

FACULTY SENATE BUDGET AND PLANNING COMMITTEE

NOVEMBER 02, 2023, MEETING

MINUTES

Members Present: Gary Bartlett, Duane Dowd, Roxanne Easley, Andrea Eklund, Levente Fabry-Asztalos, Lila Harper, Jim Johnson, Maureen Rust, Mark Samples, Chris Schedler, Chad Wassell, Ke Zhong

1. Guest Walter Szeliga – Waivers Group Recommendations/Enrollment
 - a. Only used 3 years data query spaced apart because of heavy system usage to generate the data and analysis.
 - b. Waivers on-campus vs. off-campus not reviewed.
 - c. Walter indicated there is no data on students offered waivers and choose to attend.
 - d. Waivers for first year students vs. transfer students (categories aligned to RCWs).
 - e. Demographic data for waivers exists but was not reviewed by committee
 - f. WUE (Western Undergraduate Exchange—160 institutions): students from other states pay 150% of in-state rate, large number of WUE students at CWU these students still positively impact the overall budget because they are still paying greater than in-state tuition.
2. Approval of the agenda: Approved
3. Approval of the minutes: Approved
 - a. BPC Minutes 2023-10-19.docx
4. BPC Recommendations on the Waivers Group Recommendations
 - a. BPC23-24.01 Review the Budget Development Task Force Tuition Waiver Group Recommendation for Changes to Tuition Waiver Policy and Use waiver report and make policy recommendations.
 - i. The committee supported the recommendations of the committee particularly prioritizing recommendations 2, 3, and 4.
 - ii. The committee is concerned about the wording of recommendation 4 and does not support centralizing control of departmental awards of scholarships endowed at the department level. If, as Walter indicated, the effort is to help support departments evaluate and award scholarships, we support this recommendation.
5. Budget for Sabbatical Leave
 - a. Chairs put into a position where they must endorse an application for sabbatical leave on budgetary grounds despite not controlling the NTT budget or risk a dean rejecting a sabbatical application.
 - b. ADCO is talking with the union to find a resolution to this issue so that chairs do not need to claim to have something that they may not.
 - c. Chairs and those with prior chair experience indicated that there is no backfill of NTT funding for specific sabbatical leaves, but sabbaticals are included in SCH averages that account for allotment to each college.
6. College Budget Committees
 - a. Need to begin discussion of activities of the budget committees and communication with committees.

- i. BPC23-24.03 Maintain regular communication processes with college budget committees.
 1. CB (Chad): new Dean assigned tasks for internal budget matters and away from university to departments, program review, professional development funds
 2. CAH: non-chairs - review funding requests (G&S, Foundation)
 3. CEPS: chairs with Dean
 4. COTS: chairs with Dean
 5. Library: no official budget committee, budget info at faculty meetings
7. Budget Development Team and PBAC Procedure Draft
 - a. [BDT PBAC procedure draft 12.13.22 mcs edits\[30207\].doc](#)
 - b. BPC23-24.05 Continue to take an active role in the budget governance process and push for greater clarity in the various roles in the process.
 - c. This is for discussion at the next meeting (November 16).
8. Updates from PBAC/BDT (Roxanne)
 - a. Values fund created, but currently unfunded will be used to support and incentivize projects aligned with the strategic plan and values.
9. New business/Concerns

Documents for Reference:

- BPC Committee Charges 23-24.docx
- BDT_Waiver Group_Recommendations_6.27.2023.docx
- Strategic Enrollment Plan 2018-24
- BoT meeting packet 7/2018

Some Data for 2022/2023:

