

BFCC  
December 5, 2022  
Minutes

Approved Jan. 9<sup>th</sup>, 2023

Members present: Mary Radeke, Andrea Eklund, Melissa Schiel, Nathan White

1. Meeting called to order at 4:05pm
2. Minutes from Nov. 21, 2022 approved with slight adjustment. Correction to one of charge notes (Charge .03), however, this charge may need to be put on hold due to other more pressing charges.

Nathan moved, Andrea 2<sup>nd</sup> all were in favor.

3. Chair report

BFCC22–23.01 Continue working and moving forward language for the CWUP policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.

Communication with Mark Samples re: CWUP language (removing BOT reference from the draft. Mark met with President on 12/5 and will communicate with Andrea or Mary the outcome .

BFCC22–23.04 Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter. *The language in Code needs to be updated to align with the CBA.*

After conversation with Kara Gabriel, the BFCC proposed that we eliminate the duplicate language in the Code and simply reference the code. My guess is that you haven't had time to review but am wondering if we could possibly move forward with this during Winter quarter. I have also attached that email. if needed.

Mark reported that EC thought this was a good idea but he will double check just in case (he was not at this meeting).

BFCC22–23.07 Consider revising the Budget and Planning Committee description in Code to improve clarity. **Timeline:** Winter quarter.

*The following language is unclear and may need to be altered or removed: "If the motion passes, the original recommendation shall be considered rejected or amended, and shall not be proposed by the Budget and Planning Committee to the PBAC."*

The BFCC discussed possibly tabling this charge in light of my communications with Jim Johnson. Mark will check with put this on EC agenda for this week.

BFCC22–23.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter.

Mark has not yet heard from Provost as to their definition of “department”.

#### 4. EC report

Andrea sent information about Sr. lectures voting for and running for department Senators to EC and they were fine with it (Sr. lectures voting for department Senators, lectures only voting for NTT Senators). EC advised that we check with current NTT Senators to get their feedback on this. May be issues with having Sr. lecturers serving as department Senators because they might not fully understand the impact of service and scholarship this may impact their representation. Workload may vary college-to-college.

Mary – Sr. Lecturers will need to get a service WLU as per the CBA.

Andrea – takes options for University service and working toward tenure away from faculty. May want remove the option for Sr. Lectures to be department Senators. Could also be a conflict of interest since they already have representation from NTT Senators. Could put language in code and have Senate vote on it.

Andrea suggested that it should go back to EC to discuss these issues.

#### 5. Charges Discussed:

BFCC22–23.06 Review feedback and recommendations from the Distinguished Faculty Selection Committee, and consider changes to Code as appropriate. Timeline: Winter Quarter.

BFCC responded to the Distinguished Faculty Award Committee’s comments listing pros and cons to the changes requested by the committee as well as recommendations/questions that will be forwarded on to the EC by Mary.

BFCC22–23.03 Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. Timeline: By the end of Winter Quarter.

Mary will continue to look for Latin word endings indicating masculine/feminine.

This will be addressed at our next meeting.

#### 6. Adjourned at 5:10pm.

### **Status Report**

**BFCC22–23.01** Continue working and moving forward language for the CWUP policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.  
**Waiting for EC feedback.**

**BFCC22–23.02** Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter.  
**Not yet addressed, waiting on communications from Mark Samples and Provost’s Office.**

**BFCC22–23.03** Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. **Timeline:** By the end of Winter Quarter.  
**Sections assigned, will review on Jan. 9<sup>th</sup> BFCC meeting.**

**BFCC22–23.04** Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter.  
**Received communication from EC regarding by proxy and online vote. Mary talked to Kara Gabriel and discussed simply referencing CBA in code rather than restating CBA.**  
**Mary notified EC of discussion, waiting for reply.**

**BFCC22–23.05** Review the process for departments to conduct elections for senators and make recommendations for updates as appropriate. **Timeline:** By the end of Winter Quarter.

- *For example, Senior Lecturers can currently vote for department chairs, but not department senators. Explore why this is currently the rule, and if Senior Lecturers should be added to senator elections.*
- *Departments are using several different methods, and votes may not be anonymous.*

EC agreed to the change in who votes for department senators: Sr. Lectures vote for department senators; lectures only vote for NTT senators.

BFCC revised language to include only Sr. Lectures voting for dept. Senators, Lecturers only vote for NTT lectures. Mary will submit proposed change to EC after Andrea finds out if Sr. Lectures are eligible to be department Senators.

**Andrea – will take the following issues back to EC: 1) having Sr. Lectures serve as Senators may reduce the options for TT faculty to complete university service, 2) Sr. Lecturers may be focused on NTT issues rather than the department’s interests, 3) WLU issue for Sr. Lectures, 4) Sr. Lecturers may not have a full understanding of service and scholarship issues.**

**BFCC22–23.06** Review feedback and recommendations from the Distinguished Faculty Selection Committee, and consider changes to Code as appropriate. **Timeline:** Winter Quarter.

**Mary forwarded on pro/cons, questions, and comments to EC.**

**BFCC22–23.07** Consider revising the Budget and Planning Committee description in **Code** to improve clarity. **Timeline:** Winter quarter.

Mary sent email to Mark Samples requesting advisement on how to address lack of BPC representation on PBAC and if this changes the overall description of the committee. Mary also sent email to Jim Johnson to ask how BPC is communicating with PBAC (through Senate Chair and Past-Chair?).

Mary will let Mark know that BFCC would like to table this charge until new budget model is in place.

**BFCC22–23.08** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors. **Timeline:** Ongoing.

**To be addressed later in Winter quarter due to changes/revisions that will occur in Code.**

**BFCC22–23.09** Review committee procedures manual and update as required. **Timeline:** Approve updated procedures manual by last committee meeting of year.

**To be addressed at year-end**