

Curriculum Committee
September 28, 2023
Minutes

Present: Hideki Takei, Paul Ballard, Tim Sorey, Benjamin White, Lizzie Brown, Cosette Bilskit, Susan Merrill, Yoshiko Takahashi, Jenny Dechaine-Berkas, Mike Gimlin, Kathryn Martell

Absent: Sayantani Mukherjee, Clem Ehoff, Mike Harrod

Guest(s): Andrea Eklund

Meeting was called to order at 3:13 p.m.

Agenda item of committee charges was moved to later in the agenda due to time conflict for Andrea Eklund.

Mike Gimlin gave a brief information for Curriculog.

Committee charges – Andrea went over the charges. The committee discussed some of the specifics around the charges.

How to review curriculum – Reviewer assignments will stay the same. Committee members need to utilize the pdf form for issues. It was suggested to potentially utilize the pdf form to send to the originators. Maybe put in a spot for originators to reply to the issue. When looking at Program and course changes look at outcomes and look at the date they were last changed. If it is five years or more look at those learner outcomes. Learner outcomes should start with the learner verb and be coherent with the level of course. Are the outcomes measurable? Does the assessment make sense?

Charge #1 at next meeting. Starting discussion around charge #4.

Committee will continue to work on priorities for the year at future meetings.

Policy/Procedure review was postponed to a later meeting.

Meeting was adjourned at 5:04 p.m.