Curriculum Committee
Minutes
October 18, 2018

Present: Julie Bonner, Sayantani Mukherjee, Clem Emhoff, Michael Goerger, Maria Sanders, Bruce Palmquist, Sabrina Juhl, Della Gonzales, Scott Robinson, Mike Harrod, Ginny Blackson, Rose Spodobalski-Brower, and Sathy Rajendran

Absent: Teri Walker, Jon Fassett, Bernadette Jungblut, Jeff Stinson, and Greg Schwab

Guest(s): None

Meeting was called to order at 3:10 p.m.

Meeting agenda was approved.

Bruce moved to approve the October 4, 2018 minutes. Julie seconded and minutes were approved.

Approval log -
#1 ANTH 499, #2 Anthropology Minor, #3 CRBW 450 and #4 CRBW 495 are good to go
#5-#16 (EDEC 307, 312, 313, 314, 321, 322, 411, 412, 422, 424, 432, 493) - Michael is still working with the department so these proposals will be paused.
#17 EET 332, #18 ENST 495, #19 ENST 499, #20 ENTP 289 and #21 Film BA are good to go
#22 HIST 427 and #23 HIST 428 need to wait for graduate level courses.
#24 HIST 456, #25 HIST 468, #26 HIST 568, #27 History Major (Large Plan) BA, #28 History Major (Small Plan) BA, #29 History Social Studies Teaching BA, #30 LLAS 102, #31 PHYS 122, #32 PHYS 123, and #33 PHYS 305 are okay.
#34 PHYS 454 is waiting for originator response.
#35 PSY 441 and #36 RUSS 352, #37 SCED 422 are okay.

Maria moved to approve #1-4, #17-21, #24-33 and #35-37. Bruce seconded and motion was approved.

Review log -

#1 ETSC 150 is okay.

#2 ETSC 300 - Didn't seem very upper division. The outcomes seemed at a lower level. Could add a fourth outcome if they cannot change this outcome due to accreditation requirements.

#3 ETSC 341 need to clarify the pre-requisite there needs to be an "and" on the log spreadsheet.

#6 SCM 310A, #7 SCM 425A, and #8 SCM 435A are okay.

#10 ENG 377 and #11 PHIL 377 are cross listed courses. Rose indicated that cross listed courses cannot be repeated and it appears they want to teach these two courses with different topics, which typically would be repeatable. Need to verify this with the departments.

#12 BIOL 423 - Wording of outcome #4, setting up new research projects.   Looks like the word "in" shouldn't be there. Outcome #5 Ideas should be singular or support them. Michael will email them to check on the wording changes.

Courses
ETSC 150, 300, 341, 485
SCM 310A, 425A, 435A,
BIOL 423, 461, 461Lab
ENG 377, PHIL 377

Bruce moved to put ETSC 150, 300, 341, 485; SCM 310A, 425A, SCM 435A; ENG 377, PHIL 377, BIOL 423, 461, 461LAB on the review log. Maria seconded. Motion was approved to send these out on the review log.

Program changes - Bruce moved to put Industrial Engineering Technology Major, BS and Supply Chain Management Certificate out on the review log. Maria seconded and motion was approved.

Chair update – Michael reported that Amy Claridge emailed about approval of 187 courses. Curriculum Committee is not interested in reviewing the sub-topics, they just want them to go out for review to campus. Any concerns with course sub topics about academic issues would be heard with Curriculum. Those with issues about inclusion in GE would be heard by GEC. There wouldn't be an approval at the FSCC level, but would be put on the Curriculum Summary log. Michael indicated the two committees should coordinate the deadlines each year.

Currently if a proposal sits at a level for 15 days it is sent back to the originator. The originator then has to relaunch the proposal. Currently policy says they have 10 days. Using Curriculog to enforce this deadline is causing problems for departments, especially if the proposal is in a number of programs. It was suggested to let the proposal move forward after 15 days even if that level hasn't approved it. Another option would be to allow it to sit at the level and it would be up to originator to make sure it moves forward. The Registrar office could do a forced approval if the associate dean approves. The committee reviewed current policy and procedure and it is vague on if steps must be approved, versus allowing them to move forward without approval if they sit on proposals after 15 days. This policy and procedure will need to be clarified at some point.

It was suggested to see if proposals can be force approved if it goes to 15 days at a step or recommend not using Curriculog to enforce the curriculum deadlines for now.

Bruce moved that the committee interprets the procedure to let proposals stay at all steps until approved, rather than be rejected back to originator. Julie seconded. Rose asked what steps should the deadline be removed? This would be a recommendation to the Faculty Senate Executive Committee. 2 yes, 1 no, 2 abstain. Michael will send this to EC for their approval and will talk with Mike Gimlin to make sure this can be done.

Contact Type in policy - Would like to start a form for others who want to make changes to give a justification as well as suggested language.

This was sent by Josh Welsh about adding several new contact types. Rose indicated that there is a limited contact types in PeopleSoft. Jill Hernandez would be the contact person. Scott brought up an issue with the Department of English is currently not meeting the CBA requirement of contact hours. They are trying to create a type that will allow the department to not meet 5 days a week for a 5 credit course. CAH is okay with a web enhanced course if there is a web presence for an hour on the fifth day. This would need to be a policy change as well. What is meant by interaction? How is guided practice different than the lecturer and practice? This is raising bigger issues with the entire list and the committee needs to look over the whole policy/procedure this year.

MFA policy changes – Scott indicated that these policy changes have been through Graduate Council as well. The current policy talks strictly about studio art type programs. But the MFA can be done by other disciplines. They are wanting to add creative arts and allow other programs to be able to develop programs. Bruce moved to approve the MFA policy language as amended. Clem seconded and motion was approved. This can be sent to Executive Committee.

Curriculog Issues – Rose indicated that there will be training drop in session on October 23 3-5 in Hogue. Dig Arc listened and credits will be entered into programs. Mike is working on mapping credits, but they cannot be edited. Cindy has a question about the 93s which are seminars, practicum, internships course types which are temporary offerings as well. The Registrar's office will be sending list out shortly to departments of courses that will be eliminated or will need to be resubmitted under a different course number. The committee needs to work on policy/procedure language for course numbers that are currently considered temporary courses.

Meeting was adjourned at 4:49 p.m.