

**FACULTY SENATE
ANNUAL
STANDING COMMITTEE REPORT**

2018-2019 ACADEMIC YEAR

Prepared for the Central Washington University Faculty Senate

Faculty Senate Committee: Faculty Senate Curriculum Committee

Committee Chair: Michael Goerger

Committee Representation:

- Voting committee members: Teri Walker, Jon Fassett, Bruce Palmquist, Clem Ehof, Julie Bonner, Maria Sanders, Sabrina Juhl, Sayantani Mukherjee, and Bill Provaznik
- Non-voting members: Bernadette Jungblut, Sathy Rajendran, Scott Robinson, Keke Wu, Gregory Schwab, Ginny Blackson, Michael Harrod, Rose Spodobalski-Brower, and Mike Gimlin.

Committee Charges:

- As per the Web

Committee Motions

- Motion No. 18-07(Approved): Recommend approval of a new Enterprise Process and Systems Integration Certificate.
- Motion No. 18-17(Approved): Recommends amending Curriculum policy CWUP 5-50-070(D): Defining Master of Arts Degree.
- Motion No. 18-24(Approved): Recommends amending Curriculum policy CWUR 2-50-060 (1), (12) and CWUP 5-50-060 (15): Time restriction on seminars.
- Motion No. 18-25(Approved): Recommends approval of a new Insurance Management Certificate
- Motion No. 18-26(Approved): Recommends approval of a new Risk Management
- Motion No. 18-27(Approved): Recommends approval of a new Risk, Insurance, and Safety Management,
- Motion No. 18-28(Approved): Recommends approval of a new Risk, Insurance, and Safety Management, BS
- Motion No. 18-32(Approved): Recommends approval of the Construction Management Major, BS (additional 1 credit) to increase credits and continue to be over credit
- Motion No. 18-33(Approved): Recommends amending CWUP 5-50-050 Catalog Copy: Updates names of forms.
- Motion No. 18-34(Approved, 6 nay, 1 abstention): Recommends amending CWUP 5-50-070(5) Rules for Undergraduate and Graduate Degrees: Listing Program Requirements: Removed ENG 101 and 102 exemption.

- Motion No. 18-41(Approved): Recommended amendments to CWUP 5-50-010(5) Jurisdiction for Curriculum Matters: Clarifies need for Senate approval of over-credit programs.
- Motion No. 18-42(Approved): Recommended amendments to CWUR 2-50-040(8) Curriculum Change: Makes curriculum policy changes effective for the following catalog year.
- Motion No. 18-43(Approved): Recommended amendments to CWUR 2-50-060(3) Curriculum Rules for Implementation: increases time a course can be on reserve.
- Motion No. 18-44(Postponed to March): Recommended the addition of CWUP5-50-100 (4) Programs: Program deletion.
- Motion No. 18-51(Approved): Senator Erdman moved to postpone Motion No.18-44 until the March Senate meeting
- Motion No. 18-45(Approved): Recommended approval of the Accounting Major,BS to increase credits and continue to be over credit.
- Motion No. 18-46(Approved): Recommended approval of a new Type A Sustainability Certificate
- Motion No. 18-44(Withdrawn): Recommended the addition of CWUP 5-50-100(4) Programs: Program deletion.
- Motion No. 18-58(Approved, 1 nay, 3 abstentions): Recommends amending CWUP 5-50-070(5): General Education Prerequisites
- Motion No.18-59(Approved): Recommends approval of Business Administration BS (BSBA) General Business Specialization, Human Resource Management Specialization, and Marketing Management Specialization curriculum proposals to increase credits and continue to be over credit.
- Motion No.18-69: Recommends approval a new ITAM BAS and BS, Data-driven Innovation for IT Managers
- Motion No. 18-70: Recommends approval of a new graduate certificate in IT Data Management
- Motion No. 18-71: Recommends approval of the Business Administration BS (BSBA): Finance Specialization, Leadership and Management Specialization, Personal Finance Planning Specialization and Supply Chain Management Specialization to increase credits and continue to be over credit.
- Motion No. 18-72: Recommends approval of the Personal Financial Planning BS to increase credits to be over credit
- Motion No. 18-73: Recommends approval of a new BS in Family and Child Life, Child Development Specialization
- Motion No. 18-74: Recommends approval of a new minor in Hospitality Management
- Motion No 18-75: Recommends approval of a new Wine Studies BS, Global Wine Studies Specialization and Wine Industry Management Specialization
- Motion No. 18-76: Recommends approval of a new Type B certificate in Natural Resource Management

- Motion No. 18-77: Recommends approval of a new Type A certificate in Global Citizenship
- Motion No. 18-78: Recommends approval of a new BA Liberal Studies (Large Plan) and BA Liberal Studies (Small Plan)
- Motion No. 18-79: Recommends approval of a new minor in Special Education High Incidence Inclusion (K-12) Endorsable Minor

Committee Report:

The FSCC met on the first and third Thursday of each month from 3:10 to 5:00. During busy periods in winter and spring quarter, additional meetings were held to finish reviewing curriculum. We also conducted email votes when necessary to move curriculum forward as quickly as possible. Minutes from all meetings are posted on the web.

Throughout the year, the FSCC updated curriculum policy as necessary. Several long-standing issues were addressed. We removed time-restrictions on seminar courses and made all new curriculum policy effective for the following catalog year. We also updated policy as necessitated by the new General Education program. Finally, curriculum deadlines for AY 2019-2020 were aligned with scheduling deadlines, which should ensure that all curriculum proposals are approved in time to be scheduled.

Throughout the course of the year the committee struggled with a backlog of curriculum proposals at the Registrar's step. As that backlog grew, the adverse effects on the campus curriculum became clear. New programs had to be rushed to the Senate before a full review by the FSCC. Departments encountered scheduling problems because new course proposals had not been approved. Students registered for classes that were undergoing changes before those changes were complete. Finally, the overall activity of the committee was disrupted due to an inability to predict our workload from week to week. Resolving the staffing issues that led to this backlog is essential to the continued success of the curriculum process.

Despite these delays, the FSCC was able to approve and implement nearly all curriculum changes in time for Fall 2019 provided that those proposals reached the Registrar's step by the posted deadlines. While we are proud of the work we put in to review and approve these proposals, this is the first year in my time on the committee that we have not been able to review and approve all proposals for Fall.

Next year, the Committee hopes to review its internal processes. This includes reviewing the forms used to communicate with faculty who launch curriculum proposals, the forms used for the hold process, and instructions to reviewers at all steps. We believe that updating some of these practices will result in a more efficient process without adding additional time, steps, or resources to the curriculum process.