

**Budget and Planning Committee
Minutes
February 20, 2019**

Present: Cody Stoddard, Amy Claridge, Amiée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, Ian Loverro, Ken Smith, Kathy Temple, Jim Johnson

Absent: Chad Wassell, Lad Holden and Eric Cheney

Guest(s): None

Meeting was called to order at 10:03 a.m.

Agenda was approved.

Roxanne moved to approve the February 6, 2019 minutes. Amy seconded and minutes were approved with two abstentions.

PBAC - Kathy T reported on the last PBAC meeting. Tuition waivers were discussed and a different model on how developmental classes are handled was introduced. For the development courses the locate SCH would be allocated to CAH/COTS, but those colleges would then be responsible for the costs. This was under the Good of the Order on the agenda and not a regular agenda item. PBACH is creating a standing subcommittee that would vet model changes before coming to the big group. It was suggested that PBAC should have some procedures for these types of changes. Model changes should be considered by the behaviors we want to incentivize vs how it impacts the colleges. Ken asked for any a copy of the current model in writing and documentation on when, where and how it was approved. For any change to the current model there should be a rationale for the change, and this information should be on the website for review. Need clear details of changes. Jim put something on BPAC agenda about procedures.

Kathy T moved to ask for PBAC agenda item on procedures for making model changes. As part of that committee will have a motion that current model needs to be formalized in writing, and any changes, posted, clear process for amending model, rationale and consequences and incentives of making that model and that motion should be posted. Cody seconded. Motion was approved.

BASC report - BASC meeting is overlapping with BPC today.

EAB/NACUBO/other budget approaches - Ken will be trying to make comments at the BOT meeting on Friday if possible.

Grad studies – Kathy W reported that they are working on formation of the review committee. Amy got email from the Provost on who needs to have access from BPC and suggested just the co-chairs have access. The committee felt they don't need to have access to this data. The co-chairs are fine. Kathy W would like to be BPC representative on the grad assessment committee.

Faculty code/policy changes and college/unit budget committees. Kathy emailed a draft document to the committee last week. The committee made some suggestions for change. Colleges should establish what their committee make-up is in advance. Was suggested by

Bylaws and Faculty Code Committee (BFCC) that it indicate all members must be from that college. This language will be sent to BFCC for their review and feedback. It was suggested that 2/3 of voting members should be faculty.

Subgroup - Faculty code subgroup still has work to do. Budget summits subgroup are at a debriefing stage. Implementation workgroup (tuition waivers?) looking at potential behaviors want to incentivize.

Meeting was adjourned at 11:38 a.m.