

**Budget and Planning Committee**  
**January 16, 2019**  
**Minutes**

Present: Cody Stoddard, Amy Claridge, Aimée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, Roxanne Easley, Ian Loverro, Kenneth Smith, Chad Wassell, Lad Holden, Kathy Temple, Jim Johnson

Absent: Eric Cheney

Guest(s): None

Meeting was called to order at 10:02 a.m.

Agenda was approved.

Kathy T moved to approve the January 2, 2019 minutes as amended. Ian seconded and minutes were approved.

PBAC report - Kathy T is attending these meetings during winter quarter for Cody. Joel put out a proposal for how tuition waivers are allocated. Amy indicated that it appears the meetings will be recorded in the future. Approximately 104 students did not return to Central from fall. It is possible the projected net revenue may be less than previously projected. This will be a discussion item at the next PBAC meeting with more accurate numbers. Tuition waivers currently follow the student. Colleges get the net revenue minus the waivers. The colleges don't decide on who gets the waivers, as this is done by other units. CAH and CB lose more money due to student waivers. Waivers should be a common cost like the rest of the overhead. Western University Exchange (WUE) waivers are 3.6 million. Athletics waivers are 1.8 million. The implementation subgroup had decided to look at tuition waivers. Ken indicated he would like this committee to see the proposal before it is voted on in PBAC. Amy and Kathy T talked with David about where he gets the data he uses for the RCM formula? He has just started receiving the raw data and is starting to look at this data and trying to clean it up. He had just been getting the SCH percentages from IE and IE was doing all the formulas. Two months ago he actually got the raw data and their office is trying to work on it and is having trouble replicating the numbers from IE. The assumptions in the calculations haven't been vetted. Multiple majors, running start, developmental courses, summer, etc. may have just been excluded. David will come to a BPC meeting if the committee wants to talk about the data and the formula. Indications the data for SCH which drives the formula may not be as accurate as we thought it was. When the data gets cleansed, there may be shifts to the college allocations.

Committee would like to invite David to a future committee meeting. Amy and Kathy T will touch base with David.

BASC report - Lad reported they haven't met since mid-December and they have a meeting scheduled for today.

Outside consultant - Ken reported on the progress of looking at getting an outside consultant. Does the committee want to continue to pursue this? Could do something through informal process to see what other institutions are doing.

Grad programs - Kathy W shared a draft memo from the Grad Council and BPC. There was a special meeting of Grad council on Monday. Currently the data analysis program is loaded on the dean's computers. David admitted that there are a number of aspects of the data that doesn't take into consideration parts of the grad programs such as layered courses and how they are calculated. Grad council was told in fall that they would have access to the data and information prior to final review. However on the 7th they were told it was at the Dean level and they didn't have access to it. The goal is to cut graduate programs that cost too much. BPC should see and review this information. This should be part of the next Senate report. Kathy T suggested to take BPC name off the graduate council memo and send a separate memo. BPC purview is to access budget items and in the current state we cannot sign off on this and cannot allow to proceed. Would be nice to send them the same time. Grad council would like to send their memo out on Friday. Kathy T will send out a draft of a memo to the committee for review over email. She will try and get it by tomorrow at noon.

First Year Experience 187 - Are there any pressing questions? Provost indicated to the chairs that they will be covering the full professor's salaries and take away revenue on NTTs.

Meeting was adjourned at 11:53 a.m.