

**Curriculum Committee
November 7, 2019
Minutes**

Present: Julie Bonner, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Benjamin White, Sabrina Juhl, Alexis Daggett, Della Gonzalez, Coco Wu, Mike Harrod, Mike Gimlin, and Mark Samples.

Absent: Bernadette Jungblut, Scott Robinson, and Heidi Henschel Pellett

Guest(s): None

Meeting was called to order at 3:13 p.m.

Sabrina moved to approve the agenda. Maria seconded and motion was approved.

Sabrina moved to approve the October 17, 2019 minutes. Clem seconded to approve the minutes were approved.

Chair updates – Michael reported that there are one vacancy each for CAH and CEPS on the committee if members know of anyone that might be interested. The Provost announced she is looking to eliminate the development courses in English and Math. She has put together a workgroup to look at this. Michael talked with Provost about FSCC being involved in the process early on. The Provost would like to meet with a small group to talk with her about this. Michael reported that one proposal snuck through with a prefix of EDU 502, and should have been EDSE 502. Michael asked the committee if this can be updated without having the department go through another curriculum change. The committee was okay with the Registrar office making the change. Michael suggested that the committee develop some kind of standard of what needs to be resubmitted and what can just be changed.

Approval log

Michael sent an email to Computer Science about their proposals from last year that are still in the system. Dr. Davendra would like time to discuss all of the proposals with the department and make decisions on how best to move forward.

Maria moved to approve ASL 310, BIOL 341, BIOL 343, BIOL 344, BIOL 467, ENST prefix changes, ENTP 487, MATH 100A, PHYS 301, PHYS 302, ADMG 595, ASL 315, ASL 405, ASL 410, Astronomy Minor, Geography Major, BA, Deaf and Sign Language Studies, Digital Marketing Minor & Certificate, Visual Art Teaching Major, BA and Deletion of Special Education (P-12) Broad Area Major, BAED. CS 481 (duplicate courses) and SOC 201 (Hold) will not be approved yet. Sabrina seconded and motion was approved.

Review log

Course changes

#2 BUS 310 - No reason given for pre-req change. Trouble understanding the pre-req change. Should read BUS 110 (or approved substitute) and (MGT 200 or BUS 301). This is okay.

#5 COM 340 - Pre- and co-reqs changed, but couldn't find reason for change.

#9 ENG 311 - Learner outcomes 2 and 3 seem similar and should potentially be combined.

#10 ETSC 341 - No justification for pre-req removal.

#19 IEM 290 - Description is too long and they don't have any outcomes.

#20 IEM 490 - Description is too long and they don't have any outcomes.

#23 MATH 499S - No reason for pre-req addition.

#24 MET 314 - Learner outcome #4 "students will be a member or leader". These are assessed differently. Outcomes are wordy and sometimes 2 or 3 in a box. Need to be brought up to date.

#25 MET 314LAB – Same issue as #24 MET 314.

#26 MET 315 - Same issue as #24 MET 314.

#27 MET 327LAB - Same issue as #24 MET 314.

#28 MET 351 - Same issue as #24 MET 314.

#29 MET 418LAB - Same issue as #24 MET 314.

#30 MET 419 - Same issue as #24 MET 314.

#31 MET 419LAB - Same issue as #24 MET 314.

#32 MET 426 - Same issue as #24 MET 314.

#33 MET 426LAB is okay.

#36 POSC 325 - Change "examination of" to a verb. Second part could be broken out into its own outcome.

New courses

#13 HRM 550 - Graduate council put a note on the proposal that they are deferring on the outcomes to the FSCC. They felt they are undergraduate level outcomes.

#14 HRM 551 - Have question on wording of outcomes. Develop a global mindset. Is this measurable. Maybe should be "demonstrate a global mindset". Maybe use the activity as the outcome to show a higher level outcome.

#17 HRM 554 – This is okay.

#22 IT 595 – There is only one outcome. Same issue as ADMG 595 from an earlier log.

#34 MUS 217B – need to have a 417B. Cannot layer a two undergraduate proposals.

Program change

#21 High credit total. The department does have a Masters degree that is 45 credits. The credit total is being required of accreditor.

Sabrina moved to send the review log out for review. Maria seconded and motion was approved.

Curriculog forms – Michael indicated there was a question yesterday at the Senate meeting regarding the flow of the form and needing to go back and forth.

Review forms - Michael is working on an updated review form. Maria would like an online form. Could have someone on the committee do these forms during the meeting.

Old proposals - Michael asked about proposals that are still sitting out there from last year that departments haven't responded. Michael will send a final email indicating they need to respond by a certain date or they will be rejected.

15 day policy - Right now Curriculog proposals are automatically sent back to the originator after 15 days at one level. The committee talked about creating a policy on when an effected program has to approve a proposal. Maria moved to change the process to a forced approval after 15 calendar days at the chairs step. Clem seconded. Motion was approved. The committee would like this to go into effect with the new form in January 2020. Michael will announce this at a Senate meeting and send out an email to faculty.

Mike indicated they launched a new form for prefix changes.

Meeting was adjourned at 4:58 p.m.