

*Bylaws & Faculty Code Meeting
Minutes – Sept. 21, 2018*

Present: Jason Dormady, Mary Radeke, Stephen Robison, Bret Smith, Walter Szeliga

Absent: None

Guests: None

Meeting was called to order at 3:38 p.m. Minutes of June 1, 2018 were approved as written.

Review & discussion of pending Code & Bylaws changes

a. Faculty Code Appendix A: Creation, Reorganization, or Renaming of Academic Units

This language was voted and approved last year at the May 30 full Senate meeting. Over the summer it was decided not to take it to the BOT, but it is not clear why that decision has been made. The provost suggested some changes to the language. EC agreed with some of those suggestions and disagreed with others, and worked to make their own changes over the summer.

EC felt that these aren't substantive changes and would like to get BFCC's approval at today's meeting so that this language can move forward to the BOT again in October, rather than having to wait for the second BOT meeting in February. BFCC agreed that the changes seem reasonable. A big insertion was made in Sec. III, but overall the new language still leaves EC the right to make decisions as to what is applicable. Walter indicated that EC wanted to be sure faculty voice is maintained as reorganization proposals move through the chain. Faculty will have a strong voice but ultimately the president has the final say.

One concern from BFCC is that the language adds an additional step in the process. Previously, someone only had to submit their proposal to the EC, but now they have to meet with the Faculty Senate chair, and the chair has to discuss the proposal with the EC. This appears to add an additional step that was not voted with the original language. Stephen indicated the new language does not appear to be changing anything of a procedural nature; it is just outlining the steps to go through. Walter indicated EC's intention was to state what's happening going forward.

Bret moved to approve the changes to the code language without the need to have three Senate readings and a Senate vote. Stephen seconded; motion approved.

b. General Education Code & Bylaws Changes (Code: IV.E.8 & 9; Bylaws: III.A & B)

Walter discussed the Gen Ed Chair Roles documents, which the Gen Ed Implementation Task Force drafted over the summer. This is the highest priority on the list of committee charges and EC would like to have it back by Sept. 26 if possible.

Questions arose regarding the 32 workload units allotted for the position. BFCC members felt this was excessive. Walter explained that some unknowns exist as to how this position will be done, and the amount of work and time commitments involved, so it will be reassessed after three years. At that time the workload units will be reassessed. It would be better if we could keep this in faculty, rather than making it an administrative, position. It's possible the position will require more time and involvement in the beginning with the implementation of the program.

Bret questioned use of the term "general faculty." Many Gen Ed classes are taught by senior lecturers. Based on the definition of "faculty" as used in the Code, almost anyone would

be eligible, including coaches and emeritus faculty. Also, many full professors have higher workload levels than senior lecturers or NTT faculty. Considering this, could we potentially be incentivizing things in ways we haven't anticipated?

Stephen questioned the actual charge surrounding this. Walter indicated that for now the language just needs to be reviewed so that it's ready for the first Senate meeting on October 1. If the implementation happens on October 31, then we're two-thirds of the way through the readings and faculty can start having their workload put together in the winter.

Mary suggested striking "general" and replacing with "faculty as defined in Section 1.A of the Code." Stephen seconded; motion approved. Stephen suggested adding "C" under "E.8" to address co-chairing. Questions arose over the "co-chair" language. There is nothing elsewhere in the Code to address co-chairing committees, but committees have been co-chaired in the past. Possibly the language needs to be added under "D- Standing Committees." Bret suggested adding "Committees may be co-chaired at the discretion of the EC." However, that changes what this charge is about, and the changes would have to be brought up together.

Stephen suggested sending the language on to Senate as it is currently written. This will allow Senate to discuss it, because these issues and concerns will likely come up after the first reading. Walter indicated there will be time for feedback after the second reading. The committee decided to send the language on. Stephen will present at both the October 3 and October 31 meetings since Mary will not be in attendance on October 31.

c. Faculty Code III & Appendix B: Distinguished Faculty Awards

This language has been through one reading in Senate. Over the summer EC added extra language about the BOT award, but the last Senate reading did not include that language. The committee reviewed the changes and discussed briefly, and decided to save further discussion for the next meeting.

Review committee charges

Charges were not discussed in depth; everyone will review independently with attention to when EC would like to have things completed. Charges 1 and 2 were completed at today's meeting.

Determine meeting dates for 2018-19 academic year

Meetings for 2018-19 were set for first and third Tuesdays, from 3:30 – 5:00 p.m. Calendar reminders will be sent.

Meeting adjourned at 5:06 p.m.

Next meeting:
Oct. 2, 2018
Location TBA