

**Curriculum Committee  
February 16, 2023  
Minutes**

Present: Cosette Bilskit, Lizzy Brown, Ben White, Hideki Takei, Paul Ballard, Jason Dormady, Tim Sorey, Trista Drake-Jones, Mike Gimlin, Kurt Kirstein, Clem Ehoff, Kathryn Martell, Sayantani Mukherjee, Ediz Kaykayoglu, Mike Harrod

Absent: Mark Meister, Coco Wu, Sydney Thompson

Guest(s): None

Meeting was called to order 3:11 PM

Agenda was approved.

Ben moved to approve the February 9, 2023 minutes. Hideki seconded and motion passed unanimously.

Chair's report and welcome/intros to Cosette – AAC met last week with Ediz and did not come to a resolution on the policy for the Associate of Arts (AA) degree. This means the AA is still on hold until the committee gets the policy draft language. Cosette Bilskit is the student representative for this committee.

**Approval log**

Paul moved to approve proposals on the February 2, 2023 approval log. Sayantani seconded and motion passed unanimously.

Course changes: AVP 104 Program Transition; CDFS 232 Child Development; CERM 505 Research Design and Proposal Development; CERM 562 Issues and Conflicts in Cultural and Environmental Resource Management; CMGT 201 Computer Applications in Construction with Laboratory; CMGT 343 Construction Estimating I with Laboratory; CMGT 343LAB Construction Estimating I Laboratory; CMGT 344 Construction Estimating II with Laboratory; CMGT 344 LAB Construction Estimating II Laboratory; CMGT 345 Heavy Civil Estimating II with Laboratory; CMGT 345LAB Heavy Civil Estimating II Laboratory; CMGT 346 Construction Methods/Materials; CMGT 347 Heavy Civil Methods and Materials; CMGT 440 Temporary Structures; CMGT 441 Wood and Steel Construction; CMGT 444 Codes, Contracts, and Specifications; CMGT 445 Heavy Civil Contract Law; CMGT 447 Construction Planning, Scheduling, and Control with Laboratory; CMGT 450 Soils and Foundations with Laboratory; CMGT 452 LEED in Sustainable Construction; CMGT 455 Principles of Construction Management; CMGT 456 Principles of Heavy Civil Construction Management; CMGT 460 Concrete Construction with Laboratory; CMGT 461 Pavement Design and Construction with Laboratory; EDSE 302 Inclusive Practices in the Classroom; EET 312 Basic Electronics; EET 477 Industrial Robotic Automation; ETSC 312 Mechanics of Materials; IHP 350 Gross Anatomy; IHP 350LAB Gross Anatomy Laboratory; IHP

351 Physiology; IHP 351LAB Physiology Laboratory; MUS 152A Class Piano I; MUS 153A Class Piano II; MUS 154A Class Piano III; SOC 200 Introduction to the Major; SOC 383 Sociology of Leadership; SPH 430 Grant Writing, Fundraising, and Sponsorship in Sport Management. New Courses: ART 481 Art History Capstone; CMGT 395A Construction Management Competition preparation – Fall (Junior); CMGT 395B Construction Management Competition Preparation – Winter (Junior); EET 312LAB Basic Electronics Laboratory; HESC 101 Introduction to Health Science Careers; HESC 360 Statistics in Health Sciences; SPM 325 Governance and Policy in Sport Organizations.

Program Changes: Africana and Black Studies Minor; Art BFA, Graphic Design Specialization; Art BFA, Studio Art Specialization; Art Education Major, BA; Art Major, BA; Asian Business Minor; Bachelor of Fine Arts Requirements; Captive Primate Care Certificate; Child Development Certificate; Child Development Minor; Clinical Physiology Major, BS; Construction Management Major, BS; Cultural and Environmental Resources Management, MS; Electronic Engineering Technology Major, BS; Family and Consumer Sciences Career and Technical Education Teaching Major, BS; Family and Consumer Sciences Education Minor; Hospitality, Tourism and Event Management BS, Event Management Specialization; Hospitality, Tourism and Event Management BS, Hospitality Management Specialization; Hospitality, Tourism and Event Management BS, Tourism Management Specialization; Hospitality, Tourism and Event Management Core; Hospitality, Tourism and Event Management Program Learner Outcomes; Mathematics Department Information; Supply Chain Management Certificate; Theatre Studies, BA.

Program on Reserve: Linguistics Minor; Public Administration, MS.

The Associate of Arts degree will remain on hold until the policy for the degree type gets to the committee.

## **Review Log**

Courses changes

#14 ENTP 288 Intellectual Property and Prototype Development for Products and Services – Third learner outcome is all one sentence and seems like they are missing the word “and”. In the second part of the outcome it is not clear what the word “it” is referring to.

#10 CS 492 Laboratory Experience in Teaching Computer Science – Under assessment they say they use weekly students self-reports via Canvas surveys, end of quarter lab instructor survey.

Mike Gimlin brought up the S/U policy needs to be looked at. It currently indicates an S/U course grade is based on attendance. CWUP 5-90-040(21) 1. Courses for which there are no performance evaluations required for entrance, progress, or completion, and for which attendance is the basis for evaluation are graded S/U.

2. Courses graded satisfactory/unsatisfactory and the conditions under which they will be so graded must be so identified in the course description in the catalog.

#29 MUS 267 & #37 MUS 467 – Learner outcomes are listed as bullet points, lacks the grid and assessments.

Lizzy moved to send the course changes out for campus review. Hideki seconded and motion was approved.

#### New courses

#45 REC 374 Intramural, Extramural, and Club Recreation – Outcome 2 uses “appropriate” twice. Could be rephrased to “Create brackets appropriate for a variety of collegiate recreational sport tournaments.”

Paul moved to send new courses out for campus review. Clem seconded and motion was approved.

#### Program changes

Ben moved to send program changes out for campus review. Clem seconded and motion was approved.

#### New programs

#54 Theatre Teaching Artist Certificate - Program outcomes need to be cleaned up. Was suggested that the compound outcomes should be split into two.

Paul moved to send new programs out for campus review. Hideki seconded and motion was approved.

Learner Outcome document – The committee reviewed the cleaned-up draft of the Guide to Learner Outcomes. Some updates were made to the document.

Lizzy moved to approve the learner outcome document. Paul seconded and is approved.

Jeff suggested that this learner outcome document should be printed out and given to department chairs.

Policy/Procedure – Committee members were asked to review the policy and procedure documents in TEAMS prior to the next meeting on March 2.

No meeting is scheduled for February 23.

Adjourned at 5:10 PM