

**Curriculum Committee  
Minutes  
January 19, 2023**

Present: Hideki Takei, Paul Ballard, Sayantani Mukherjee, Clem Ehoff, Jeff Dippmann, Jason Dormady, Benjamin White, Lizzie Brown, Trista Drake-Jones, Ediz Kaykayoglu, Kurt Kirstein, Mike Gimlin, Kathryn Martell, Yoshiko Takahashi

Absent: Tim Sorey, Mark Meister, Coco Wu, Mike Harrod

Guest(s): None

Meeting was convened at 3:10 p.m.

Agenda was approved.

Ben moved to approve the January 5, 2023 minutes. Clem seconded and motion was approved.

Chair report – The curriculum deadlines will be going out to faculty within the next week. The Learner Outcome document has been uploaded into the TEAMS folder. Jeff hopes to have information on policy/procedure next week. Sayantani has stepped down as chair-elect and will not act as chair for next year. The committee needs to start thinking about chair and chair-elect for next year. Please let Jeff and/or Janet know. Ben self-nominated himself for chair. The committee elected Ben White as chair for 2023-2024. Jeff hasn't had a chance to meet with Maura Valentino chair of the General Education Committee.

**Approval Log**

ASP 450 Media Portrayals of Disability – This course had a hold put on by Communications. They have agreed to change the course number and add a COM cross listed course and the hold has been released.

Paul moved to approve the January 5, 2023 approval log. Ben seconded and courses were approved.

**Course changes:** AVM 250 Air Transportation; AVM 270 Aviation Data Analysis; AVM 335 Aviation Management; AVM 338 Aviation Finance; AVM 417 Aviation Safety Management; AVM 430 Aviation Marketing; AVP 103 Private Pilot Flight Stage III; AVP 201 Instrument Flight Laboratory Stage I; AVP 202 Instrument Flight Laboratory Stage II; AVP 203 Instrument Flight Laboratory Stage III; AVP 211 Meteorology for Pilots; AVP 241 Instrument Rating Ground I; AVP 242 Instrument Rating Ground II; AVP 304 Commercial Pilot Flight Stage IV; AVP 305 Commercial Pilot Flight Stage V; AVP 306 Commercial Pilot Flight Stage VI; AVP 319 Applied Aerodynamics; AVP 323 Advanced Navigation; AVP 331 National Airspace System; AVP 337 Aviation Physiology and Survival; AVP 340 Human Factors in Flight; AVP 352 Multiengine Principles; AVP 354 Commercial Pilot Ground; AVP 401 Multiengine Flight Laboratory; AVP 402 Certified Flight Instructor Laboratory; AVP 410 Crew Resource Management; AVP 418 Threat and Error Management in Aviation; AVP 421 Aircraft Systems – Turbojet; AVP 444 Multiengine FTD, Baron G58; AVP 445 Turboprop FTD, King Air 200; AVP 448 Fundamentals of Flight Instruction; AVP 469 Turbojet Operations; CDFS 340 Supporting Families with Children with Disabilities; CDFS 492 Child Development and Family Science Practicum; ECON 426 Economic Research; EDSE 422 Teaching Strategies, Curriculum, and Materials for Diverse Learners; MET 420 Finite Element Analysis; MET 489A Senior Project I; MET 489B Senior Project II; MET 489C Senior Project III; PFP 310 Introduction to

Financial Planning; PRIM 495C CHCI Directed Research; PRIM 512 Platyrrhine Monkeys; TH 313 Writing for Theatre for Young Audiences; YESS 101 YESS Social Science Perspectives and Research; YESS 102 YESS Social Science Community Engagement; YESS 103 Social Science Career Paths. **New Courses:** ABS 304 Black Comedy and Satire; ABS 310 Black Social Media; AGB 330 Agri-Food Systems Innovations; LAJ 329 Drugs, Alcohol, and Criminal Justice; LAJ 418 Contract Law. **Program Changes:** Accessibility Studies Certificate; Accessibility Studies Minor; Accounting Department Information; Business Analytics II Minor of Certificate; Business Foundation Courses; Child Development and Family Science Core; Child Development and Family Science Major BS, Child Development Specialization; Child Development and Family Science Major BS, Child Life Specialization; Child Development and Family Science Major BS, Family Science Specialization; Craft Brewing, BS; Creative Writing Minor; Economics BS, Economic and Business Forecasting Specialization; Economics BS, General Economics Specialization; Economics BS, Managerial Economics Specialization; Economics Foundation; Economics Minor II; Entrepreneurship Major, BS; Entrepreneurship Minor; Environmental Sciences BS, Environmental Biology Specialization; Finance Minor; Food and Agribusiness Management and Marketing Minor or Certificates; Human Resources Management Minor; Lean Six Sigma Greenbelt Certificate; Mathematics; Middle-Level Education, BA; Sustainability Minor/Certificate. **New Program:** Art History, BA; Aviation: Professional Pilot BS. **Program Delete or Reserve:** Aviation: Professional Pilot BS, Commercial Pilot Specialization; Aviation Professional Pilot BS, Flight Officer Specialization; Library and Information Science Minor. **New Prefix:** HESC

## Review Log

### Course changes

#83, #84, #85 TH 244, 245, 246 - All three courses have the same outcomes and assessments. Should these be different. Lizzie will submit a form for these three.

#10 BIOL 441 Plant Physiology – The justification is another BIOL 213 course that was changing their pre-req. The justification is not understandable. This was determined to be okay.

#20 CERM 593 – There is a typo.

#36 GEOG 403 – Geography class. Changing number from 303 to 403. They specifically site in justification because go into more in-depth and possible for grad students to take it. Noticed they did not raise the level of the outcomes and did not change them at all. They are all fairly low level and utilize outdated language.

#84 TH 245 Acting II – Trying to interpret 3<sup>rd</sup> learner outcome “Develop observation skills and awareness and then include a list. Not sure what” others” means in this list. This would be the same for #83 TH 244 and #86 TH 248.

#32 ETSC 301 Engineering Project Cost Analysis – Pre-requisite says MATH 153 or 154 or 172 or 173 or eligibility to enroll in 154 and 172. This pre-requisite is okay.

Course changes were approved to be sent out for campus review.

New Courses were approved to be sent out for campus review.

## Program Change

#58 Law and Justice Major, BA - they want to drop the GPA requirement.

#1 General Education program – There are no program level outcomes. Kurt indicated that it is critical that we do have program level outcomes. The program has goals, but they are not specifically called outcomes. Each component area has outcomes that courses must meet within that component. Suggested that the General Education program have some overarching program outcomes. It was suggested to have the Executive Committee (EC) charge the General Education Committee (GEC) to start looking at developing program level outcomes. Jeff will contact the GEC chair to talk about this.

#21 College of Business Information – program narrative section on inclusivity not sure that the sentence makes sense. Should be a complete sentence. “Inclusivity: all are welcome as they are, treated fairly and equally”. Need to clean up some of the grammatical issues in the narrative.

#11 Business Administration BS Business Analytics Specializations – Have a lot of requirements listed on what GPA is within each course area. Wondering if that is possible to code into the system. Looks like 12 different items.

New Programs were approved to go out campus review.

Program deletion or reserves were approved to go out for campus review.

Aviation Professional Pilot BS – Mike will work on some the elective language. The current language needs to be a little more specific that the total electives is 24 and not 21-27.

Lizzie asked about the goal of the outcome/assessment document. This is to replace the current 2014 examples that are on the web page right now. This will be on the agenda for the next meeting.

Meeting was adjourned at 4:20 p.m.