

Budget & Planning Committee
October 16, 2019
Minutes

Present: Walter Szeliga, Amy Claridge, Kathy Whitcomb, Paul Knepper, Stephen Stein, Roxanne Easley, Ian Loverro, Ken Smith, Chad Wassell, Lad Holden, and Eric Cheney.

Absent: Aimée Quinn (arrived too late for the meeting and Jim Johnson (medical leave)

Guest(s): None

Meeting was called to order 10:10 a.m.

Paul moved to approve the agenda. Kathy seconded and motion was approved.

Paul moved to approve the October 2, 2019 minutes as amended. Lad seconded and motion was approved.

PBAC - Amy reported on the last meeting. There were seven submissions for model changes. These included changing the 70-30% ratio to 100%; how waivers are distributed; and SCH following instructor instead of prefix. Those seven proposals will go to David's office to model them. Once they are modeled, the subcommittee will review that information. However, David has been moved under Andreas so not sure who will be doing the modeling for sure. Dissemination of department model data was talked about. Amy indicated they brought up the memo from BPC last spring. Gail said it would be talked about at BASC. There has been some progress in budget allocation. PBAC agreed they would like to have a clear budget message from the President. Joel indicated the President would give a clear budget message at the university address. The President has asked Joel to change the policy to remove the Provost as the co-chair from PBAC. Eric indicated the remaining two deans should be put on the committee. There was discussion around the \$600,000 fluctuation in CAH that happened in 4 days. The forecasting numbers were erroneous which caused the issue and caused accounts to be frozen. Joel indicated it was just the budget forecast and not a real problem. This will continue to be a discussion at PBAC.

BASC –The Deans don't want to do the budget presentations this year. They feel they are doing this for the faculty in their college every quarter. BPC felt the Deans should give presentations in February again. The calendar got approved for the year. BASC is looking at what areas should do deep dive this year and the rotation in the future. The three bullet points that PBAC that were approved last year are not reflective in the calendar that was approved. Roxanne will draft a memo to Gail regarding this.

Subgroups

Survey Data - Amy, Roxanne and Eric

Description and procedures - Walter, Aimee, Kathy

Roxanne will do a written report for the next Senate meeting.

Work on subgroups at the next meeting.

Look at meeting in Grupe Center for the rest of the year.

Meeting was adjourned at 11:26 a.m.