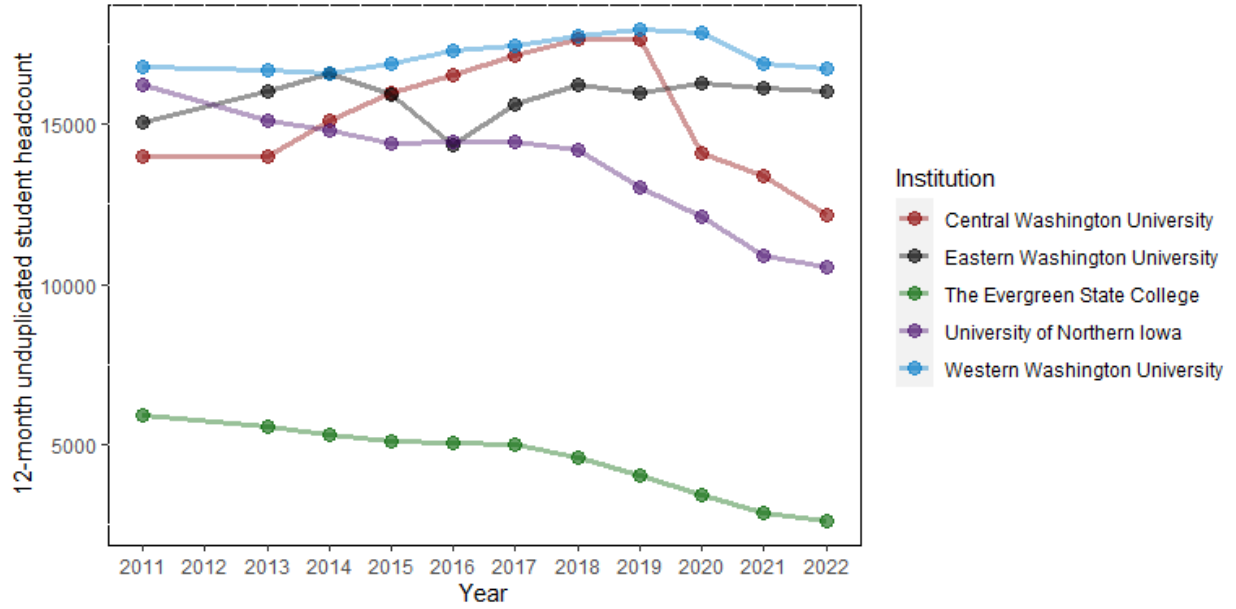


Figure 1 12-month unduplicated student headcount from IPEDS

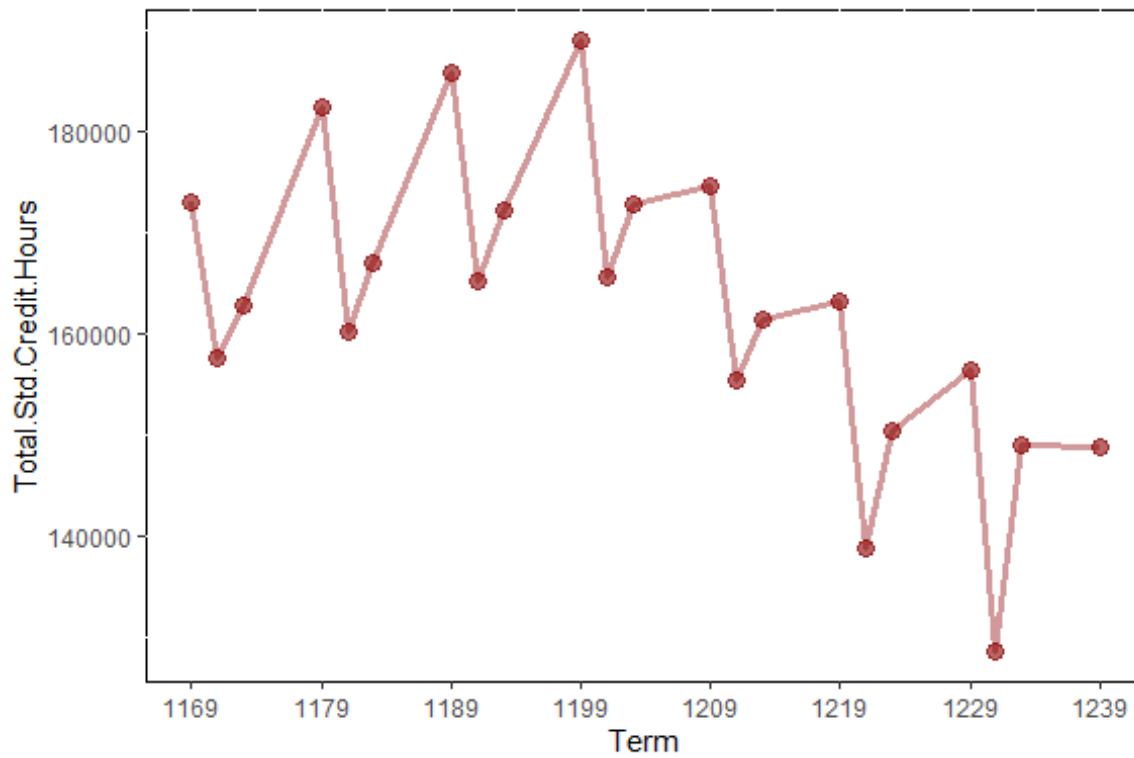


Figure 2 Total student credit hours at CWU from the enrollment report. Terms are 1, two-digit year month of