

Minutes

Faculty Senate Academic Affairs Committee

October 13, 2022

3:10—5:00 p.m.

This meeting's note taker is Mel

1. Call meeting to order at 3:12 pm

2. Changes to agenda

- Two fixes to the agenda: typo and expand “D” in 6 to make it more understandable.

3. Approval of September 29 minutes

- Josh moved.
 - Tennecia seconded.
 - Motion carried with Bob abstaining.

4. Chair report

- Andy will ask Janet Shields for clarification on Winter/Spring dates.
- The committee agreed to meet on December 8.
- Andy communicated with Dr Samples concerning reorganization policy. More to come later on the agenda.

5. Old business

- Charge 1: Departmental Honors
 - Anne Cubilie attended the meeting to answer questions
 - Draft of new policy presented by DHC
 - Context for policy--
 - Department honors are common at other universities
 - Some departments at CWU offer the Department Honors, but not all offer.
 - Developed to support a broader spectrum of students.
 - Developed to make it easier for departments to offer honors.
 - Currently no WLU for faculty mentoring honors projects (depends on college)
 - Bob asked why 3.0 cumulative GPA and not 3.5.
 - Ann replied it was in keeping with DHC and what is most. Common at other institutions.
 - Ann suggested making a change in the language to reflect that the “honors course” can be a component of an existing 300-44 level class and not just a standalone course.
 - Cody asked Rose if there was a designated “honors” capstone already in place.
 - Rose responded that the *97 course number was reserved for honors.

- Conversation continued surrounding the feasibility of offering one-off courses.
 - Jason said that COTS and CAH use a rolling 3-year average to ascertain WLU for faculty in independent study classes, but CEPS pays faculty overload for that work.
 - Cody asked if this was something for the floor of the Faculty Senate to discuss.
 - Decided to let AAC work through its processes first.
- Andy volunteered to re-work the order of the policy as presented to see if it could be cleaned up and flow better to reflect the discussion.
 - Mel made a motion for Andy to create a re-organized and clean copy.
 - Bob seconded.
 - Motion carried.
 - Andy will bring the clean version to the next AAC Meeting
- Charge 2: revisit Academic unit reorganization policy (5-90-60)
 - This is a policy that was presented last year and returned to AAC for further action.
 - The Senate wants the AAC to assure that documentation of consultation with faculty is added to the policy language.
 - Section 3A lists components of the actual proposal, and nothing in. That listing requires documentation.
 - Rose requested that a section be added to show that consideration of space/facilities needs are added in the listing of required components.
 - The committee agreed that this was important.
 - A suggestion was made by Bob to change the “should” language to “shall.”
 - Changes were made.
 - Wendy asked for clarification of the word “consultation.” Can Deans gather all this documentation and then just say “no?”
 - Yes, they can do that.
 - Discussion surrounding level of consultation and documentation.
 - All agreed Deans, faculty, staff, and students of impacted programs.
 - Bob volunteered to clean up copy and make non-substantive changes and bring it to the next AAC meeting.
 - Bob motioned to approve policy pending non-substantive changes.
 - Wendy seconded.
 - Motion carried

6. New Business

- Rose will not be able to attend the next AAC meeting. She was asked to see if an alternate could attend.

7. Adjournment

- Tennecia motioned to adjourn
 - Bob seconded
 - Motion carried

Next Meeting: October 27, 2022