

Bylaws and Faculty Code Committee  
October 17, 2022  
Minutes approved on October 24, 2022.

Members present: Andrea Eklund, Mary Radeke, Melissa Shiel, Nathan White  
Guests: Mark Samples

### 1. Meeting called to order at 4:00pm

### 2. Review Charge .01 with Mark Samples

**BFCC22–23.01** Continue working and moving forward language for the **CWUP** policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.

Mark shared the history of the language drafted for CWUP. The key item of issue was item 1; concerning the involvement of the BOT in the investigation and resolutions of violations of the Faculty Code. EC thought this would be worth thinking through more thoroughly (possibly removing BOT from investigation of Faculty Code violations). EC wonders if it would be beneficial to have the BOT involved in investigation and resolution of violations of the Faculty Code if the others governing entities were not responsive in enforcing the Faculty Code. Seems to read sequentially as is written:

“1. Violations of Faculty Code and failure to consult stakeholders will be investigated by the Faculty Senate Executive Committee in conjunction with the President and then subsequently referred to the BOT or their appointed representative for resolution.”

Mark suggested a potential ways to resolve:

- Remove mention of the BOT, ending with the sentence, “Violations of Faculty Code and failure to consult stakeholders will be investigated by the Faculty Senate Executive Committee.” This would give some flexibility in the investigation of violations and how they are enforced. But lose some enforcement by taking out consultation with President and BOT.

Mark is also interested in the BFCC’s thoughts regarding other references to the BOT within the document. The BFCC discussed this and feels that all other references to the BOT or governing bodies are fine.

Nathan offered that the committee state (in number 1 above) that we could redraft to say that depending on the issue/violation, the issue may be taken to the President and then to BOT. BFCC discussed this and came up with language to adjust language to reflect violations be handled by EC, and then if needed, retain the language that the issues/violations could then be taken to President and BOT if needed. Final language as follows:

1. Violations of Faculty Code and failure to consult stakeholders will be investigated by the Faculty Senate Executive Committee. **Based on the violation, the EC may involve the President in the investigation, with possible referral to the BOT or their appointed representative for resolution.**

The other references to the BOT in the document were unchanged.

Committee also discussed the possibility of moving sections 1, 2, and 3 to CWUR (procedures). This will be proposed to the EC.

### 3. Minutes from 10/10/22 (Mark moved, Andrea second, all approved).

### 4. Chair report

Email communication with Jim Johnson (BPC Chair) regarding the description of BPC in Code. Jim will take the current description to the BPC and will let us know whether the BPC wants to change the description or if they want the BFCC to reword the description.

## 5. EC report

No report.

## 6. Review charges:

**BFCC22–23.04** Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter.

BFCC members reported on inconsistencies in Code Section I.B.1a, b, and c (Mary and Andrea section a, Melissa section b, Nathan section c.). Changes were made in the Faculty Code. Vote: Motion seconded by Nathan, all approved (Mary, Nathan, and Melissa).

**BFCC22–23.05** Review the process for departments to conduct elections for senators and make recommendations for updates as appropriate. **Timeline:** By the end of Winter Quarter.  
BFCC agreed to address this in our next meeting.

## 7. Adjourn at 5:22pm

### Status Report

**BFCC22–23.01** Continue working and moving forward language for the **CWUP** policy language that strengthens the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter.  
**BFCC revised point 1. In the document (see above). Mary will send to Mark Samples and EC for review.**

**BFCC22–23.02** Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter.  
**Not yet addressed, waiting on communications from Mark Samples and Provost's Office.**

**BFCC22–23.03** Review the Code and Bylaws for “gendered” language (his/her, etc.) and make recommendations for revisions as appropriate. **Timeline:** By the end of Winter Quarter.  
**Not yet addressed.**

**BFCC22–23.04** Compare CBA and Code language regarding department chair elections and make recommendations for bringing them into alignment. **Timeline:** By the end of Winter Quarter.  
**Committee completed the review of CBA and alignment of Code with CBA. Mary will send to Mark Samples and EC for review.**

**BFCC22–23.05** Review the process for departments to conduct elections for senators and make recommendations for updates as appropriate. **Timeline:** By the end of Winter Quarter.

- *For example, Senior Lecturers can currently vote for department chairs, but not department senators. Explore why this is currently the rule, and if Senior Lecturers should be added to senator elections.*
- *Departments are using several different methods, and votes may not be anonymous.*

**Committee will address this at the 10/24/2022 meeting.**

**BFCC22–23.06** Review feedback and recommendations from the Distinguished Faculty Selection Committee, and consider changes to Code as appropriate. **Timeline:** Winter Quarter.

**Not yet addressed**

**BFCC22–23.07** Consider revising the Budget and Planning Committee description in **Code** to improve clarity. **Timeline:** Winter quarter.

**Committee is waiting for communication from Jim Johnson (BPC Chair) regarding who will address the BPC description. (email correspondence occurred on 10/13/2022).**

**BFCC22–23.08** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.

**Timeline:** Ongoing.

**To be addressed later in Winter quarter due to changes/revisions that will occur in Code.**

**BFCC22–23.09** Review committee procedures manual and update as required. **Timeline:** Approve updated procedures manual by last committee meeting of year.

**To be addressed at year-end.**