

**Budget & Planning Committee
Minutes
February 6, 2019**

Present: Amy Claridge, Kathy Whitcomb, Paul Knepper, Roxanne Easley, Ken Smith, Chad Wassell, Lad Holden, Kathy Temple, Eric Cheney and Jim Johnson

Absent: Cody Stoddard, Aimée Quinn, Stephen Stein, and Ian Loverro

Guest(s): None

Meeting was called to order at 10:07 a.m.

No changes to the agenda.

Ken moved to approve the January 16, 2019 minutes. Roxanne seconded and motion was approved.

PBAC - Kathy T reported on the last PBAC. Handful of subgroup reports. Model effectiveness group want to consider the behaviors we want the model to incentivize. Where they should go in the future? Amy is on that subgroup. The subgroup has a list of five behaviors that the model should incentivize. Amy has made them aware that this list should come to BPC. The subgroup is talking about three potential changes. Way facilities (square footage vs SCH) is dealt with, tuition waivers, and SCH following the instructor instead of the prefix. Paul Ballard and Tim Englund on are the subgroup. This group will need to proactive. The committee agreed that they should be looking at the behaviors the model should incentivize and changes should only be made in light of those behaviors. Incremental budget model reported and what they are suggesting wasn't clear. Dissemination of data to departments is still being worked on. There has been one suggestion of doing incremental budget with a twist: zero based budgeting model, with every five years departments would need justify their budget. The off years it would be incremental.

The committee talked about the trustworthiness of the data that is being produced. SCH total for the colleges, how did they get those numbers. Colleges/departments should be able to review the data to make sure they are correct. David will be here at the next meeting.

Allocations report - Lad talked about the allocation process. The committee has issues with all of the requests. Units are supposed to be submitting updated information based on questions from the committee.

EAB/NACUBO - Ken is working on trying to get additional information. The data is better from the budget submits than it has been in the past. Ken has had no traction with EAB/NACUBO. The budget book is now possible with the requests from Allocations subgroup. Ken indicated the committee should continue to push on the budget book idea.

Grad programs - Kathy W reported on the meeting between the graduate council, deans, Bernadette and Provost on Monday afternoon. The letter that graduate council had written with the seven points they wanted to be considered for the process of assessing the graduate programs was discussed. Originally there was a timeline of this year to assess the programs. Graduate council feels graduate programs are a distinguishing factor with community colleges who are starting to offer four year degrees. The assessment process has now been extended.

The assessment process will be by the end of the year. A committee will be formed that will be populated the way the graduate council recommended. Two faculty members from each college except business, graduate students, deans, members of ADCO and faculty senate for a total of 13 people. They will be tasked coming up with the template for evaluating the programs. This committee will be formed by the end of winter quarter and start spring quarter. Provost did indicate that BPC would have access to the information. Chad suggested that the College of Business should be involved in the committee. Amy mentioned it would be helpful to have someone from BPC as the senate representative on this committee. Kathy W indicated that the co-chairs of BPC should contact Bernadette and indicate they heard about the data and access. Kathy T will mention at Senate that they should be getting access to the graduate data soon.

Ken asked that the committee revisit and reaffirm the value statement.

The committee broke into their subgroups for the remainder of the meeting.

The meeting was adjourned at 12:03 p.m.