

Curriculum Committee
May 21, 2020
Minutes

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Arne Leitert, Benjamin White, Sabrina Juhl, Bernadette Jungblut, Trista Drake-Jones, Jeff Dippmann, Coco Wu, Mike Harrod, Mike Gimlin, and Mark Samples

Absent: Alexis Daggett, and Heidi Henschel Pellett

Guest(s): None

Meeting was called to order at 3:15 p.m.

Clem moved to approve the agenda. Maria seconded and agenda was approved.

Maria moved to approve the May 7, 2020 minutes. Clem seconded and minutes were approved.

Approval Log

Maria moved to approve CTE 310, FR 351, FR 352, MSL 101, ANTH 398, BUS 305, IHP 580, and IHP 693. Clem seconded and motion was approved

Review

#1 EMS 360 – It looks like there are two outcomes per box. There could be some better choices for wording.

#2 ENG 553 – Outcomes sound like they are layered, but can't find layer. ENG 453 is the layered course. Outcomes should be reordered with undergraduate first and then graduate level. Michael will contact the originator

#3 ENG 554 – Same as ENG 553.

Chair updates – Cindy Carleton expressed thanks that the catalog is live with the majority of programs. This is the first time in a while that they have been able to be live this early with the majority of proposals. Janet found the policy and procedure that the committee has been working on for the past several years. Michael will give this information to Maria for next year. Wine 402 is listed in the core and also listed in the specialization as required for the same program. They can't currently graduate in the program. Rose has asked the committee how they would like to handle this. They could do a blanket substitution if they have another course they could use. The other is to just call it an error with everyone's permission and ask the Registrar's office to correct it. Mike Gimlin indicated that the proposal is still in the implementation process, so the change could be made. Maria suggested that we consider this is an error, pull the course from the specialization as it doesn't change the program. Michael will give them the option. The committee discussed the issue of scheduling and modality for next year. There has been a suggestion to add two additional markers. One would be asynchronous online and another is synchronous. Whatever modality the options should be defined?

Coco suggested:

1. Synchronous-Online (SYNC)
2. Asynchronous-Online (ASYNC)
3. Hybrid (HBRD): this where we'd have the largest variance. Adding specificity to this is necessary when Plan B becomes THE PLAN, but right now it's too early.
4. Face to face (F2F): This will include DE, because students will interact with each other F2F (even when only one location is interacting with faculty)
5. Field Trip (FIELD): anything that signals the requirement for students/faculty to be off campus

The committee reviewed potential changes to the language around 184. Maria moved to approve the changes to CWUP 5-50-020 and CWUR 2-50-060. Clem seconded and motion was approved.

CWUP 5-50-020

(13) Variable prefix courses are identified by the CWU prefix and a single dedicated course number (e.g. CWU ~~187~~184). Once a course is approved, the prefix may be replaced to represent the department/program offering the course. Only the prefix may change unless it is also a variable topic course.

(14) A variable topic course has a fixed prefix, number, title, description, number of credits, and learner outcomes and assessments (as approved). Discipline-specific content is overlaid, requiring a sub-title and sub-description.

FSCC will review sub-titles and sub-descriptions for General Education courses when proposed. All General Education course sub-titles and sub-descriptions will also be reviewed by the General Education Committee.

(15) First Year Experience (CWU ~~187-184~~ General Education Program) is a variable prefix/variable topic course requiring sub-title and sub-description (up to 35 words) approvals. 184 course offerings may not be required in any degree program under any prefix.

CWU 2-50-060 (3)

Number Description

100 Courses for which credit will not be counted toward degree requirements.

~~184~~7 First-Year Experience. General Education Program 4 credits. ~~May be repeated if sub-title is different (only one topic will apply to the General Education Program).~~ May not be repeated for credit.

500 Professional Development. 1-5 credits, which will not be counted toward degree or certificate requirements.

689 Master's Capstone. 1-6 credits.

700 Thesis, Project, and/or Examination. 1-6 credits.

The committee reviewed changes to the layered course policy. Maria moved to approve the changes to CWUP 5-50-020(7). Sabrina seconded and motion was approved.

CWUP 5-50-020 (7)

(7) A layered course is one that has different number designations for students at different levels taking the same course.

A layered course may only be offered at the 4XX and 5XX levels. The 5XX level course must have additional learner outcomes and may have different course requirements (e.g. pre-requisites, fingerprints, etc.).

Courses are graduate/undergraduate courses. The higher-level course will have additional outcomes or course requirements (e.g. 400/500 for a layered undergraduate/graduate course).

The Emergency Approval policy was reviewed and changes were made to CWUR 2-50-040(7). Maria moved to approve the changes to CWUR 2-50-040(7). Clem seconded and motion was approved.

CWUR 2-50-040(7)

(7) Emergency Approval Process. A curriculum proposal received during the summer ~~for fall quarter~~ that has been approved-reviewed by the appropriate agencies-steps in Curriculog (e.g., teacher education executive council, graduate studies, international studies, etc.) ~~AND does not affect any major, minor, specialization, certificate or general education~~ AND has an explanation of the need for an emergency approval, will be considered by the FSCC. If the FSCC chair determines that emergency review is appropriate, tThe members of the FSCC will receive an email notification from ~~the associate registrar~~the Faculty Senate office and the Curriculog proposal. Available committee members will review the proposal and return a vote to approve or disapprove to the faculty senate office. A minimum of three votes must be received. If the proposal is approved notification will be sent to the department and registrar services.

~~The proposal will be ratified at the first official FSCC committee meeting in the fall.~~Emergency approvals are temporary and will expire at the conclusion of the academic year.

Michael talked about the orphaned proposals/outdated proposals – At the end of the year outstanding proposals are deleted with notice to the originator. Anything rejected or not relaunched, create a pdf copy for department use and then delete it. Once a year is fine, if Mike doesn't get a response on rejected proposals at the end of the year to be able to delete them with a copy of a pdf saved.

The committee were okay with the meeting dates for next year and the committee agreed to continue to meet virtually for fall quarter.

Meeting was adjourned at 5:05