live in the state go on to college in Washington. We export our students to go to college in other states and import highly skilled workers. The Council of Faculty representatives will be talking about the fund split between state support and what institutions are expected to provide. Some of the FLRs reported hearing from colleagues that they have been verbally attacked either online or in person over various issues. There is an RCW that affords some protections to some state employees but doesn't appear that higher education is listed under this RCW.

**PRESIDENT** – President Wohlpart reminded Senators that the Vice President of Student Engagement and Success position has been started and screening begins October 17. This position replaces the Vice President of Enrollment Management. CWU previously had seven vice presidents and a chief of staff, currently we have five vice presidents and a chief of staff. The current Chief of Staff has taken on the duties as the interim Vice President for Public Affairs. A group has been put together of faculty and administrators to talk about shared governance. There have been 65 strategic plan packets given out. If all of these are returned that will mean, there could be approximately feedback from 1,000 staff and faculty and 200 students. The strategic planning steering committee members are available to help with the process and can help answer questions. The second phase will start with the State of the University address. Will be doing a review and feedback of the first phase. President Wohlpart will share the state budget requests that are being made. They will be working on the state fund split for salaries. Central has more unrepresented staff on campus than represented and the state does not count the unrepresented in funding provided to higher education. CWU received about 45% of the funds to cover raises that were approved by the state. Central will be asking for funding for tutoring, academic success coaching, counseling, financial literacy and FASFA

completion help. The state of Washington leaves approximately 60 million on the table in FASFA funding. The capital requests will include funding for a Humanities and Social Science building, design funding for Behavior and Fundamental Health, Multicultural center. Pre-design funds are being requested for an Arts Education building and aviation hanger. Central also has an opportunity to purchase the Sammamish building if we receive funding.

**PROVOST** – Provost DenBeste thanked faculty for the work that they have done. The new Dean of Undergraduate Studies started on the 16<sup>th</sup> and will be working with IDS, General Education and Curriculum. Dean Takahashi is working hard to get to know people and has met with the IDS faculty and the General Education committee. There are a couple of requests for application for an interim associate dean for Graduate Studies and one for Academic Success and Advising. There is work being done by a committee to propose an AA degree. Ediz Kaykayoglu is chairing the committee and is meeting with stakeholders. This is a generalist degree and will not be creating new curriculum and meant to serve students who have enough credits but are leaving the institution. Provost DenBeste will be starting a discussion on how the colleges are currently structured and looking at how we can highlight programs. Central is entering funding campaign and there will be naming opportunities. We are talking about a lot of things right now and reorganizing some of our other areas as well as strategic planning, so this may be a good time to talk about college structure. Stuart Boersma is the provost fellow and has been doing a great job of reaching out and providing training. If you are wanting specific trainings faculty-to-faculty, please let the Provost know.

**CHAIR-ELECT** – Chair-Elect Eklund reported that there will be an open Executive Committee meeting next Wednesday, October 12 from 3:00 – 4:00 p.m. There will be both an in-person and Zoom option. Information will be sent out next week. The Distinguished Faculty nominations are due to the Faculty Senate office by December 1.

**NEW BUSINESS** - None

Meeting was adjourned at 4:54 p.m.

## **Exhibit A**

2022-23 Faculty Senate Operating Procedures:

Robert's Rules of Order Newly Revised, 12th Edition (ISBN-13: 978-0306820205) will be the accepted authority for procedural operations. The senate's bylaws take precedence over Robert's Rules of Order.

Committee reports will be automatically accepted. If there is an action item that a committee desires to submit with any report, it is to be separately stated as a motion and the motion will then come before the senate for discussion and debate. The committee will be asked to submit a report and written copies of any motion or action that it would like to have taken.

Committee reports and motions shall be submitted to the Faculty Senate office by noon on the Tuesday of the week preceding the senate meeting in which action is expected. This policy allows for the timely posting of the meeting agenda. All committee motions submitted for action by the senate must be accompanied by an abstract-size plain English summary stating the content, reason for the proposal, and intended effect of the motion. This summary will be sent to the faculty prior to the initial Senate meeting in which the motion will be considered for adoption. As a general rule, substantive committee motions that do not accompany the agenda will not be discussed and voted on until a subsequent meeting. An extended agenda will be sent to all Senators, who shall give it to their Alternate if they are unable to attend the meeting.

Concerning discussion rules, senators will use the procedure of seeking recognition from the Chair if they want to speak to an issue. Speaking without Chair recognition is out of order. Discussion on arguments for and against the issue will be alternated. A visitor will be given recognition if the floor is yielded by a senator. If no senator desires to speak and a visitor would like to make a point, the Chair may recognize the person. A visitor will be recognized if a preliminary request is made to the senate office for an opportunity to speak or if the Chair invites a person to speak.

