

**Curriculum Committee  
December 5, 2019  
Minutes**

Present: Julie Bonner, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Benjamin White, Sabrina Juhl, Bernadette Jungblut, Della Gonzalez, Coco Wu, Mike Harrod, Mike Gimlin and Mark Samples.

Absent: None

Guest(s): None

Meeting called to order at 3:16 p.m.

Maria moved to approve the agenda. Sabrina seconded and agenda was approved.

Maria moved to approve the November 21, 2019 minutes with the amendment to mark Sayantani as present. Clem seconded and motion was approved.

### **Approval Log**

Maria moved to approve AIS 321, CAH 489, ECON 406, EET 221 LAB, ETSC 312, FCL 592, IEM 290, IEM 490, MATH 226, MGT 484, NUTR 343, MATH 226, MET 418, MET 489A, MGT 484, PRIM 506, and SHM 490.

CS is still working on their proposals. HPE 563 will be rejected back to the originator as there has not been a response from the department and it was a carryover course from last year. ADMG 383 and PHIL 111 both have holds. Hold ITAM BAS, Administrative Management Specialization and ITAM BS, Administrative Management Specialization until the course proposal of ADMG 285 comes to the committee. They are requesting a credit change to this course, which will effect these two program proposals.

### **Review log**

Course change

#1 ABS 309 - Description is over length.

#3 ADMG 285 - Second to last outcome is two outcomes and needs to be separated out.

#4 BUS 301 - Description of the change adding the phrase “sophomore standing 45 credit”, but the credits were not in the pre-req. Coco indicated it should be 45 credit or higher should be the language.

#9 DHC 140 - One of the outcomes is “reason about”, not sure it is measurable. There are several courses that have the same outcomes. Michael will talk with Anne to get a better understanding on the course. Description is over 35 words and there is a typo. Michael talked with the committee about their variable topics. Should these go out to campus for review? The committee is okay with them going out for review.

#10 DHC 141- Same as DHC 140.

#11 DHC 150 - Same as DHC 140.

#12 DHC 151 - Same as DHC 140.

#13 DHC 250 - Same as DHC 140. Intended to be a credit change, but that is not marked on the form. Two outcomes that have multiple outcomes in one. Send back to Registrar for the credit information. Issues with assessments for outcomes 2 & 3.

#20 ETSC 490 - Second outcome seems vague.

#22 EXSC 470 - Outcomes 1 & 3 are “demonstrate an understanding of”. There is a typo in the description. One outcome indicates “the scientific methods” and should really be “the scientific method”. Outcome 3 is “have an increased ability”.

#26 MATH 306 – Originator marked on form there were changes to credits/repeat and grade type, but don’t see any of these changed. Credits did change from 2 to 3. Outcome #1 says “Reflect an understanding of”. This is used for Education and is okay.

#27 MATH 321 - Appear to have changed the title, but is not marked on the form. Michael will change this on their form. Type of course is marked. This was a change in grade and lecturer type.

#30 MGT 380 - Same issue with pre-req as BUS 301.

#31 MGT 386 - Same issue with pre-req as BUS 301.

#32 MGT 385 - Same issue with pre-req as BUS 301.

#34 MKT 360 - Same issue with pre-req as BUS 301.

#35 PFP 480 - Displayed pre-req field is empty. They are listed in an incorrect field below.

#### New courses

#8 DHC 102 - Second outcome is more than one, needs to be split.

#15 EMS 445 – There is a typo in the justification. There are no assessments. Originator needs to use the table for outcomes and assessments.

#17 ENTP 300 - Displayed outcomes do not match the course outcomes table. Not sure, which one is correct. There is one missing. Outcome #4 there is an “s” on professional.

#18 ENTP 489 – “Student will” needs to be removed from outcomes. There are typos in the outcomes. Outcome #4 first coma needs to change to “and”. Also an extra comma.

#19 ENTP 493 - Second to last outcome value creating should have a hyphen. Professional friendship.

#### Program change

##### History Department Information

They are changing their honors program. Is there a process? They are requiring students who want honors to take a 500 level course. Can this by policy be used for both undergrad and graduate program if they go to a graduate program? Michael will talk with the department.

## New program

Mathematics Honors Certificate – First term offered is fall 2019. Missing an apostrophe in the narrative at the very end of the first sentence. Outcome #3 says “students will effectively communicate mathematics to their children, community”. Should the audience be their children? Michael will talk with department.

Maria moved to send all of the proposals on the review log, except DHC 250, for campus review. Clem seconded and motion was approved.

The committee agreed to do an email vote on December 19<sup>th</sup>.

Michael talked with Provost about the change in ENG 101 to include development English. Michael suggested they do a new course ENG 101a and ENG 101b. Both will be credit bearing courses. The outcomes would be the same, they are just doing more practice. Michael asked if the committee would be okay with a student receiving 10 credits for similar work as the current ENG 101 which receives 5. It will be up to Gen Ed if they accept this.

Meeting was adjourned at 5:10 p.m.

## Addendum December 19, 2019 Email vote

The committee approved the following curriculum proposals via email vote on December 19, 2019:

Course change: ABS 309, BUS 301, EDLT 493, ENG 434, ETSC 490, EXSC 370, EXSC 470, FCL 310, IT 165, MATH 306, MATH 321, MATH 489A, MGT 380, MGT 386, MGT 395, MGT 489, MKT 360, PFP 480, RELS 353, RELS 355, RELS 414, and TH 700.

New courses: ABS 385, CAH 400, CAH 490, ENTP 489, PHYS 399, WLC 487, and PHIL 111.

Program Change: Curriculum and Instruction, Med; Women’s Gender, and Sexuality Studies Minor; and Women’s Gender, and Sexuality Studies, BA.

New Programs: Mathematics Honors Certificate