

Budget and Planning Committee

Minutes

October 5, 2023, Meeting

Members present: Gary Bartlett, Duane Dowd, Roxanne Easley, Andrea Eklund, Levente Fabry-Asztalos, Lila Harper, Jim Johnson, Maureen Rust, Mark Samples, Chris Schedler, Chad Wassell, & Ke Zhong.

1. Approval of Agenda
 - a. The agenda was approved.
2. Update on the Budget and Enrollment – Guest Joel Klucking, Senior VP for Finance and Administration
 - a. The senior VP presented an update on the current budget conditions at CWU and enrollment projections for the academic year. See appended presentation materials (FY24 Budget Planning Update - BPC lite.pptx).
3. Introductions of members
 - a. Members were introduced, including members new to the committee.
4. Charges for the committee
 - a. We went through the charges to the committee (see attached document) and briefly discussed the individual charges and the timeline requested by Faculty Senate Executive Committee. The first task identified was evaluation of the Budget Development Task Force Waivers Subgroup report and recommendations. See attached document for additional information about the charges to the committee (BPC Committee Charges 23-24.docx).
 - b. Some additional concerns raised included the impact of graduate waivers and actual cost of graduate waivers relative to instructional costs, positive and negative impacts of centers on budgets, community colleges that are the sources of transfer students, the structure of the strategic plan and its impact on budget decisions and the function of the proposed strategic investment fund, and discussion of building/residence halls as it relates to our bond payments and debt service ratio.
5. Update from the Budget Development Task Force (Roxanne Easley). Roxanne provided a brief update from the Budget Development Task Force. The major concern being enrollments failing to meet projections. The exact nature of the gap between projections and enrollment was not exactly clear at that point because we had just reached census.
6. New Business/Concerns
 - a. None raised.