

Curriculum Committee
October 3, 2019
Minutes

Present: Julie Bonner, David Martin, Sayantani Mukherjee, Clem Ehoff, Michael Goerger, Maria Sanders, Benjamin White, Sabrina Juhl, Della Gonzalez, Scott Robinson, Coco Wu, Mike Gimlin, and Mark Samples

Absent: Jon Fassett, Bernadette Jungblut, Mike Harrod, and Heidi Henschel Pellett

Guest(s): None

Meeting was called to order at 3:21 p.m.

Mike Gimlin talked about the workgroup that is working to cleanup a lot of courses that didn't have proper coding for catalog, including the department and college coding. Some courses have been put into default areas because they didn't fit anywhere at the time. There may need to have a liaison to this workgroup since there may be curricular impacts.

Sabrina moved to approve the agenda. Clem seconded and motion was approved.

Sabrina moved to approve the September 26, 2019 minutes. Clem seconded and the minutes were approved.

Review log

New courses

ADMG 595 - Issue with 999 credit cap. This is the set number in MyCWU if the department has no limit on how many times a student can repeat the course. This may be a topic later in the year to see if the committee wants to set a hard limit for how many credits a course can be repeated for. Would like to see more than one outcome and are more skill oriented.

HIST 498- Existing course adding a topic for special topics course. #4 outcome uses demonstrate knowledge of. Add or identify outcomes for the graduate level. Make Outcomes more course specific. Outcome #3 has a typo.

HIST 569 - Layered course w/ 469. This is okay.

NUTR 546 - Demonstrate knowledge of in outcome #1. Form

Course changes

ADMG 424 - This is okay.

CS 301 – There is not a reason behind the change given. They are adding grade requirement. Previously was just 154 and now adding 154 or higher. Assessments are the same as outcomes and need to be clearer.

ENG 404 - This is okay.

ENG 504 - This is okay.

FCL 435 - Formerly FS 435. Outcomes students will be able to. #3 could be a little stronger.

FCL 535 - Same as FCL 435. Course description exceeds 35, this is actually okay because it doesn't include pre-req or scheduling information.

Committee may look at when is appropriate to ask departments to change outcomes. This was changed less than two years ago. Was suggested 3 years is a good time to re-review outcomes.

HIST 432 - This is okay.

HIST 457 - This is okay.

HIST 476 - This is okay.

HIST 477 - Description is too long.

HIST 577 - Description is too long

MATH 172 - This is okay.

SOC 326 - Course description too long. This is okay.

Maria moved to send the review log out to campus. Sabrina seconded and motion was approved.

Course proposal review form - Michael put together a draft of the course proposal form for committee discussion.

What might be the top three things for chairs to check and associate deans?

Chair: Description length, Impact report was run, formatting of the learner outcomes and if they are complete, program changes if there is complicated math involved in credits to make a comment, could ask for attachment with what the changes are with credits.

Trickle down changes - everything that impacts proposals should be submitted at the same time. Originator needs make sure they have learner outcomes and justification, do assessments align with learner outcomes, and do learner outcomes fit the course level.

Chair updates - Yesterday at Senate there were questions on the Music BA regarding variable credits. Michael talked with Becky Pearson about sequencing between Curriculum and General Education proposals. Already there is a concern on how and why are there two forms. GE forms are currently in CurricuLog and wondering if they have to be. The description for subtopics does need to be 35 by policy. Would like to have a Student rep on the committee. Michael will talk with ASCWU and maybe have the student just show up at certain meetings.

Discontinuation policy group meeting in two weeks to hopefully finalize this. This will go to Senate from this committee.

If we want to make changes to our CurricuLog forms need to do that by the end of the quarter. Will discuss if there is time at the next meeting.

Curriculog Issues - Mike policy changed last year on reserved courses but doesn't look like it made it into policy.

Meeting was adjourned at 4:50 p.m.