

**General Education Committee
Minutes
October 15, 2018**

Present: Cynthia Pengilly, Jeff Dippmann, Morgan Bliss, Becky Pearson, John Bowen, Carey Gazis, Thomas Tenerelli, Tim Hargrave, Laurie Moshier, Lindsey Brown and Lizzie Brown

Absent: Jill Hoxmeier

Guest(s): None

Meeting was called to order at 3:13 p.m.

John moved to approve the October 8, 2018 minutes. Jeff seconded and minutes were approved.

Chair update – Becky reported that an e-mail will be going out to ADCO regarding the 187 courses and there will be more time to get sub-topics in and GEC will let them know when that will happen. The committee will be reviewing the list of courses that haven't mapped over. If a department needs to submit a pre-fix specific course that will need to be in by October 25. Becky will check with Jim Johnson to see if this email can go out.

Student petitions - None

Committee worked on policy starting at (2) (C). The committee talked about what materials they would want to see for advising. Agreed to leave "pertinent" so the committee decides what material is needed.

The committee reviewed the pdf of the sub-topic proposal form. Maybe need to have the outcomes for the course available on the form. Put a link on the form for the outcomes. It was suggested to add a radio button that they have read the outcomes. The sub-description doesn't show in the system, so this would be for committee use. No syllabi required right now, but something to consider for the future. Put out a call prior to the quarter of a section offered, that the syllabi must be submitted to put on the Gen Ed web page.

Meeting was adjourned at 5:09 p.m.