

**General Education Committee  
Curriculum and Assessment Subcommittee  
Minutes  
February 3, 2020**

Present: Cynthia Pengilly, Teri Walker, Michael Braunstein, Maura Valentino, Becky Pearson, Bernadette Jungblut, Jason White, Mike Gimlin, Lizzie Brown, and Greg Lyman.

Absent: Tim Hargrave, and Christopher King

Guest(s): None

Meeting was called to order at 3:12 p.m.

Michael moved to approve the January 27, 2020 minutes. Teri seconded and minutes were approved.

Student Petitions - Five student petitions were received today. The committee discussed about the review process. Michael indicated he likes to have them in time to go through them prior to the meeting. What would a timeline and process be that would allow the committee to review and then approve? Michael had drafted a form earlier in the year, and there was discussion around if the committee members should utilize this form. The committee talked about reviewing petitions every other week, instead of every week. The committee decided to review the petitions received today next week. The committee will continue the discussion about how the review process will look starting spring or fall quarter. Mike will get the petitions to the committee by Monday and they will review the following Monday for the rest of this year. Mike asked the committee to review petition 2-3-20.4 MKT 235 today. It is holding up the student plan with ROTC. This is a re-review of a petition that was denied last week. Michael moved to approve 2-3-20.4 for K6: Individual and Society, P3: Perspectives on Current Issues with no rule. Teri seconded, 1 nay. Michael Sometime after October 20th. October 24th sent out the rating form to the committee.

IB review - The committee reviewed the courses within their review groups. The committee would like more information about the SL (Standard level) and HL (High level). There was a concern if the committee should be accepting SL courses. These are the courses that the departments felt were an elective, but did not fit into a specific departmental course. These courses are being considered as an indirect transfer course. Cynthia suggested that the committee only review HL courses. Teri suggested reviewing the HL courses as soon as possible and then look at SL later. Cynthia moved that SL courses be handled by petition. Teri seconded and motion was approved. Mike asked for a justification for the SL courses that are not being accepted. Teri will work on a draft language for the justification. The committee as a whole will all review the HL courses rather than in review groups.

First Year Hold - Jason gave a brief background on his request and the language that is currently in the system for these holds. This is the AWII if they reached the 90 credits. The AWII hold at 90 credit is listed as "First Year Exper and AWII". They also get the same language if the student has not completed the First Year Experience by 60 credits. Jason indicated that Advising would like more clarification for students so they understand the hold. Lidia indicated she could go back and edit the holds if the committee is agreeable.

Teri moved to use Engage with the three FYE areas (Engage:FYE, AWI, QR). Maura seconded and motion was approved.

Structure of General Education - Provost has allocated funding towards GE and the President has said the money is in the Provost office will not fund through Faculty Senate. Creating an Office of GE in the Provost office would align with other areas. The program should live within Academic and Student Life (ASL). The curriculum and General Education committee will stay with Senate. The committee asked several questions: Would the committee expand back out to a larger committee? Who would be handling assessment? The GEC would continue to handle programmatic assessment, but the course and student level could be handled at the GE Office level. Members can provide additional feedback to Senate EC.

Structural proposals - Becky has asked ADCO to weigh in on the two prefix from a pathway instead of department/interdisciplinary program request.

Assessment planning - Still need to look at Teri's document.

Rule changes - The course caps need to have a strong statement around the caps. There has been a lot of push back from associate deans. They feel they should have the right to decide the enrollment caps. There was discussion that this language might be better in policy. Teri moved to work towards moving the course cap rules into policy. Maura seconded. Michael expressed a concern about needing to have more a justification or larger conversation around course caps. Motion was approved, 1 abstention.

Meeting was adjourned at 5:13 p.m.