Evaluation & Assessment Committee
1:00 – 3:00 p.m.   Zoom
June 2, 2023
Minutes

Attendees	Present (Y/N)
Warren Plugge, (Chair)	Y
Sara Toto	Y
Nancy Pigeon	N
Francesco Somaini	Y
Lidia Anderson	N
Maurice Blackson	Y
Hope Amason	Y

1. **Approval of May 19, 2023 minutes at 1:09 pm**
2. **Approval of June 2, 2023 Agenda at 1:07 pm**
3. EAC 22-23.07 & 08 – Review results from assessment of FS, EC, and Administrators
    a. **Reviewed the qualitative comments to redact excessively harmful, threatening, and/or derogatory language**
    b. **Edit/add language to Faculty Senate assessment to clarify assessing the broader FS rather than(FS) the FS senator**
        1. **Should still find a way to evaluate senators**
4. Other
    a. **Warren presented the SEOI and pandemic survey reports to FS on Wednesday, May 31st, 2023**
5. EC Updates (5 min)
    a. **Thinking through charges for next year/providing feedback on why charge(s) were not completed**
6. **Thank you - Francesco and Maurice**
7. **Adjourn at 2:09 pm – Have a great summer break!**

Recommendations for future charges
- Consider the use of SEOIs in the review process by reviewers for tenure, promotion, and post-tenure review. Develop policy to eliminate the use of SEOIs during the review and to focus more on instructors' approach to addressing SEOIs and feedback from students.
- Continue work on identifying who should have access to SEOIs and define where this would live within policy.
- Continue work and discussion on best practices with respect to avoiding bias in student evaluations. Work with DEIB committees to understand the issues on bias associated with instruction. What do different college handbooks provide on DEIB.
- Review peer evaluation process and consider where peer evaluations would live in policy.
- Review the number and types of SEOIs and consider reducing the types of SEOIs to a standard format for all classes. Then identify a standard set of questions that could be incorporated as additional questions for in-depth feedback on a specific course instruction.
- Identify ways in which different course modalities can be addressed within a standard SEOI form. Explore the potential to reduce the number of SEOI forms to a more general form that focuses on student learning instead of instructor qualities.
- Create one form for all modalities, we are not looking at the learning in the right context.