

**General Education Committee  
Minutes  
January 30, 2023**

Present: A.I. Ross, Michael Braunstein, Tim Hargrave, Maura Valentino, John Choi, Elaine Glenn, John Neurohr, Mike Gimlin, Yoshiko Takahashi, Michael Goerger, Megan McConnell, Scott Carlton

Absent: Teri Walker, Peter Gray

Guest(s): Adrian Naranjo

Meeting was convened at 3:13 p.m.

Tim moved to approve the January 23, 2023 minutes. A.I. seconded and minutes were approved, 1 abstention.

Chair report – Maura reported that Curriculum chair has not asked the Executive Committee yet to make a charge to the General Education Committee to develop program learner outcomes.

Academic Writing II course caps - Terry Wilson has requested to be allowed to increase the Academic Writing II cap of 25 for their course. Currently they teach a 50-student section with two faculty. They would like to increase the course to 60 with the use of a graduate assistant. A.I. indicated they are not in support of this. The best practice is 25 per trained faculty member in academic writing. Michael B indicated the whole writing paradigm is about to change with ChatGPT. Maura will communicate with Terry about the course caps for Academic Writing II and the 25 cap should be maintained.

GE Data presentation – Adrian shared the data for enrollment for 184 courses 2019-2022. This spreadsheet can also provide projection for fall 2023. Adrian also presented DFW data from fall 2017 – spring 2022. Dean Takahashi indicated she will provide some of this information to Maura.

Assessment – Maura indicated she was unsure about how to ask about the artifacts and how many do are needed. Yoshiko talked with Kurt Kirstein and approximately 20 artifacts should be enough. Get assignment from different colleges and randomly select 20 students. CB is already collecting student artifacts.

CLEP test review – Mike G shared six CLEP tests that were aligned with the former GE program that need to be aligned with the new GE. The committee discussed how to proceed with the recommendations. Maura will work to map these to the current GE program and the committee will discuss next week.

No student petitions.

Meeting adjourned at 4:32 p.m.