Evaluation & Assessment Committee
1:00 – 3:00 p.m.   Zoom
October 16, 2020
Minutes

1. Call to order & approval of agenda- Terry called to order at 1:06
2. Approval of October 2, 2020 minutes (5 min) with some changes for typos
3. SEOIs for labs that have lecturers associated with them- SEOI policy was shared and discussion of requests to not have SEOI for lab classes was discussed but not recommended. Policy regarding SEOIS will be shared with the requesting professor and their department chair.
4. SEOI communication and IS interaction- Lydia had questions about what information to share when records are requested. There was recent request for SEOI return rates for Law and Justice courses. Committee recommends sharing requests to public affairs so they can decide what to share with media.
5. Peer Review for online and hybrid
    a. http://cet.usc.edu/resources/instructor-course-evaluation

USC has nice site with many forms for different modalities of teaching and peer evaluations
Concerns about how administration uses evaluations especially at the provost level.
Synchronous online classes are different and increasing during covid pandemic.
Synchronous, face to face, and asynchronous online classes need much discussion about how to develop forms and plans for peer review at CWU.
Difficulty of evaluating teachers who are all new to online teaching environment- peer evaluators are also new to the online modalities.

*Task for next meeting: find two other university evaluations-especially looking at differences between asynchronous versus synchronous online courses-

6. SEOIs in Faculty 180- Terry shared draft language about how SEOIS are used by administration, especially concerns about modality changes may affect comments.

SEOI's automatically go into Faculty 180 and that can't be changed.
Particular concerns about how they affect NTT's and pre tenure faculty because NTT are focused on teaching and not service or scholarship.
The draft language will be sent to the executive committee.

7. Assessment of Academic Administrator questions
    a. President-added questions about covid pandemic responses- approved questions

      b. Provost- will do these next meeting- an out of time. Will request job description of vice provosts.

      c. Deans

8. EC Updates -no update- ran out of time

9. Adjourn

Upcoming items:

Next meeting:
October 30, 2020
1:00 p.m., Zoom