

**General Education Committee
February 7, 2022
Minutes**

Present: A.I. Ross, Teri Walker, Michael Braunstein, Tim Hargrave, Maura Valentino, Elaine Glenn, Peter Gray, John Neurohr, Mike Gimlin, and Michael Goerger

Absent: John Choi, and student representative

Guest(s): None

Meeting was called to order at 3:11 p.m.

Michael B moved to approve the January 31, 2022 minutes as amended. Motion was seconded and approved.

General Education Assessment Plan Draft Example of Questions with Analysis – Teri went over the document with the committee. Would like to know if the students on waitlist were served? Mike G. ran an enrollment query for QR in term 1219, there were 18 courses that exceeded the max capacity enrollment, 12 of those were College in the High School courses. Michael Goerger indicated some of the things, like enrollment caps, should be something that the new Undergraduate Studies Dean could look at and enforce. The committee considered, discussed and proposed revisions to the Draft Assessment Plan.

Part I: Student Level							
Assessment Question	Source	Evidence to be Collected	How Evidence Demonstrates Outcome	Methods of Assessment	Methods of Collection	Methods of Analysis	Resources Needed & timeline
P1.1. Did individual students demonstrate attainment of each General Education learner outcome?	Class Instructor	Student performance Rubric (completed in Canvas)	Performance Rating	Holistic Rubric	Instructor Response in Canvas	Statistical Analysis	Access to rubrics in Canvas. End of each quarter

P1.1 was approved by the committee.

P2.2. How many students met or exceeded the criteria for each component area learner outcome?	General Education Committee	Student performance rubrics (completed in Canvas)	Performance Rating per GE component area element and per learner outcome	Frequency Table and/or Histogram	Instructor Response in Canvas	Statistical Analysis	Instructor Time End of each quarter
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P2.2 was approved by the committee.

P1.3. How do GE students perceive their GE experience?	Students	Student Survey Results	Student Response	Survey	Student Submission	Statistical & Sentiment Analysis	Survey design & dissemination Annually
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P1.3 was approved by the committee.

P1.4. What do students think about the GE program?	Students	Transcript from focus group session(s)	Student Response	Focus Group	Student attendance & participation	Sentiment Analysis	Focus group facilitation and data preparation
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P1.4 What are students' opinions about the GE program? This was approved by the committee. This language may need to be revised as the committee moves through the assessment process.

P1.5. How do GE students perceive GE classes?	Students	Student Evaluation of Instruction (SEOIs)	Student Response (comments and overall class scores)	Evaluation	SEOI Comments (GE courses without class identification)	Statistical & Sentiment Analysis	Extraction of SEOI GE data compiled as whole batch or by GE component area
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P1.5 Remove the SEOI language from this. Michael B suggested utilizing the Culminating Experience course to get data. The committee will revisit to look at Culminating Experience information.

P2a.1. How were each of the General Education learner outcomes addressed through each class section?	Class Instructor	Instructor's anecdotal narrative (GE Assessment Summary)	Extent of curriculum alignment	Frequency Table by learner outcome	General Education Instructor Feedback Form: GE Assessment Summary	Content Analysis	Instructor Time GEC Review Time
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P2a.1 How were each of the General Education learner outcomes aligned with the course?

The committee will start with P2a.2 at the next meeting.

Meeting was adjourned at 5:09 p.m.