

**Curriculum Committee  
January 30, 2020  
Minutes**

Present: Julie Bonner, Hongtao Dang, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Benjamin White, Sabrina Juhl, Bernadette Jungblut, Trista Drake-Jones, Scott Robinson, Coco Wu, Mike Harrod, Mike Gimlin, and Mark Samples.

Absent: Heidi Henschel Pellett

Guest(s): Bill Provaznik

Meeting was called to order at 3:11 p.m.

Sabrina moved to approve the agenda. Motion was seconded and motion was approved.

Sabrina moved to approve the January 23, 2020 minutes. Ben seconded and minutes were approved.

**Approval log**

Sabrina moved and Ben seconded to approve EMS 445, ENG 335, FCS 405, and EDLT 289. Motion was seconded and approved.

Review log

#60 SAA 570 – The outcomes are weak for a 500 level course. Lot of “ands” and missing commas. No justification for permission change.

#61 SAA 574 - No justification for pre-req change.

#63 SAA 583 - Assessments are written as outcomes and are stronger than the outcomes.

#64 SAA 584 - Assessments are written as outcomes. No justification description or pre-req change.

#67 SOC 382 - Outcomes are 17 years old. Need to have active verbs. Not clear what the course is. The title is unclear.

Entrepreneur, BS Major – There was an error in the credits that was fixed. Admission into the major has been changed to “Demonstrated ability in a secondary area.” Maria moved to approve Entrepreneur BA major. Sabrina seconded and motion was approved.

New courses

#13 ENG 329 - Outcome says “explain how”, and next one says “demonstrate how”. It is marked as variable topic course. Mike Harrod expressed concern about the topics are not going out to the larger campus community.

#54 NUTR 450 This is a standalone course and not layered. This is okay.

#57 SAA 510 - Outcomes say recognize, but assessment are written odd. The outcomes are weak.

#58 SAA 511 - Same as 510.

#59 SAA 545 - This is being worked to change with Management

#62 SAA 582 Global Sport Business – This is okay

#### Program changes

GE Program – Michael indicated the proposal would need to sit at the Curriculum Committee step since there are courses that have not come through yet. There was a question if ENG 101B should be added to the program. The General Education Committee will probably review this course and potentially do a blanket substitution for 20-21 and the department would need to submit the General Education course proposal to be included for 21-22.

Ben moved to send the log out for campus to review. Maria seconded and motion was approved.

HRM Graduate Certificate - The admission requirements say 2.5 GPA, but policy says it must be a 3.0 GPA. The department would like to make this change. Maria moved to allow the clerical error of 2.5 GPA to 3.0 GPA. Sabrina seconded and motion was approved. The feeling was that the proposal did not need to go back through Senate since this was a clerical error.

Graduate Studies put Individual Studies graduate program on reserve while they considered weather to reactive or delete it. Graduate Studies would now like to reactivate, but it is after the deadline. The committee agreed it okay even though it is after the deadline.

ADMG 383 – Michael indicated that the department did send updated outcomes, but they will need to be cleaned up. They will come back to the committee next week. Maria moved to deny the hold placed by Management. Died for lack of second. Michael will talk with both parties to try to see if there can be some sort of resolution before making a final decision on the Hold.

Hold – Michael indicated that the committee needs guiding definitions or terms. The committee needs to look at putting more information in policy.

The committee agreed to go paperless on the agenda and minutes.

Reactivate a program will be something the committee needs to develop a process.

Meeting was adjourned at 5:02 p.m.