

Bylaws & Faculty Code Meeting Minutes – October 2, 2018

Present: Mary Radeke, Stephen Robison, Bret Smith, Walter Szeliga

Absent: Jason Dormady

Guests: None

Meeting was called to order at 3:31 p.m. Minutes of September 21, 2018 were approved as written.

Chair Updates

The Gen Ed document discussed at last week's meeting went on to the Gen Ed Committee for their review. The EC and the Gen Ed Implementation Task Force came up with language over the summer, but the Gen Ed Committee chair hadn't seen it yet. The EC and the Gen Ed Committee had similar reservations to those discussed at our meeting last week. Because of that, the document will not be brought up for discussion at the Faculty Senate meeting tomorrow.

The reorganization document was set to go to the BOT, but some concerns came up from the president and provost. Amy met with the president to address the concerns. The document will be put on the schedule for the October BOT meeting.

EC Updates

EC has been discussing the Gen Ed language. Language was changed to "Program Director." Also, EC liked the idea of having a co-chair or a director-elect. This position involves more than just the chair of a committee, so the language should indicate that by saying "director" instead. This would be similar to other areas within the university that have a director but are not necessarily a program or a college; for example, Douglas Honors College or Film Studies. Both EC and the Gen Ed Committee felt that workload needs to be distributed between the program director and the director-elect. Originally, the idea was that EC would take care of this, but some concerns arose surrounding this idea. EC had an MOU drafted with the provost that would address workload issues three years out. That means BFCC will need to reassess it at some point in the future.

The idea of the director-elect would be similar to the EC chair-elect and would create continuity with the position. Some questions surround the timing of how long everyone would stay in each position, so that is still being discussed. Additionally, there is another set of documents in the works to address the responsibilities of the director-elect position. That document is not ready for a quick view and won't be discussed or voted tomorrow, either. It would make more sense to review the language regarding the Gen Ed director after seeing the additional document.

Review & discussion of pending Code & Bylaws changes

a. Faculty Code III & Appendix B: Distinguished Faculty Awards

Walter indicated that adding "annual" in Section III.A came about due to faculty concerns of someone receiving the award after being here for the minimum amount of time, and then using the title

of “distinguished professor.” In III.B., a suggestion was made at the last meeting to specify section numbers instead of saying “as defined in the previous section.”

Additional changes are as follows:

Changes to Appendix B, Section I.A., I.B. and I.C. were determined to be clerical.

Changes to Appendix B, Section II, regarding required lectures, performances, and/or exhibits for the CWU community were discussed at the last meeting. New language will read “....a minimum of one to two lectures in the academic year, at least one of which should take place on the CWU Ellensburg campus.”

In Appendix B, Section III.A.1, - take out “fax/email...”

In Appendix B, Section III.B.2, strike “active” preceding emeritus in third sentence. Add “Activities as emeritus, tenured, and senior lecture faculty should form the basis of nomination.”

In Appendix B, Section III.C.8, strike language about the spring honors convocation. This ceremony no longer exists. Leave it to the president to decide when to announce the award.

In Appendix B., Section IV.B.1, change ending of second sentence to read “...for which they were nominated.”

In Appendix B., Section IV.B.3, the original language in 3 was stricken and is now included in the new section.

In Appendix B, Section V.D, strike out language about the Spring Honors Convocation, and instead allow the president to decide when the official award presentation should take place.

In Appendix B, renumber Section VI., C – E so that C becomes B, D becomes C, and E becomes D.

Stephen moved to approve the changes; Bret seconded. Motion approved. Changes will be made and sent back to EC.

Other?

Bret suggesting starting a Code/Bylaws document with a section of definitions, or having an ongoing style sheet to maintain consistency for future revision.

Mary addressed the committee charges going forward. Hopefully the Gen Ed language will be back to us so that it can go before Senate on October 31.

Meeting adjourned at 4:40 p.m.

Next meeting:

Oct. 16, 2018

Barge 410