

**Curriculum Committee  
Minutes  
April 6, 2023**

Present: Paul Ballard, Sayantani Mukherjee, Clem Ehoff, Tim Sorey, Benjamin White, Lizzie Brown, Cosette Bilskit, Ediz Kaykayoglu, Mike Gimlin, Kathryn Martell, Susan Merrill

Absent: Hideki Takei, Jeff Dippmann, Jason Dormady, Trista Drake-Jones, Mark Meister, Coco Wu, Mike Harrod, Kurt Kirstein, Sydney Thompson, Yoshiko Takahashi

Guest(s): None

Meeting was called to order at 3:10 p.m. by Ben White

Agenda was approved.

Minutes from March 16, 2023 were approved as presented.

Chair report – There were nine motions that were considered by the Faculty Senate yesterday. Eight of those motions were voted on and passed. There is one motion that was postponed.

**Approval Log**

MUS 567 University Chorale, MUS 568 Chamber Choir and SOC 359 U.S. Feminist Movements are ready to be approved. ASL 401 is still waiting for originator to respond. Paul moved to approve the courses on the approval log. Cosette seconded and motion was approved.

**Review log**

#1 EMS 250 Emergency Medical Tech Lecturer – Courses usually do not have lecturer in the title. The title has been approved previously. This is okay. Paul moved to approve this proposal to go out for campus review. Cosette seconded and motion was approved.

Education over credit – Mike Gimlin brought a list of programs that have the Secondary Education program as part of them. The Secondary Education program was approved previously. There are a number of a programs that are impacted by this change and some programs are now over credit or further over credit. Mike asked the committee if he could make these changes automatically without individual programs having to put in a program change and then send those that are over credit to faculty senate for approval.

Cosette moved to approve all programs that have been impacted by the credit changes to the Secondary Education program to be automatically changed by the Registrar Office and those that are over credit to be sent to the Faculty Senate for approval to be over credit or further over credit. Paul seconded and motion was approved.

Mike suggested changing policy that would allow programs not to have to include the Secondary Education program or STEM education in their credit totals or not have to be approved for being over.

Some suggested policy changes are

- Layered courses (MUS).
- Barriers for curricular changes.
- Changes to diversity, equity and inclusion could be expedited.
- Making sure information around the terms “program” and “degree” are well defined and used consistently throughout both policy and procedure.
- Looking at policy around who and where curriculum proposals can initiate from and be housed.
- Look at the language around requiring programs that include education to go to Faculty Senate if they are over credit due to changes in the education program.
- No place in policy on who can confer a degree.
- There is also a committee charge to consider clarifying policy on prerequisites for both minors and certificates and make recommendations as appropriate.

Janet will set up policy/procedure review assignments. Ben will speak with Jeff about his vision for moving forward on the policy/procedure review.

Mike G suggested the committee look at various Curriculog forms and make sure they are up to date. Mike G needs to have the new forms launched shortly after May 15<sup>th</sup> when the 23-24 catalog goes live. Members should come to the April 20<sup>th</sup> meeting with any potential changes.

Meeting was adjourned at 4:52 p.m.