

Curriculum Committee
November 16, 2023
Minutes

Present: Hideki Takei, Paul Ballard, Fabio Ambrosio, Tim Sorey, Benjamin White, Lizzie Brown, Susan Merrill, Yoshiko Takahashi, Rachel Kirk, Mike Harrod, Jenny Dechaine-Berkas, Mike Gimlin, Kathryn Martell

Absent: Sayantani Mukherjee, CAH faculty representative, CAH faculty representative, student representative, CB associate dean representative, Library associate dean representative

Guest(s): Kurt Kirstein, Naomi Petersen

Meeting was called to order at 3:11 p.m.

Agenda approved with several typos corrected.

The November 9, 2023, minutes were approved with a correction to Fabio's last name in the attendance list.

Chairs report – Report to Senate is due November 21st. The committee has gotten through several of the charges this quarter. Today is a slightly larger review list. This will probably ramp up come winter quarter.

Approval log

LIS 298 is okay to approve today.

Originator of AVM 417 has submitted revised learner outcomes and would like them to be included with their proposal. Ben will communicate with the originators to see what the need is to have the outcomes revised this year. The committee will hold AVM 417 until Ben hears from the originator.

IDS 335 will not be approved and put on hold until some changes can be made to the proposal at the request of the originator.

Paul moved to approve to approve the November 2, 2023, approval log. Hideki seconded and motion carried.

Review Log

Course changes

#11 ECON 352 – The justification has “I am changing this because I am teaching this”. Is this an appropriate justification? This is okay.

#15 EMS 346 – Had “students will” language in the activities. This is okay.

#24 HIST 301 – First two assessments define key causal relationships, using appropriate examples. Interpret primary and secondary sources and their historical significance in the Pacific Northwest. Ben

#26 HIST 316 – Course title History of Islamic Civilizations. Short title: History of Islamic Civizatio. This is what ends up on a student’s transcript, so needs to be descriptive.

#29 HIST 323 – One of assessments says: Each will be assessed with a rubric linked to a 5-point scale that will be linked to the course grading scale outlined on the syllabus. Success is 75% of students achieving satisfactory (3 on the 5-point scale, which equals 70% or better on individual assignments). Is this too specific of an assessment? Tim

#31 HIST 329 – Learner outcomes having outdated language. LO#2 says: "Demonstrate an understanding of your connections to peoples around the globe". Ben

#51 SOC 354 – Outcome changes- Demonstrate knowledge of in learner outcomes. Recommend taking out “Demonstrate knowledge of” Course Learner Objectives Suggested Changes To gain, improve upon and practice their critical thinking skills Gain, improve, and practice critical thinking skills. Lizzie

Course Learner Objectives	Suggested Changes
To gain, improve upon and practice their critical thinking skills	Gain, improve, and practice critical thinking skills
Demonstrate knowledge of the issue of race and of groups that have historically constituted minority groups in American history	Explain issues of race and of groups that have historically constituted minority groups in American history
Demonstrate knowledge of application of the concept of the social construction of race	Articulate application of the social construction of race concept.
Demonstrate knowledge of the social and economic consequences of race	Give examples of social and economic consequences of race.
Demonstrate an ability to apply theoretical perspectives to real life events and processes	Apply theoretical perspectives to real life events and processes.

#52 SOC 365 – First two learner outcomes have outdated language. Ben

#36 & 37 HIST 475 duplicates. Mike G indicated these are okay. They indicate different geographical regions.

Lizzie moved to send the course changes out for review. Fabio seconded and motion was approved.

New pipeline process – Kurt Kirstein This is an opportunity to gather a list of what we would like to change on an annual basis. This is just for planning purposes. New programs or significant changes will need to go through this process. Kurt shared a draft of the new program form, that includes the

Projected New Degree/Program Proposal, New Program proposal checklist and the BOT submission process for new program proposal.

New course

#2 AST 378 – Is there an equivalent course, they marked yes, but didn't include a course. Not sure if this was an error or didn't put in the course. Mike G indicated he thinks they marked the wrong box. Should clarify this with the originator.

Paul moved to send the new courses out for campus review. Tim seconded and motion was approved.

ASP 215/515 Naomi Petersen – Either a standard course that they could take again and the student decides what to take or could be a variable topic course where instructor decides what program they are studying that quarter. Naomi indicated having the specifics on the transcript isn't an issue for the students as they can show what programs they worked with. The committee will discuss this at a later time.

Program Changes

#4 Accessibility & Disability Studies Certificate – Course schema “says select a minimum of 2 credits from the following”. Mike G indicated they can take the same course twice or take both courses. 2 credits need to be approved by the program. Should this be program director. This is okay.

#6 Aviation Management BS, Aviation Management Specialization – the only language in the narrative are the program outcomes. The other two have additional language in the narrative. Mike G indicated this is in the shared core and is okay.

#9 Aviation Management Core Requirements – Credit total is changing from 93-85 and changing 83-100. There only adding a 1 credit class and the total shows a five-credit difference. This is okay as the core is being updated with changes that were made last year.

Tim moved to send program changes out for campus review. Paul seconded and motion was approved.

New program

#10 Cultural and Environmental Resource Management, MAS – This is a new degree type. Last year the committee approved the new degree type. The policy language will be going to Faculty Senate at the November 29th meeting. Originators came to talk to the committee last year about the degree type and proposal. The proposal was delayed at a previous step until this year.

Paul moved to send the new programs out for campus review. Fabio seconded and motion was approved.

Program Delete or Reserve

Lizzie moved to send out the program deletions and/or reserve proposals for campus review. Paul seconded and motion was approved.

Email vote on November 30th – The committee agreed to approve the November 16th agenda at the December 7th meeting. Mike G asked about the review log for December 7th. The committee will stay with the review log on December 7th.

Meeting was adjourned at 5:04 p.m.