

Bylaws and Faculty Code Committee
January 31st, 2022
Minutes approved on 2/7/22

Committee members present: Mary Radeke, Nathan White, Mark Samples
 Guests: none

1. Meeting called to order at 3:30pm

2. Mary updated Nathan on communication between Mary and Ruthi Erdman (re: Ruthi's concern with the NTT requirements for emeritus eligibility). Mary, Mark, and Greg communicated via email regarding the replacement of "and" with "or" (see notes section pg. 4).

2. BFCC approved 1/24/22 minutes as written.

3. Chair updates - none.

4. EC updates - none

5. Discussion of charge .01

BFCC21-22.01 Continue working and moving forward language for the CWUP and correlated language in Faculty Code that strengthen the code and shared governance and that would protect the Senate. Timeline: Fall Quarter

- BFCC will recommend that the new CWUP language be added to a new section of CWUP 2-80 "Shared Governance". Mary will send the new language created 1/24/22 to EC for feedback.

6. Brief update from Nathan regarding BFCC21-22.10 Standardize language in Faculty Code and Bylaws regarding committee titles. Timeline: Spring Quarter. *For example, some locations refer to "Executive Committee" and others as "EC". This will maintain consistency and cleanliness of Code and Bylaws language*

- Nathan identified many places in the Faculty Code and Faculty Bylaws where the terms are either abbreviated or not (EC, GEC, Senate, non-senate, etc. see attached summary from Nathan in notes section, pg. 4).
- Mary will ask Janet if this can simply be a clerical change (does not require a reading at Faculty Senate).
- Mark will ask EC which they would prefer, full terms or abbreviations throughout the Faculty Code and Bylaws.

6. Adjourned at 3:55pm.

Status Update

Nathan
Mark
Mary

BFCC21-22.01 Continue working and moving forward language for the CWUP and correlated language in Faculty Code that strengthen the code and shared governance and that would protect the Senate. **Timeline:** Fall Quarter

- MR sent new language to EC for review on 1/31/22

BFCC21-22.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments. **Timeline:** Fall Quarter

- Waiting for definition of “department” from Provost.

BFCC21-22.03 Consider strengthening language in Faculty Code, section II.G.1.i. regarding Senate jurisdiction in senate complaint policy and procedures. **Timeline:** Fall Quarter

- **Motion passed** in Faculty Senate on Jan. 19, 2022. Senate voted to remove “professionalism” from this section in Faculty Code.

BFCC21-22.04 Consider additional language regarding benefits and privileges for Emeritus Faculty as outlined in Faculty Code, Section I.B.2.d. **Timeline:** Winter Quarter

- Mary sent statement to EC for review, EC will then send statement on to BOT.
- Still waiting to hear about this.

BFCC21-22.05 Consider additional language regarding the definition of full-time service for NTT faculty eligibility for emeritus status in Faculty Code, Section I.B.2.a.i. **Timeline:** Winter Quarter.

- Second of three readings in Senate on 2/2/22.

BFCC21-22.06 Review and consider language in bylaws regarding rules for multiple members from one department serving on senate committees. **Timeline:** Spring Quarter.

- First of two readings in Senate on 2/2/22.

BFCC21-22.07 Consider code revisions regarding frequency of assessments of academic administrators, Senate and Executive Committee. **Timeline:** Spring Quarter

- BFCC waiting to hear from Warren Plugge re: schedule of biennial assessment.

BFCC21-22.08 Consider additional language in the Faculty Senate Bylaws to change the membership of Faculty Senate committees regarding ex-officio roles and guest guidelines. **Timeline:** Spring Quarter

BFCC21-22.09 Consider additional language in Faculty Senate Bylaws and/or Faculty Code regarding Senate committee meeting formats. **Timeline:** Spring Quarter.

- Motion (charge .08 and .09 combined) to add new language to Bylaws, first of two readings at Senate on 2/2/22.

BFCC21-22.10 Standardize language in Faculty Code and Bylaws regarding committee titles. **Timeline:** Spring Quarter.