## Exhibit B

<b>Committee</b>	<b>Faculty Member</b>	<b>Department</b>	<b>Term</b>
<b>Budget and Planning Committee</b>			6/15/22 – 6/14/24
1 LIB faculty vacancy	Maureen Rust	Library	
1 CEPS faculty vacancy	Vacancy		6/15/22 – 6/14/24
<b>Bylaws and Faculty Code</b>			
1 faculty senator vacancy	Vacant		6/15/22 – 6/14/24
<b>Curriculum Committee</b>			
1 CEPS faculty vacancy	Vacant		6/15/22 – 6/14/24
1 LIB faculty vacancy	Elizabeth Brown	Library	6/15/22 – 6/14/24
<b>Semester Exploration Ad Hoc Committee</b>			
1 CB faculty vacancy	Vacant		6/15/22 – 6/14/23
<b>Antiracism, Diversity, and Inclusivity Ad Hoc Committee</b>			
1 COTS faculty vacancy	Rodrigo Renteria-Valencia	Anthropology & Museum Studies	6/15/22 – 6/14/23



## Exhibit C

### History Major, BA (Large Plan)

#### Required Courses

Lower-Division Credits: 20

Select 20 credits from the following:

World Civilization

HIST 101 World History to 1500 (5)

(Western civilization may be substituted)

HIST 102 World History: 1500-1815 (5)

(Western civilization may be substituted)

HIST 103 World History Since 1815 (5)

(Western civilization may be substituted)

United States History

HIST 143 United States History to 1865 (5)

HIST 144 United States History Since 1865 (5)

Upper-Division Credits: ~~54~~ 59

HIST 302 Historical Methods (5)

(Students must earn a minimum grade of C as a major requirement)

HIST 481 Senior Thesis (4)

(Students must earn a minimum grade of C as a major requirement)

Upper-division United States History **Credits:** (5)

Upper-division Elective **Credits:** ~~(40)~~ (45)

The elective credits must include at least 5 credits each from ~~three~~ four of the following fields: Africa, Asia, Europe, Middle East, Latin America, World/Transcontinental

**Total Credits:** ~~74~~ 79

Bylaws and Faculty Code Committee (BFCC)  
Faculty Senate Report  
10/5/2022

The BFCC welcomes two new members this year; Melissa Schiel (Music) and Andrea Eklund (FCS and liaison to the Faculty Senate Executive Committee). We are very excited to have (almost) a full committee and we look forward to a productive year.

For those new to Faculty Senate, the BFCC is responsible for the ongoing study and improvement of the Faculty Bylaws (Bylaws) and Faculty Code (Code). The committee receives and reviews recommendations, proposals, and amendments to these documents via the Faculty Senate Executive Committee. When needed, the BFCC works in conjunction with other committees/groups to improve the Bylaws and Code documents. All additions and amendments (with the exception of clerical changes) are presented to the Faculty Senate for review, discussion, and vote (Faculty Code, three readings; Faculty Bylaws, two readings).

The BFCC received charges from the Faculty Senate Executive Committee on 9/27/2022. The charges are summarized below.

- Continue working and moving forward language for the CWUP policy language that strengthens the code and shared governance and that protects the Senate. This charge is a continuation from 2021-2022. Timeline: **Fall Quarter**.
- Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. This charge is carried over from 2021-2022 and includes a review of the minimum department FTE for senate representation. At the time, the BFCC determined that a definition of 'department' was needed to address this charge. Timeline: **Fall quarter**.
- Review the Code and Bylaws for gendered language. This suggestion was made by Chris Schedler during the 2021 - 2022 Code and Bylaws annual review. Timeline: **End of Winter quarter**.
- Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. Timeline: **End of Winter Quarter**.
- Review the election process for Faculty Senators at the department level. BFCC will make recommendations for who can vote for senators and the procedures for voting. Timeline: **End of Winter quarter**.
- Review feedback and recommendations from the Distinguished Faculty (Awards) Selection Committee in the areas of eligibility for nomination, preparation of nomination materials, standardization and clarification of terms used in the Faculty Code, and review of evaluation criteria. Referring to Faculty Code, Section III. Distinguished Faculty Awards. Timeline: **Winter quarter**.
- Review and possible clarification of the Budget and Planning Committee (BPC) description in the Faculty Code. Timeline: **Winter quarter**.
- Review Code and Bylaws for clarity and errors. During the 2021-2022 annual review, the BFCC identified many areas that required attention beyond clerical correction. It

was decided to carry this charge over to the 2022 - 2023 year as some of these corrections required review by Faculty Senate. Timeline: **Ongoing**.

The BFCC welcomes any questions you may have regarding the responsibilities and charges of the committee.

Sincerely,

Mary Radeke (report author)

Nathan White

Melissa Schiel

Andrea Eklund