

BFCC
March 13, 2023
Minutes

Members present: Andrea Eklund, Mary Radeke, Melissa Schiel, and Nathan White.

Meeting called to order at 4:06

Nathan motioned to approve March 6th minutes, Melissa 2nd, all were in favor.

Chair Report

No report

EC Report

- EC reviewed Code and found some changes. EC wants BFCC to submit the entire Code for Senate review. EC also discussed the term emerit; EC would like to have faculty choose what term they want to use for themselves. EC also wants BFCC to add further justification for the use of the term emerit in the motion to go before Senate.
- Andrea has ADI committee description and membership requirements so that we can make sure this gets.

Review of Charges:

Faculty Code gender-neutral language and minor corrections:

- Reviewed rationale for the use of emerit in the Code. The committee made sure that the correct form of emeritus/ae/a was being used in the rationale. BFCC approved rationale language.
- Reviewed all changes that BFCC indicated.
- Nathan motioned to accept changes, Andrea 2nd, all were in favor.

ADI section for Code and Bylaws

- For Code, Section IV.D.1.g and Bylaws, Section III.C.8. (abbreviation ADI was added to code and Bylaws).
- BFCC reviewed the Code language, made corrections, and voted. Melissa made a motion to accept Code ADI language addition, Nathan 2nd, all approved.
- BFCC crafted Bylaws language for ADI committee membership based on membership requirements from EC. All changes were approved by the following committee members: Nathan White, Melissa Schiel, and Mary Radeke.

Charges to be addressed at the next BFCC meeting:

- Bylaws: Section II EC, C. Officers – Clarification of Chair-Elect duties and potential edition of Immediate Past Chair section.

Adjourned at 5:45 pm.

Status Report

Red = currently active or pending.

Blue = completed, EC reviewing or waiting

Green = completed/charge canceled/Senate passed.

BFCC22–23.01 Continue working and moving forward language for the **CWUP** policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.

Complete. Sent to EC on 1/30/23. No word as to when this will be added to CWUP.

BFCC22–23.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter.

Pending, waiting on communications from Mark Samples and Provost's Office.

BFCC22–23.03 Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. **Timeline:** By the end of Winter Quarter.

Review of EC's corrections, submitted to EC on 3/13/23, waiting for response. Bylaws complete, will work on Chair-Elect duties (Bylaws, Section II, C. 3.) and new section for Past-Chair duties at April 3rd meeting.

BFCC22–23.04 Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter.

Received communication from EC regarding by proxy and online vote. Mary talked to Kara Gabriel and discussed simply referencing CBA in code rather than restating CBA.

Complete. Sent to EC on 1/30/23 – second reading of three on 4/5/23.

BFCC22–23.05 Review the process for departments to conduct elections for senators and make recommendations for updates as appropriate. **Timeline:** By the end of Winter Quarter.

- *For example, Senior Lecturers can currently vote for department chairs, but not department senators. Explore why this is currently the rule, and if Senior Lecturers should be added to senator elections.*
- *Departments are using several different methods, and votes may not be anonymous.*

Complete. Sent to EC on 1/30/23 – second reading of thee on 4/5/23.

BFCC22–23.06 Review feedback and recommendations from the Distinguished Faculty Selection Committee, and consider changes to Code as appropriate. **Timeline:** Winter Quarter.

Charge cancelled.

BFCC22–23.07 Consider revising the Budget and Planning Committee description in **Code** to improve clarity. **Timeline:** Winter quarter.

Mary sent email to Mark Samples requesting advisement on how to address lack of BPC representation on PBAC and if this changes the overall description of the committee. Mary also sent email to Jim Johnson to ask how BPC is communicating with PBAC (through Senate Chair and Past-Chair?).

Third reading of three at Senate meeting on 3/1/23. Passed

BFCC22–23.08 Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors. **Timeline:** Ongoing.

Code complete. Bylaws complete, will work on Chair-Elect duties (Bylaws, Section II, C. 3.) and new section for Past-Chair duties at April 3rd meeting.

BFCC22–23.09 Review committee procedures manual and update as required. **Timeline:** Approve updated procedures manual by last committee meeting of year.

Review completed on 3/6/23, changes voted and approved by BFCC. Will wait to send to Janet until the end of the quarter.

BFCC22-23.10 Create language for new Senate Standing committee: Antiracism, Diversity, and Inclusion (**ADI**) committee for Code and Bylaws.

Completed and sent to EC for comment on 3/13/23. Waiting for EC's response.