

BFCC
April 3, 2023
Minutes

Meeting was called to order at 4:05 pm.
Minutes from 3/13/23 approved.

Chair Report

Mary reported that the following motions will be presented at Senate on 4/5/23:

- BFCC22–23.03 Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. **Timeline:** By the end of Winter Quarter. 1st reading of 3.
- BFCC22–23.04 Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter
2nd reading of 3.
ADI language for Code – 1st reading of 3.
ADI language for Bylaws – 1st reading of 2.
- BFCC22–23.08 Recommend revisions to Code to improve clarity and fix typos and errors and gendered language. 1st reading of 3.

EC Report

Andrea notified BFCC that a fifth option for emerit title was added by EC (emerita).

- a. i. Faculty with emerit status may refer to themselves as emerit, emeritus, emeriti, emeritum or emerita.

Review of Charges

Vote on Bylaws changes as clerical and not requiring a motion at Senate. BFCC voted all changes are clerical.

Bylaws: Section II EC, C. Officers – BFCC reviewed language for past-chair section. Voted, all were in favor.

Adjourned at 4:30.

Status Report

Red = currently active or pending.

Blue = completed, EC reviewing or waiting

Green = completed/charge canceled/Senate vote pending or passed.

BFCC22–23.01 Continue working and moving forward language for the **CWUP** policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.

Complete. Sent to EC on 1/30/23. No word as to when this will be added to CWUP.

BFCC22–23.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter.

First of two readings before Senate on 4/5/2023.

BFCC22–23.03 Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. **Timeline:** By the end of Winter Quarter.

Complete. First of three readings before Senate on 4/5/2023. Bylaws complete, committee determined that all changes were clerical. Correction to Chair-Elect duties (Bylaws, Section II, C. 3.) and new section for Past-Chair duties were sent to EC for review on 4/3/2023.

BFCC22–23.04 Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter.

Received communication from EC regarding by proxy and online vote. Mary talked to Kara Gabriel and discussed simply referencing CBA in code rather than restating CBA.

Complete. Second reading of three on 4/5/23.

BFCC22–23.05 Review the process for departments to conduct elections for senators and make recommendations for updates as appropriate. **Timeline:** By the end of Winter Quarter.

- *For example, Senior Lecturers can currently vote for department chairs, but not department senators. Explore why this is currently the rule, and if Senior Lecturers should be added to senator elections.*
- *Departments are using several different methods, and votes may not be anonymous.*

Complete. Second reading of thee on 4/5/23.

BFCC22–23.06 Review feedback and recommendations from the Distinguished Faculty Selection Committee, and consider changes to Code as appropriate. **Timeline:** Winter Quarter.

Charge cancelled.

BFCC22–23.07 Consider revising the Budget and Planning Committee description in **Code** to improve clarity. **Timeline:** Winter quarter.

Mary sent email to Mark Samples requesting advisement on how to address lack of BPC representation on PBAC and if this changes the overall description of the committee. Mary also sent email to Jim Johnson to ask how BPC is communicating with PBAC (through Senate Chair and Past-Chair?).

Third reading of three at Senate meeting on 3/1/23. Passed

BFCC22–23.08 Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors. **Timeline:** Ongoing.

Code complete, first of three readings at Senate on 4/5/2023. Bylaws complete, all changes clerical.

BFCC22–23.09 Review committee procedures manual and update as required. **Timeline:**

Approve updated procedures manual by last committee meeting of year.

Review completed on 3/6/23, changes voted and approved by BFCC. Will wait to send to Janet until the end of the quarter.

BFCC22-23.10 Create language for new Senate Standing committee: Antiracism, Diversity, and Inclusion (**ADI**) committee for Code and Bylaws.

Complete. First of three readings for Code and first of two readings for Bylaws on 4/5/2023.