

**Curriculum Committee
Minutes
February 7, 2019**

Present: Julie Bonner, Teri Walker, Sayantani Mukherjee, Clem Emhoff, Michael Goerger, Maria Sanders, Jon Fassett, Sabrina Juhl, Bernadette Jungblut, Kaleena Wilson, Scott Robinson, Rose Spodobalski-Brower, and Sathy Rajendran

Absent: Bruce Palmquist, Gail Mackin, Coco Wu, Mike Harrod, Greg Schwab, Ginny Blackson

Guest(s): None

Meeting was called to order at 3:11 p.m.

Jon moved to approve to approve the agenda. Clem seconded and agenda was approved.

Maria moved to approve the January 31, 2019 minutes. Sabrina seconded and minutes were approved.

Chair updates - Program Discontinuation policy has been sent back to the committee again. This time with major concerns. More information on criteria and decision making. The other policies and procedures were approved along with the curriculum submitted.

Approval log

Accessibility studies minor is still on pause and the same with the two business proposals. Sayantani indicated that the DTA is a hold for five years and this is why it is different than other students. The Accounting BS was already approved.

General Education sub-topic/sub-description log – A question was brought up if these are going to be reviewed at some point, and will they have an expiration date. Teri moved to approve the Gen Ed sub-topics pending responses from FILM and WLC today. Sabrina seconded and motion was approved.

Review log

Course change

#5 BIOL 487 - Grammatical errors in outcome #3.

#8 CHEM 181 – There are dual outcomes. Learner outcome #3 spell out acronym. Demonstrate an ability to.

#9 CHEM 182 – Question was asked why they share outcomes between 181, 182, and 183.

#10 CHEM 183 - Needs updated outcomes

#19 GWT 202 - Description Social History of Alcohol - description is too long. Students will at the beginning of the outcomes needs to be removed. Assessments are more like activities.

#20 - 27 All of them removed a pre-req and don't justify why they are removing the pre-req. There are no changes to learner outcomes.

#29 IT 486 - Outcomes are low level for a four hundred level course. Fairly vague outcomes. Make them more specific to the content of the course.

#30 LLAS 102 - Needs updating to the outcomes.

#31 MET 310 - At least 80% will attain in outcomes. This is okay.

#36 PHYS 112 - Learner outcomes need to be cleaned up.

#37 PHYS 113 - Learner outcomes need to be cleaned up

#38 PHYS 333 - Learner outcomes need to be cleaned up

#40 PHYS 381 - Learner outcomes need to be cleaned up.

#16 ENTP 287 - Not formatted correctly for outcomes.

Teri moved to put the course changes out to review, pending updates. Maria seconded and motion was approved.

New courses

#49 Race and Literature - Issues with pre-req. Says completed basic writing requirements (ENG 102). Concern that we don't have basic writing requirements. Needs to be the same language as ABS 336.

#50 FCL 332 - Assessments are written with activities. This is okay.

#45 PRIM 550 - Learner outcome #1 says "put forth by governing organizations". Could get away without putting in organizations as those change over time.

Maria moved that the new course to be put on the review log. Jon seconded and motion was approved.

Program changes

#1 Accessibility Studies Certificate Doesn't show credits for the classes. This is an old form so doesn't show the credits.

#6 BS Biochemistry - They want to change to title to Biochemistry, Major. They don't describe what changes they are doing. Need to articulate that they are moving this from a specialization to a standalone major.

#12 Cybersecurity Minor or Certificate – There are justification issues. Feedback from advisory board and retreat. Why did they remove pre-req and not changes any outcomes. Julie indicated this course is too high for ADMG students and too low for Cybersecurity courses, which is why they are removing it from the core.

Maria moved and to put the program changes out to campus. Clem seconded and motion was approved.

CWUP 5-50-070 - The committee discussed policy changes. It was suggested to exempt the Knowledge Areas and First Year Experience areas from program requirements. Add another sentence to (A) Completion of First year experience, Academic Writing I, Quantitative Reasoning and any Knowledge Area categories within the General Education Program are exempt from this requirement. If a department specifies an individual course within these categories it must be included in the program credit totals. Michael will send to General Education for their review.

Meet next week to meet the deadline issue and 5-50-070.

Maria brought up the breakdown of curriculum review. Seems to be a lot of CEPS and COTS. Michael may adjust the review schedule to make this more equitable.

Meeting was adjourned 4:52 p.m.