term start (e.g., 1169 = Fall 2016).

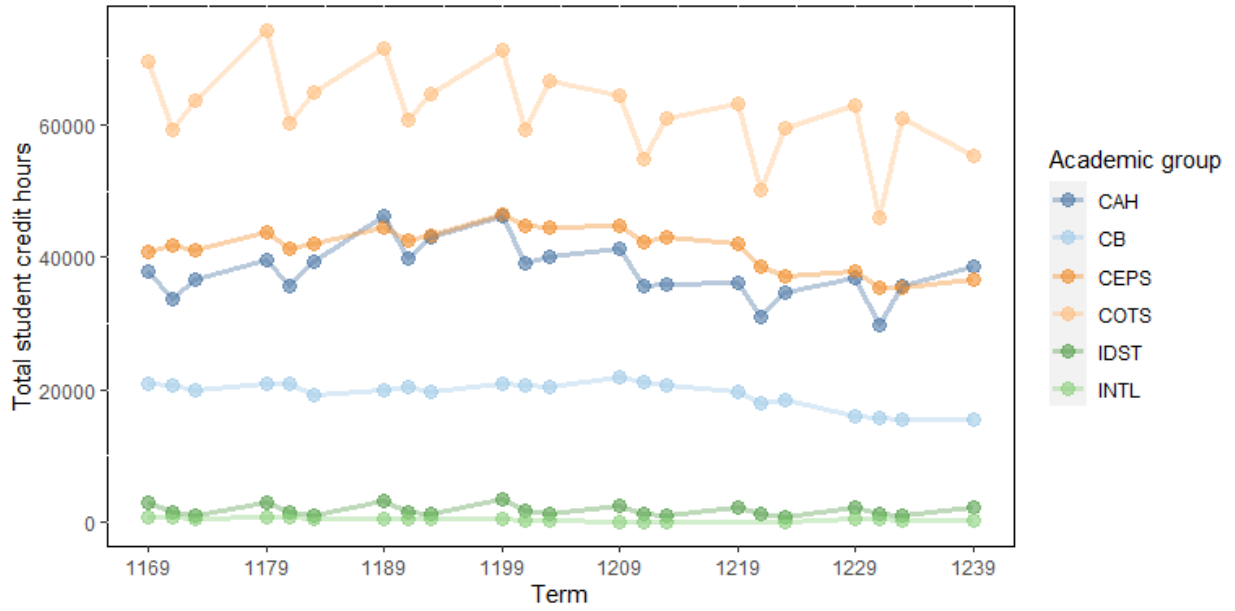


Figure 3 Total student credit hours by college or other academic group from the enrollment report. Terms are 1, two-digit year month of term start (e.g., 1169 = Fall 2016).