

Evaluation & Assessment Committee

1:00 – 3:00 p.m. **Zoom**

May 20, 2022

Minutes

Participants: **Warren Plugge, Francesco Somaini**, Marty Blackson, Sara Toto, Nancy Pigeon, Andrea Eklund (EC representative), **Tyler Ou (Student representative)**

1. Call meeting to order – The EAC meeting was called to order at 1:10pm.

Note: Due to the committee not able to make quorum, decisions were made to push the meeting to 5/27/2022. The only members to make the meeting included Warren Plugge, Francesco Somaini, and Tyler Ou.

2. Approval of May 6, 2022 meeting minutes
3. Set EAC Schedule for AY22/23 – see document
4. **EAC21-22.11** – Review committee procedures manual – make changes if needed
5. **EAC21-22.09** Revision to academic administrators' assessment survey – access to Qualtrics has been provided, review and adjust.
6. **EAC21.22.01** Review Survey Data (attached) – review Lidia information
7. **EAC21-22.01 & 02**
 - a. Strategies to replace SEOI in PTR, Promotion, Tenure, Retention, with observation and using qualitative component of SEOI as formative tool for department and college use – review other institutions policies on SEOIs
 - b. Review recommendation
8. **Future meetings – 6/3**
9. EC Updates (5 min)
10. Adjourn