

**Budget and Planning Committee**  
**January 15, 2020**  
**Minutes**

Present: Walter Szeliga, Amy Claridge, Aimée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, Roxanne Easley, Ian Loverro, Chad Wassell, Jim Johnson, and Eric Cheney.

Absent: Ken Smith and Lad Holden

Guest(s): None

The meeting was called to order at 10:06 a.m.

The committee discussed the feedback that was received from the college deans regarding their college budget committees. Roxanne did not receive a response from College of the Sciences. Chad indicated that in the College of Business they get monthly budget reports. It was suggested to take this issue to the Provost. The committee would like to meet with the Provost again this quarter.

Kathy moved to approve the agenda. Aimée seconded and motion was passed.

Kathy moved to approve the January 8, 2020 minutes. Paul seconded and minutes were approved.

PBAC - Amy reported on the meeting that was held yesterday. Dates for the presentations are posted for both non-academic units and colleges. Student credit hours (SCH) has been declining during the summer term for the past ten years. The subcommittee is reviewing the proposed model changes. They hope to put out summaries to campus soon and there will be a month comment period. The subcommittee has asked John Logwood to model the proposals. Gail gave an enrollment update and said we are up in winter for retention. The overall enrollment is down 1%, but first year student retention is up by 1%. There were conversations about year-long scheduling.

BASC - Kathy reported that their last meeting was short. They are reviewing and approving the college budget report form. This has changed substantially from previous years. Seems to be pushback from the deans on presenting this information.

The committee reviewed the strategic goals/SWOT/survey letter.

SWOT Analysis - Perceptions of the implementation of the current budget model.

Values:

Teacher scholar model

Academic excellence (including faculty scholarship)

Graduate studies

Small classes and individual mentorship

Experiential learning

Threat

Demographic pressure on university enrollment statewide

Populations Projections in Washington college age students do not support long term enrollment growth.

Planning should not be based on sustained growth.

Strength:  
Increase Transparency  
Shared governance

The committee decided to rework the SWOT analysis to be more budget model focused. Competition for SCH at the expense of the departments and students. The efficiencies are not sustainable. Roxanne will put together a draft.

It was decided to not rush this information, take a step back, and rethink the information that is provided to the BOT.

Chad has put together information on enrollment trends. He will send a summary out to the committee.

Strategic Planning update will wait until Ken is available.

ADCO conversation about the impact of the new policy on class size. Classes are being canceled way in advance of the start of the quarter based on this policy. There is a potential disconnect between the breakeven point and the class size policy. Kathy, Ian & Eric to write a statement around this policy and the impacts it is having on the budget.

Meeting was adjourned at 11:52 A.M.