

Curriculum Committee
October 5, 2023
Minutes

Present: Hideki Takei, Paul Ballard, Sayantani Mukherjee, Tim Sorey, Benjamin White, Lizzie Brown, Susan Merrill, Yoshiko Takahashi, Jurt Kirstein, Jenny Dechaine-Berkas, Mike Gimlin, Kathryn Martell

Absent: Mike Harrod, CB Dean representative, CAH Dean representative, Library Dean representative, CB faculty representative, CAH faculty representative, CAH faculty representative, student representative.

Guest(s): None

Meeting was called to order at 3:11 p.m.

Agenda was approved.

Approval of the June 1, 2023, approved as presented.

Review Log

Course changes

#9 PESH 343 Pedagogical Application of Teaching Styles & Systematic Reflection – question on assessments. Reference a lesson 3 or a lesson 4 but doesn't specify what the lessons are. Parenthetically mention what parts of the lesson will be assessed. Ben

#12 SCED 215 STEM Outreach Field Experience – outcomes are from 2014. Uses verbs like “use” and “utilize”. Is a 200-level course? Verbs seem to be weak. Sayantani

#7 MSL 102 Basic Leadership - All the learning outcomes had to do with the military procedures, yet the course title and description but mentions nothing about military.

Paul moved to send the course changes out for campus review. Hideki seconded and motion was approved.

New Course

#4 IDS 335 Bad Boys: Batterers as Romantic Leads in Popular Culture – Concern about assessments. This seems fairly broad.

#5 IDS 420 Effective Ways to Engage Diverse People in their own Environments – There are numbers. Are these the number of items identified by students embedded in brackets? Check in with originator to see if there is a word missing. Ben/Tim

#10 PHIL 311 Philosophy of Education – Description has incomplete sentence. Tim

#11 SAA 589 Capstone Project – Second learner object has a grammatical error. Not sure what the language means. Could be stated clearer.

Lizzie moved to approve new courses to go out for campus review. Tim seconded and motion carried.
Program Change

#1 Art BFA, Graphic Design Specialization – admission requirements are repeated twice. Need to remove the repeated information. Mike G will clean this up.

Paul moved to approve the program changes to go out for campus review. Sayantani seconded and motion was approved.

Chairs report – Ben reported that the committee is down three members. There are two vacancies from the College of Arts and Humanities (CAH) and just found out that Clem is on phased retirement this year and will be a replacement from the College of Business. Please let Ben know in advance if you are planning on being gone from a meeting as we are very close to quorum. ASCWU is sending a new student representative this year. Yesterday was the first Faculty Senate meeting. The Physics BS, Engineering Specialization was approved.

Policy/Procedure

Charge #1 – develop a timeline for policy/procedure review and revision. Break things into pieces. Discussion at first meeting, second meeting bring suggestions back to the group for discussion and then vote at the third meeting. Ben presented a spreadsheet with some ideas on when to talk about policy/procedure. Paul asked if this could be sent out in advance prior to the meeting it will be discussed. Some of this timeline can be truncated on some issues and only utilize two meetings instead of three. Ben will put this in the TEAMS folder.

Charge #4 – Lizzie will work on BOT information. Paul will go through to look at names of units. Sayantani will look at rephrasing faculty ownership of curriculum looking at governance process. Ben will look at section about administrative responsibility of where it should be.

Suggested language from Lizzie - Administrative Jurisdiction. Administrative responsibilities in the curricular process are exhibited through approval of curriculum proposals in facilitating ...

Meeting was adjourned at 4:50 p.m.