

Bylaws & Faculty Code Minutes

October 16, 2016

Present: Jason Dormady, Mary Radeke, Stephen Robison, Bret Smith, Walter Szeliga

Absent: None

Guests: None

Meeting was called to order at 3:32 p.m. Minutes of October 2, 2018 were approved as written.

Chair Updates

None

EC Updates

GEC procedures were discussed as an informational item. The document outlines responsibilities for Gen Ed director, chair, etc., as a justification for the workload allotment. This is not something that needs a vote from BFCC; however, it does give more information for the code changes.

Concerns surrounded the number of pathway coordinators. There are only two pathway coordinators, but more than two colleges. There is nothing in the language to prevent more than one coordinator from being permitted per pathway. Would pathway coordinators receive double workload units in that case? Additionally, no descriptions of responsibilities are included for the director-elect. In the code language, the director-elect is included, but is not specifically mentioned in the procedure language. Even though the procedure language isn't going into the code, it should still say something about the responsibilities of the director and the director-elect so that the two documents match.

Walter indicated there will be at least one coordinator for each pathway. The question is whether it's good to seek someone who has knowledge only in that pathway. The assumption is that the coordinators will have one pathway. Jason suggested adding "per pathway supervised" to 9.A in the code so that the 3 workload units is specifically stated. "Per pathway supervised" was added in 9.B was well. Clerical changes were made to change "for" to "during" in 9.A, and to change "workload units" to "WLU" throughout the document. All changes were approved.

Review Code/Bylaws Changes

a. Gen Ed code language

The following changes were made:

- In IV.E.8.a – c., "detailed below" was removed and replaced with language to and identify the specific code sections instead.

- "Workload units" was changed to WLU throughout the document

- Language was changed to consistently read "General Education Program Director" capitalized every time the position is mentioned; "and chair" was deleted to avoid any possible confusion of the position being two different positions.

- Changes were made to maintain consistency in capitalization with "Program Director" and "Program Director-elect"; repeated uses of "Gen Ed" were removed.

- A comma was added after "teach" in IV.E.8.b.

- In Bylaws Section III.A.1.b Membership, a clerical change was made to fix numbering and alignment; b should be B, 2 should be 1

- III.A.1.a - (GEC) acronym should first be used in III.A.1 - thereafter it can replace General

Education Committee

- Language was added to clarify where the application will be forwarded: "to the FSEC for ratification at the January Faculty Senate meeting"
- "Program director-elect duties will begin..." was changed from section a to section b.
- "Ex-officio" was removed from Bylaws III.1.a & b.

Clarification from EC is needed regarding the date of June 16. It's possible this is supposed to be June 15. Clarification from GEC needed regarding the program director designee in IV.8.C. In what circumstances would a designee be needed or chosen? Procedures for choosing a designee should be indicated as well.

Jason questioned the permanency of the program director position. Does the possibility exist that the program director will be done away with and we'd be left with the Gen Ed committee chair? Walter indicated if the program director position went away, everything else would stay the same with regard to the chair because the committee will always have a chair. Considering this, it might be better to change the first sentence of the policy to read "The Gen Ed Committee chair will serve as program director." However, the term "program director" doesn't really occur in procedure. Bret suggested waiting on that for now and getting some direction from EC.

Another question surrounded the issue of funding. There is some language in the policy stating that the provost office will fund certain things, but there is also language indicating other things will be funded by the departments. Walter indicated the latter is always in reference to summer when faculty are not on contract.

Other?

We are waiting on EC feedback for the BOT award language. The reorganization policy will be addressed the Senate meeting on the 31. Walter has not heard anything regarding the code changes from BPC.

Meeting adjourned at 4:41 p.m.

Next meeting:
Nov. 6, 2018
Barge 410