

**Budget and Planning Committee**  
**October 2, 2019**  
**Minutes**

Present: Walter Szeliga, Amy Claridge, Aimée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, Roxanne Easley, Ken Smith, Chad Wassell, Lad Holden, and Kathy Whitcomb

Absent: Jim Johnson (medical leave), Ian Loverro, Eric Cheney

Guest(s): None

Meeting was called to order at 10:04 a.m.

Paul moved to approve the agenda. Aimée seconded and agenda was approved.

Stephen moved to approve the June 5, 2019 minutes. Amy seconded and minutes were approved.

Meeting dates are with the agenda.

PBAC – PBAC and been talking about models and level data. The committee last year put together a form for changes and the deadline was yesterday. A small group of PBAC will the proposals for model changes and then there will be campus consultation for at least a month. Some of the proposals are: SCH to follow instructor, change to facilities funding, and DHC is looking to get into the RCM model. Department level data tool was reviewed this summer. Seemed like there was more useful data after they made some changes. Tuition waiver subcommittee is floundering. Josh is supposed to be taking it over. He is currently trying to figure out who is on it and get them together. Computer roundup data has indicated there are 9000 computers on campus. Very few that were deemed to be obsolete and needed to be replaced. Computer purchases are frozen for now, but if there is a new faculty or extenuating circumstance it can be done.

BASC report - Lad gave a brief report. Everyone in the room are making requests except for the Deans and faculty reps. The Deans are having pressure put on them to not make requests. This year they are supposed to be taking deep dive look at non-academic divisions. It has been suggested that only the divisions that have done the deep dive to become more efficient be able to request money.

Walter went over the committee charges. Paul asked about adding advising model to charge #6. The committee asked to have the Provost attend a future meeting. The committee talked about faculty morale around budget. The large fluctuations with college budgets and the budget errors have had a tangible effect on faculty. CAH was frozen because of a budget error. Lines have been frozen, people didn't receive overload. Committee would like to look a little more at what are the real issues with IE and Budget office that is creating some of the concerns with budget data.

Subgroups - One group to work on charges 2 & 10: Walter, Aimée, Kathy - Description and Procedures  
Budget model subgroup - set up later  
Budget data #4 - discuss as a group  
#5 Policy language - discuss as a group  
#7 General Education - discuss as a group  
Advising - discuss as a group for now

For the next meeting: PBAC, budget model, info on data issues, General Education, department level data tool and when can the committee can get access.

Meeting was adjourned at 11:23 a.m.