

**Budget & Planning Committee**  
**February 5, 2020**  
**Minutes**

Present: Walter Szeliga, Amy Claridge, Aimée Quinn, Paul Knepper, Roxanne Easley, Ian Loverro, Ken Smith, Chad Wassell, Lad Holden, Jim Johnson, Katharine Whitcomb, and Eric Cheney.

Absent: Stephen Stein.

Guest(s): None

Meeting was called to order at 10:10 a.m.

Paul moved to approve the agenda. Aimee seconded and agenda was approved.

Aimee moved to accept the January 15, 2020 minutes. Amy seconded and motion was approved.

PBAC - Budget summits started yesterday. President Gaudino came to the beginning of the PBAC meeting. He brought two items for the committee to consider. He would like them to re-consider not having the Provost as a co-chair. He would like them to consider or think about focusing on the weighted membership on PBAC, and having the Provost as co-chair is the wrong move. The committee should be more representative of units on campus. PBAC chose not to change their recommendation on the co-chair. Allocations for next year should be zero according to the President. There are two allocations the President will fund \$40,000 for hazmat disposal, and \$100,000 software licensing upgrades for the entire campus. This money will go into a fund at the university level. The President indicated he won't approve anything else unless PBAC and cabinet strongly recommends it. Joel ran three models and they ran from a negative number to positive depending on the model. Budget model changes are still being reviewed and feedback will be taken until February 20th.

The BPC talked about doing a letter about the budget models. Eric will draft the statement. Let Eric know if you have specific feedback you would like included.

BASC - Lad reported there is a list of who is requesting additional funds. The committee has a rubric that they use to score the proposals. The committee will put them in three categories and rank them. There will be three meetings, for those who requested funds, to present to the committee.

SWOT Analysis and survey results - It was suggested to share the survey summary to the Faculty Senate at the March meeting. Maybe share with ADCO as well. It was suggested the committee share the SWOT analysis with the Provost and Joel when the committee meets with them. Roxanne will make some of the suggested change and will send it to the Provost and Joel ahead of the next meeting with them.

Provost visit - Monday March 9 11-12, or 3-4, Thursday, March 12 10-11(ADCO). March 9 from 11-12 seems to work.

Meeting was adjourned at 11:36 a.m.