

**Curriculum Committee  
Minutes  
November 9, 2023**

Present: Hideki Takei, Paul Ballard, Sayantani Mukherjee, Benjamin White, Lizzie Brown, Susan Merrill, Yoshiko Takahashi, Rachel Kirk, Mike Gimlin, Kathryn Martell

Absent: Fabio Ambrocio, Tim Sorey, CAH faculty representative, CAH faculty representative, student representative, CB Associate Dean, Mike Harrod, Jenny Dechaine-Berkas, Library Associate Dean

Guest(s): None

Meeting called to order at 3:11 p.m.

Agenda approved as presented.

November 2, 2023, minutes were approved as submitted.

Chairs Report – IDS 335 had several holds placed on it. The departments have all agreed to changes and can be approved on November 16<sup>th</sup>. Naomi Peterson originator of ASP 215/415 has agreed to come to meeting next week. Kurt Kirstein will be here next week as well to talk about the new program pipeline that is now coming before the curriculum process. The next review log has 52 proposals on it. Ben is drafting the committee report for the November 29<sup>th</sup> Faculty Senate meeting.

Curriculum Deadlines – Paul moved to approve the curriculum proposal deadlines for the 2025-2026 catalog. Lizzie seconded and motion passed.

#### Policy/Procedure

CWUP 5-50-010 – The committee reviewed some of the changes to CWUP 5-50-010. Paul updated the committee on the teacher education proposal approval process and policy was updated to reflect the current process. Graduate Council curriculum committee was added to this policy. Lizzie moved to approve the revisions to CWUP 5-50-010. Paul seconded and motion carried.

Charge #8 – CWUP 5-50-070 (3) and CWUR 2-50-070. The committee talked about if there should be changes to these sections. The committee will continue discussions on this section. Ben will work on drafting some additional language for the committee to review.

Meeting was adjourned 4:48 p.m.