

## Evaluation & Assessment Committee

1:00 – 3:00 p.m. **Zoom**

October 7, 2022

### Agenda

Participants: Warren Plugge (EAC chair), Francesco Somaini, Marty Blackson, Sara Toto, Nancy Pigeon, Hope Amason (EC representative)

- 1) Approval of October 7, 2022 agenda
  - a) **Approved 1:06 pm as presented**
- 2) Approval of June 3, 2022 minutes
  - a) **Approved 1:08 pm as presented**
- 3) Review committee charges
  - a) Set priorities
    - i) **EC discussed the following potential priorities: 22-23.01, 22-23.05, 22-23.06, and 22-23.09**
      - (1) **Discussed dealing with EAC22-23.06:**
        - (a) **suggested EAC provides a list of suggested alternatives beyond teaching observations and SEOIs for evaluation purposes**
        - (b) **considering limitations/challenges if providing recommendations about who can provide peer evaluations (e.g., junior faculty being asked to evaluate senior faculty)**
        - (c) **Standard tool for consistency**
        - (d) **Action items for the next meeting developed**
    - b) **Additional items for charges**
      - i) **Hope will consult EC on adding charge: report on findings from the SEOI/parenting/COVID survey that was created by EAC and completed by faculty in spring 2022**
      - ii) **Need to add Associate Deans to the assessment schedule**
- 4) Continue meeting via Zoom
- 5) Action items
  - a) **EAC22-23.06: Find and present department standards/recommendations on teaching evaluation to the committee, e.g., form used to aid in assessment; help identify potential alternatives to teaching observation and SEOIs**
  - b) **Review charges and identify any other priorities**
- 6) EC Updates
- 7) Next meeting moved to October 28<sup>th</sup>, 2022
- 8) Adjourn at 2:04 pm