

**Academic Affairs Committee**  
**March 26, 2020**  
**Minutes**

Present: Wendy Cook, Eric Foch, Dan Lipori, Andy Piacsek, Josh Welsh, Ke Zhong, David Douglas, Gail Mackin, and Julia Stringfellow

Absent: Jaclyn Krause, Megan Matheson, and Rose Spodobalski-Brower

Guest(s): Walter Szeliga

Meeting was called to order at 3:01 p.m.

Dan moved to approve the March 12, 2020 meeting minutes. Eric seconded and minutes were approved.

Chair updates - There is a global pandemic.

SAT/ACT optional – Walter Szeliga send an email from that gives the context for this discussion. Enrollment Management would like Central to be a test-optional institution. Also as service campuses are closing, the testing centers are also closed. Graduating high school students may not have be able to take the SAT/ACT. Dan indicated that this has been discussed the last several years. The SAT/ACT are not always accurate indicators. Central is essentially already doing this, the only applicants for whom SAT/ACT scores are considered for are those in the 2.5-2.99 high school GPA range. Making SAT/ACT scores optional for this group would mean that students who choose to submit SAT/ACT scores would continue admission through our existing process, students choosing not to submit SAT/ACT scores would require that student to undergo the comprehensive review process. Enrollment Management has indicated they have the resources to undertake comprehensive review for these students.

Eric moved to approve the changes to CWUP 5-90-020 and CWUR 2-90-020. Wendy seconded and motion was approved.

TOEFL - IELTS exam alternatives – This is not a request to change policy, but to allow an exception during the current emergency circumstances to allow students to do alternate testing. Testing centers are closed in most places and this would allow international students to do the testing and apply. Wendy moved to allow the exception to the TOEFL-IELTS policy during this global emergency. Andy seconded and motion was approved.

Charge 11 - 5-90-40(42) and 2-90-40(42) Last summer there was a kerfuffle with summer with the way fees were being accessed. Two years ago President Gaudino asked Joel to change the manner which students are accessed their service fees. This was a major change in PeopleSoft. Students service center are used to access the appropriate fees. Students are assigned a service center and their fees are accessed based on that service center. Students who took online courses were being accessed Ellensburg fees. The change to the service center process worked great during academic year, but was not necessarily appropriate for the summer. The majority of regular academic courses are online for summer. The university reverted back to the previous system for summer, so that students only taking online courses are only accessed the online fee. Online is a separate service center.

Gail is trying to verify some of the information with IS to make sure how the backend of the process is programmed and to make sure whatever language is able to be done. Gail would like to talk with Jared to get the information.

Andy proposed - During the summer session, students who access services provided on the Ellensburg campus will be charged a service fee, even if they are enrolled only in online classes.

Wendy - During the summer session, students who wish to access services provided on the Ellensburg campus need to pay the associated fee even if they are enrolled only in online classes.

Josh sent a response to Gail during the meeting - Ellensburg campus has specific mandatory fees: Health, Wellness, Athletics, and Recreation Center. The new rule, which was implemented fall 2018, based Ellensburg specific mandatory fees on the student program campus) also called “service campus”, “service center”, or “service site). Students with a program campus of Ellensburg (as of census day) would be assessed the charges, but all other would not. This worked fine until summer quarter. In summer, a large number of students are away from Ellensburg; however, the registrar office determined that the student program campus would not be altered for short term changes to a student’s location. This resulted in students being assessed the Ellensburg specific mandatory fees in the same manner as they were during the academic year. University governance decided that during summer 2019, Ellensburg specific mandatory fees would be based on the campus associated to the classes taken by each student. This was essentially a revision to the pre-Fall 2018 methodology.

The committee made changes to the policy based on this feedback.

Andy moved to accept the changes to the policy. Eric seconded and motion was approved.

The committee will be meeting next week, April 2<sup>nd</sup>.

The meeting was adjourned at 4:35 p.m.