- Waiting to hear from Janet, re: clerical change or required motion in Senate
- **Mark** will poll EC as to their preference for use of abbreviations or full titles.

BFCC21-22.11 Review committee procedures manual and update as required. **Timeline:** Approve updated procedures manual by the last committee meeting of the year.

Notes

1) New language sent to Nathan White and Mark Samples on 1/26/22, and was approved. Mary sent new language to EC for approval (approved). This language will appear in the motion presented for second reading on 2/2/22:

The emeritus status is recommended for non-tenured faculty members who have an excellent teaching record. A normal requirement for eligibility to the emeritus faculty is accumulation of thirty (30) quarters within a minimum of ten (10) years at least half-time service or **accumulated total of 225 WLUs** as a member of the teaching faculty.

2) The following review of the Faculty Code and Faculty Bylaws for inconsistent committee titles was submitted from Nathan White on 1/31/22 for review by the BFCC:

Other items not being consistent

Senate vs. Faculty Senate vs. non-senate (in Faculty Code & bylaws)
IV.G.1.d.ix 3rd sentence Committee(s) should be committee(s)

Faculty Code mentions of General Education Committee

Abbreviations
IV.D.1
IV.D.1.a
IV.E.8.b

Faculty Code mentions of GEC

Abbreviations
IV.E.8.c

Faculty Bylaws mentions of General Education Committee

III.B.1
III.B.4
III.C.2

Faculty Bylaws mentions of GEC

III.B.1
III.B.1.a

Faculty Code mentions of Executive Committee

Definitions
II.D.1
II.D.2

II.D.2.ii.a
 II.D.4
 II.D.5
 IV.B.1.a.iv
 IV.C.1
 IV.C.2.a
 IV.C.3.b.i
 IV.D.1.a
 IV.D.1.b
 IV.D.1.c
 IV.D.1.d
 IV.D.1.e
 IV.D.1.f
 IV.D.2.a
 IV.D.2.b
 IV.D.2.c
 IV.D.3.a
 IV.D.4
 IV.D.7
 IV.D.8
 IV.E.5
 IV.E.5.a
 IV.E.8.a
 IV.F.2
 IV.F.5
 IV.F.6.e
 IV.G.1.d.iv
 IV.G.1.d.v
 IV.G.2
 IV.G.2.d.ii

Appendix B.IV.A.1 (IV is **Selection IV. SELECTION COMMITTEE** and is the only section that has Selection in its name...should be Section IV ???)

Appendix B.IV.A.3.a

Appendix B.IV.A.3.c

Faculty Code mentions of EC

Definitions
 IV.E.5.b
 IV.E.8.c
 IV.G.1.d.iv
 IV.G.1.d.v
 IV.G.1.d.vi
 IV.G.1.d.vi.a
 IV.G.1.d.vi.b

IV.G.1.d.vii
 IV.G.1.d.viii
 IV.G.1.d.ix
 IV.G.1.d.xi
 IV.G.1.d.xii
 IV.G.2
 IV.G.2.a.ii
 IV.G.2.b.i
 IV.G.2.b.ii
 IV.G.2.b.iii
 IV.G.2.c.i
 IV.G.2.d.i

Faculty Bylaws mentions of Executive Committee

Abbreviations
 Table of Contents
 II
 II.A.1
 II.A.2
 II.A.2.b
 II.A.3.d
 II.B.15
 II.C.1
 II.C.3
 II.C.4
 II.D
 III.A.2.a
 III.B.1
 III.B.1.a
 III.B.2
 III.B.3
 III.B.5
 III.B.6
 III.B.7
 III.C.1
 III.C.1.a
 III.C.1.b
 III.C.1.c.i
 III.C.7.e
 IV
 IV.B
 V.A.2
 VI.A.1
 VII.B

VII.C
VII.D.5
VII.E.3
IX.A
IX.B

Faculty Bylaws mentions of EC

III.A.5.d
III.C.1.c