

**November 1, 2018
Curriculum Committee
Minutes**

Present: Teri Walker, Sayantani Mukherjee, Clem Emhoff, Michael Goerger, Maria Sanders, Jon Fassett, Bruce Palmquist, Sabrina Juhl, Bernadette Jungblut, Della Gonzalez, Ginny Blackson, Rose Spodobalski-Brower and Sathy Rajendran

Absent: Julie Bonner, Scott Robinson, Jeff Stinson, Mike Harrod and Greg Schwab

Guest(s): None

Meeting was called to order at 3:14 p.m.

Jon moved to approve the agenda. Bruce seconded and agenda was approved.

Bruce moved to approve the October 18, 2018 minutes. Sabrina seconded and minutes were approved. 1 abstention

Chair updates – Michael reported that he spoke with Mike Gimlin about separating chairs from others in the approval process, but this would require a lot of work to set conditions for each program. Michael will meet with Executive Committee about ideas for this.

There might be a dispute about a program change in Secondary Education program which was approved last year. Ian Loverro is working with music department to try and work it out. There was a capstone course added to secondary education that was not part of the PEP, but credits were taken out of student teaching. Over credit programs are a problem. They have to go to Senate for approval, but does seem that these large majors cause problems for students. Bernadette brought up the issue of the new Secondary Education program and how it gets put into the catalog.

Gen Ed vote was postponed at the Faculty Senate meeting yesterday. There will be a special meeting on November 14th. The Budget and Planning Committee gave a three part statement on implementing The program. There is also a concern that programs have 26 days to get their program changes in. Michael asked if the committee wanted to make a statement at the Senate meeting about curriculum deadlines as an informational item. It was suggested to ask Amy to mention the deadline as an incentive to pass the program on the 14th.

October 4 Approval log - 5-15 Teri moved to approve #5-15 EDEC 307, 312, 313, 314, 321, 322, 411, 412, 422, 424 and 432. Bruce seconded and motion was approved. #16 EDEC 493 may want to delete course change. #22 HIST 427 and #23 HIST 428 are at Grad Council. The committee is still waiting on response on #34 PHYS 454.

October 18 Approval log

Bruce moved to approve #1-14 BIOL 423, 461, 461LAB, ENG 377, ETSC 150, 300, 341, 485, Industrial Engineering Technology Major, BS, PHIL 377, SCM 310A, 425A, 435A and Supply Chain Management Certificate. Jon seconded and motion was approved.

Review log November 1

New Programs and Program Changes -

#1 Accessibility Studies Minor (change) - Lists required classes as 15-16 credits, but the proposal just adds up to 15. Rose indicated that one of the courses that was approved changed credits, but is being held for Fall 2019 and one course changed to variable credit.

Teri moved to send #1 out for campus review. Maria seconded and motion was approved.

#19 Insurance Management Certificate (New) - Grades required indicates a 2.0, but need C- in every class and that would not allow them to graduate. This is okay. Bruce moved to put out for campus review. Jon seconded and motion was passed.

#28 Risk Management Certificate (new) - Okay

#29 Risk, Insurance, and Safety Management, BAS (new) - Okay

#31 Safety and Health Management Minor/Certificate (change) - okay

#28, 29, 30, 31 Teri moved to put #28, 29, 30 and 31 out on the review log. Maria seconded and motion was approved.

Courses

#2 ADMG 285 - Description is okay. Outcome #5 is actually three outcomes. Maybe break that up. Justification is not justifying course, but how it fits in Gen Ed.

#3 ART 235 - Typo in description and need to clean it up.

#6 ART 283 - Assessments says faculty discussions and assignment in progress.

#7 Art 285 - Last learner outcome is something the instructor does rather than the student.

#8 Art 333 - Description is 48 words.

#9 Art 351 - Demonstrate proficiency. This is okay

#10 Art 370 - Learner outcome #3 has demonstrate proficiency. Clarify assessments, critiques, discussions and complete assignment. Discussions, how are these assessed.

#11 ART 383 - Critiques, discussion and complete assignment in outcomes.

#12 ART 416 - Complex learner outcomes. This is okay

#13 Art 420 - 44 word description.

#14 ART 425 - Remove student will be able to.

#15 ART 496A - This is okay

#16 ART 496R - This is okay

#17 HIST 527 – “Demonstrate knowledge of” needs to be removed. Justification is taking it off reserve.

#18 HIST 528 - Same as #17

#20 MATH 101 – “Student will be able to” needs to be removed

#23 MATH 153 - Work with an outcome or is it an activity. The assessments sound like outcomes. Email to get a clarification

#24-27 MATH 153, 154, and 155 - All “student will be able to” language needs to be removed.

#32SHM 301 - Need to take course out of the beginning of description.

#35 SHM 353 - Learner outcomes are a little bit low level and has a lot of identify. One was apply. Description is over 35 word limit.

Teri moved to put #2-7 (ADMG 285, ART 235, ART 251, ART 274, ART 283, ART 285), 8-18 (ART 333, ART 351, ART 370, ART 383, ART 416, ART 420, ART 425, ART 496A, ART 496R, HIST 527, HIST 528), 20-27 (MATH 101, MATH 102, MATH 130, MATH 153, MATH 154, MATH 155, MATH 164, MATH 170) and 32-38 (SHM 301, SHM 325, SHM 351, SHM 353, STEP 101, STEP 102, STEP 103) out to the campus community for review. Maria seconded and the motion was approved.

Michael will send around the courses types to look at.

Curriculog issues – Rose indicated that academic scheduling is getting all the winter courses that were approved two weeks ago into the system. If courses are approved after enrollment has started, the Registrar office has to manually reenroll students to the updated course. She requested that faculty are made aware that they need to let students know of these types of changes. A lot of the spring courses were submitted after the deadline. Some of the colleges are creating curriculum committees that will review proposals before they submit in Curriculog. The committee needs to start the conversation on deadlines at the beginning of winter quarter.

Meeting was adjourned at 4:48 p.m.