

**Bylaws & Faculty Code**  
**November 16, 2020**  
**Minutes**

Present: Jason Dormady, Mary Radeke, Greg Lyman, Laura Portolese

Absent: None

Guest(s): None

Meeting called to order at 11:08am

Review of October 26, 2020 meeting minutes:

- Motion to approve minutes moved by Mary and seconded by Greg. Minutes were approved with no abstentions

Discussion on EC feedback of proposed language changes per BFCC20-21.01

- Greg provided feedback from EC on adding timeline language
- Discussion on defined (i.e. “yearly”) language versus looser language (i.e. “periodic”) and where loopholes or definitions could be confusing.
- Re-arranged numbering scheme in I.B.2.d
- Discussion on “and/or” suggestion from EC
  - Committee agrees to leave the “and” in place and will add a justification comment for EC review
- Motion to approve changes in I.B.2.d
  - Moved by Mary, seconded by Greg. Motions passes with no abstentions
- Laura will send the proposed language to EC for feedback

Discussion on BFCC meeting times for Winter 2021

- First meeting in winter quarter will be Jan 11<sup>th</sup>
- Following meetings for Winter2021: 25<sup>th</sup>, Feb 8<sup>th</sup> and 22<sup>nd</sup>, March 8<sup>th</sup>

Discussion on charge BFCC20-21.02

- Reviewed and discussed options for proposed language changes made by committee members as assigned in previous meeting
  - Preface additions on broad faculty consultation
  - Section II.B.1. addition on timeliness. Also added language regarding consultation during emergency situations
  - Section II.A.1. additions of timeliness, direct communication, and flexibility
  - Section II.A.2. added language regarding budgetary decisions during emergency situations
  - Section II.C added lines 10 and 11 regarding emergency situations and financial exigency
  - Section II.D added sections 6 and 7 regarding summer consultation and emergency consultation

- Motion to approve amended changes: Greg moved to approve and Mary seconded. Motion passes with no abstentions.
- Laura will send the proposed language to EC for feedback

For next meeting:

- Begin working on charge 3

Meeting adjourned at 12:58